

What is a CV?

The Curriculum Vitae (CV) is an academic version of your resume, and is often requested in application processes for graduate programs, research experiences, and positions at academic institutions. As an undergraduate, it often looks a lot like a [resume](#), but if you envision yourself in an academic/research setting, it is a good idea to think about developing a CV that you can add to over time.

Key Differences Between a CV and a Resume

(Source: [U of Chicago Career Advancement, 2020](#))

	CV	Resume
Audience	Fellow academics in your field	Potential employers seeking to fill a position
Goal	Present history of academic credentials—publications, research, teaching, awards, presentations, service	Showcase a snapshot of relevant skills acquired through experiences and education
Focus	Academic achievements and scholarly potential	Skills and experiences that highlight your qualifications for the position
Unnecessary	Activities not related to academic pursuits	Complete list of publications, awards, presentations, conferences attended, courses taught
References list	Include	Do not include
Length	Flexible (typically 2 or more pages)	One page

Common CV Sections:

These are examples. Only use applicable sections for your CV.

Contact Information

Education

Community Service

Awards/Fellowships/Honors

Publications, Projects, Presentations

Teaching Experience

Research Experience

Internship Experience

Professional Memberships & Activities

Honors Thesis

Relevant Coursework

Software Skills

Languages

Licensure/Certifications

Fieldwork

Study Abroad/Travel

Conferences/Poster Sessions

Shadowing Experience

Leadership Experience

References

Check out these resources for examples of CVs: [Pomona](#), [Ullinois](#), [UChicago](#)