

# **Program Calendar 2025-2026**

## **Las Trampas Creek Council of PTAs**

\*Submit Electronic Copies to LTCC Treasurer using the [Unit Remittance Form](#)

First day of school ALL Districts: 8/12

### **July**

- 1 New officers assume duties

### **August**

- 7 32nd District Exec Board meeting 6pm (Zoom / CCOE)
- 18 Executive Board Meeting 9:30 AM (Zoom)
- 25 Council Association Meeting 10:00 AM (In Person - Walnut Creek SD)
- 25 Reflections Training session at 2pm
- 27 Legislation Team Mtg 7:00 PM (Zoom)

### **September**

- 8 Reflections Training Session at 7pm
- 24 Legislation Team Mtg 7:00 PM (Zoom)
- TBD Advocacy Week (to be determined by unit between late Sept - mid Oct.)

### **October**

- 1 Units: Ready Set Remit Award Membership Remittance (min 30 memberships) to LTCC Treasurer
- 6 Executive Board Meeting 9:30 AM (Zoom)
- 15 Suggested Reflections Due date for Units
- 15 Unit Year-end Financial Report due to Council (July 1, 2024 - June 30, 2025) \*
- 15 Unit Year-end Audit due to Council (Jan 1-June 30, 2025) \*
- 15 Association Approved 2025-2026 Budgets due to Council \*
- 29 Legislation Team Mtg 7:00 PM (Zoom)
- 31 Unit Reflections Entries due to Council

### **November**

- 1 Unit: Apply for an IRS Extension
- 1 Unit General Liability Insurance Premium due to AIM Insurance (Units to Budget \$284)
- 3 Council Association Meeting 10 AM (Zoom)
- 4 Election Day
- 6 32nd District - Association Mtg and Leadership Academy 6pm (CCCBOE & Zoom)
- 10 Unit First Mandatory Membership Remittance due to Council
- 15 Federal Tax Returns due to IRS (July 1, 2024-June 30, 2025) \*
- 15 California State Tax Returns due to FTB (July 1, 2024-June 30, 2025) \*
- 15 RRF-1, Registration Renewal Fee Report due to California Attorney General \*

### **December**

- 6 LTCC Reflections Showcase (11am - 2pm) - Walnut Creek Intermediate Library
- 8 Reflections entries to 32nd District
- 8 Executive Board Meeting 9:30 AM (Zoom)
- 20 Unit General Liability Insurance Premium deadline to AIM Insurance (Units to Budget \$284)

# Program Calendar 2025-2026

## Las Trampas Creek Council of PTAs

### January

- 8 32nd District Board meeting 6pm CCCOE
- 10 Unit Worker's Compensation Report and Premium due to Council
- 10 Unit Second Mandatory Membership Remittance due to Council
- 12 Council Association Meeting 10:00 AM (Zoom)
- 15 Council Scholarship applications open & advertised at Las Lomas High School
- 28 Legislation Team Meeting 7:00 (Zoom)
- 31 IRS Form 1099-MISC for each Independent Contractor

W, L return 1/5  
A, M returns 1/6

### February

- 1 Unit Raffle Form CT-NRP-2 Due *(as required)*
- 2 Executive Board Meeting 9:30 AM (Zoom)
- 12 32nd District Board Meeting
- 25 Legislation Team Meeting 7:00 PM (Zoom)
- 26 32nd District Founders Day Event (5:30PM CCCBOE)
- 28 IRS Form 1099-Misc for each individual contractor due
- TBD California State PTA Legislative Conference

### March

- 1 Unit Third Membership Remittance for 2025-2026 due to LTCC Treasurer
- 2-4 National PTA Legislative Conference (Alexandria, VA)
- 6 HSA Nominations due to Council Historian
- 6 Council High School Scholarship applications due *(Las Lomas only)*
- 9 Council Association Meeting & Election 10AM (In Person - Del Valle Room 401)
- 19 32nd District General Meeting & Election (6:00-8:00 PM)
- 25 Legislation Team Meeting 7:00 (Zoom)
- 31 Mid-year Audit/Financial Review (July 1-December 2025) due to Council

### April

- 6 Executive Board Meeting 9:30 AM (Zoom)
- 15 Council Founders Day Luncheon - The Greenery 11am-1pm
- 29 Legislation Team Meeting 7:00 (Zoom)
- 30 CAPTA Convention (Fresno) 4/30 - 5/3
- TBD Advocacy Day - San Ramon Community Center in partnership with SRVCouncil

### May

- 4 Council Association Meeting & New Officer Training for all officers 9:30AM (Del Valle, Room 401)
- 4 New Officer Training for all officers 6:00 PM (Zoom)
- 12 Las Trampas Creek Council Chartered 1998 - 28th Anniversary!
- 15 Unit Historian Report due to Council Historian
- 15 Unit Final Membership Remittance for 2025-2026 due to LTCC Treasurer
- 15 Unit Officer Lists due to Council (Update to Directory)
- 18 Executive Board Old/New Board Meeting 9:30 AM (In Person/Zoom)
- 27 Legislation Team Meeting 7:00 (Zoom or Location TBD)
- TBD 32nd District - Leadership Academy (Location & time TBD)

**Program Calendar 2025-2026**  
**Las Trampas Creek Council of PTAs**

**June**

18-21 National PTA Convention

Last day of school:

L - May 28

A, M - May 29

W - June 4