Student Senate Meeting Agenda

(09/09/2025) in Room @2006 @4:30

1. **Approval of the previous meeting minutes**
    a. Initial approval: Ryan Powis
    b. Seconded: Andrew Hagmeier
    c. Approved/Not Approved : Approved
2. **Dean Steve Swanson**
    a. Incoming PharmD class
    b. New faculty hires
3. **Organizational Reports**
    a. **DPH-4**
        i. Students have been taking the MPJE early with overall good experiences!
        ii. Wrapping up Block 3 – APPEs are going by fast!
    b. **DPH-3**
        i. Our cohort is currently in the process of all things APPES!
        ii. Some students are out on community IPPE's Thursdays.
    c. **DPH-2**
        i. Our cohort is getting used to our new schedules and reconnecting with one another.
        ii. We completed our IPPEs this Summer!
    d. **DPH-1**
        i. Successful orientation
        ii. Class officer elections coming soon
        iii. White Coat Ceremony 9/14
        iv. Honor Code Signing 9/18
    e. **Pharm/Tox Senior Class**
        i. Mihini Gamamadagedon (gamamadagedo@wisc.edu); Senate will need to reach out to add to membership roster and invite to meetings
    f. **Pharm/Tox Junior Class**
        i. Class officer election coming soon; will need to add to membership roster and invite to meetings
    g. **Pre-Pharmacy Club**
        i. Grace Kanning (President) will attend future meetings but not able to join us tonight
        ii. Club members are interested in attending any events, meetings, or opportunities where pre-pharm students are welcome

1. Please share any upcoming events with Grace to share with club members (gkanning@wisc.edu)

h. **American Association of Pharmaceutical Sciences (AAPS)**
   i.

i. **Academy of Managed Care Pharmacy (AMCP)**
   i. seeking a faculty advisor for AMCP - working with Karen for the contact
   ii. 1st General Body Meeting - TBD (through Zoom)

j. **BadgeRxPeds**
   i. First general meeting Wednesday, September 24th @ 5:45 pm in Rm 2006
   ii. First fundraiser - Friday September 12th at Noodles & Company from 4-8 p.m. on University

k. **Christian Pharmacists Fellowship International (CPFI)**
   i. We will be introducing ourselves to potential new members during the student organization fair
   ii. Added approximately 45 new members from the org fair

l. **Inter House Council (IHC)**
   i. First meeting scheduled for 9/23 during community hour in 1116
   ii. IHC has games available to rent for $5/game for your special events.
      1. Fill out the Google Form to request games.
      2. Available games: Ladder Golf, Giant Jenga, Spikeball, Bags/cornhole, floating rubber duck raffle game

m. **Interprofessional Health Council (IPHC)**
   i.

n. **Industry Pharmacists Organization (IPhO)**
   i. Board Meeting - Mon, Sept 8 @ 4:30 PM
   ii. 1st General Body Meeting - TBD
   iii. VIP Case Competition coming up, more details to follow next week regarding sign-up
   iv. Industry prep track hosted by the Office of Student Services today (9/9) from 5:30-8:00 pm and Thursday 9/11 6:00-8:00

o. **Kappa Psi**
   i. 1st General Recruitment Event for Everyone - Weds, 9/3
   ii. Board Meeting via Zoom – Sun, 9/7
   iii. 1st Chapter Meeting – Mon, 9/8
   iv. Next Event – Fri, 9/19

p. **Student National Pharmaceutical Association (SNPhA) (Formerly MAPP)**
   i. General introductory meeting on 9/17
   ii. Other general meetings on 10/13, 11/12, and 12/3

iii. DiveRxsity Dialogues is in the works again (aiming for around December)

q. **National Community Pharmacists Association (NCPA)**
   i. 1st meeting TBD
   ii. Looking for faculty advisor
      1. Are community preceptors faculty?
   iii. Would like to increase membership

r. **Student Association of Specialty Pharmacy (SASP)**
   i. Lumicera Intern Panel
      1. Learn about Lumicera and their work with specialty medications and get an idea of the internship experience
      2. Location: zoom
      3. Date and time: Thursday 9/25 from 6:30-7:30 PM

s. **Student Pharmacists in Global Health (SPiGH) (Formerly PGHIG)**
   i. First GBM will be Tuesday, September 23rd at 5:30PM in room 1116.
   ii. Olson Elementary school Health Fair for their students. It will take place on October 10th from 7:30 to 10:00 AM. It will consist of a couple of booths that have games or activities focused on health and wellbeing.
   iii. Please let us know if there are any other orgs that would want to join, last year we partnered with a couple of other orgs and it was awesome! Reach out to me (zwalker3@wisc.edu) and or Eden know if you need more details!
   iv. Second Harvest Volunteer opportunity coming soon.

t. **Phi Delta Chi (PDC)**
   i. First board meeting was held on 8/29
   ii. Recruitment events are starting on 9/10 with lawn games
   iii. First chapter meeting on 9/17

u. **Phi Lambda Sigma (PLS)**
   i. 1st Board Meeting via Zoom – Sun, 9/7
   ii. 1st Chapter Meeting – Weds, 9/10
   iii. Currently working on forming committees

v. **Promoting Recognition of Identity, Dignity, and Equality (PRIDE)**
   i. We will make it known that we are, in fact, still kicking it for another year.

w. **Psych and Neuro Special Interest Group (PNSIG)**
   i. Our first meeting is 9/22 at 4 pm. Room is TBD.
   ii. Org room shelf?

x. **Rho Chi**
   i. Tote bag fundraiser in collaboration with the Wisco Design Team
      1. Price: TBD

ii. Tutoring: Rho chi is opening up tutoring opportunities to all students, if you are interested or know someone who is interested in tutoring, fill out the following survey: https://docs.google.com/forms/d/e/1FAIpQLSc7ZO3kySpaYkNUkUy7rUdq8y8gBK8Rs47eDkr7yv_IdmMXVg/viewform

y. **Student College of Clinical Pharmacy (SCCP)**
   i. First board meeting right after the first meeting
   ii. Date for the first general meeting of the year is 9/23 in room 2006

z. Student Ambassador program
   i. Successful DPH-1 orientation
   ii. Ambassador orientation next Tuesday 09/16 during community hour
      1. Tour trainers needed
   iii. Making sure websites are back up to date and coordinating with ambassadors to ensure that it happens.

aa. **Wisconsin Society of Pharmacy Students (WSPS)**
   i. We had our first board meeting Friday 5th - Student Leadership Retreat
   ii. Fall meetings are in Room 2006 on:
      1. Tuesday, September 16th 5:30pm for DPH-1, 6pm for everyone else (welcome to those NOT in WSPS currently just to get a taste)
      2. Tuesday, October 14th 6pm
      3. Tuesday, November 11th 6pm
      4. Tuesday, December 2nd 6pm
   iii. NO WSPS Meet and Greet this year - org fair and WSPS bingo served as a way to engage with those interested
   iv. Operation Heart X AHA Heart Walk
      1. September 13th at 8:15 am
      2. McKee Farms Park, 2930 Chapel Valley Rd, Fitchburg, WI 53711 (see cork boards for QR code to sign up!)
   v. 14th Annual RAN Apothecary Ball (20$ students / 30$ +1, staff, and faculty)
      1. Friday, September 26th from 6-10 pm
      2. Union South Varsity Hall III

bb. **Personal Health Improvement Team (PHIT)**
   i. First meeting sep 17th
   ii. Other meetings TBD

4. Lindsey Weigel
   a. Monthly Wellness Events (Becky Beebe co-presenting)

i. Each org will commit to at least one annual wellness activity/event. Some events (like the fun run) need to be at a specific time of year due to the nature of the event, but we could try to have the others spread throughout the year.
ii. By *Friday, September 12*, please determine what your org's wellness event(s) will be and add it **HERE.**
iii. If it does not need to take place in a specific month, list it in columns H-J. I will assign it a month by September 22.
iv. If you provide the activity info to Becky Beebe (rebecca.beebe@wisc.edu), she can include it in the monthly wellness newsletter. Date for newsletter submission is listed on the google doc.
v. We will do monthly coffee and tea days/socials (ice cream instead in Sept/May).
    1. Each org will be required to provide 2-3 volunteers at some point during the year for this. Sign up for fall social HERE.

b. Community Hour
    i. There are still some Community Hours available this semester, and early spring semester. Scroll down below the schedule to find more information on how to request a community hour
    ii. There is a reservation hold on the Commons and lecture halls for the community hour. If you are holding an event or presentation during CH that is big enough to necessitate these rooms, you should officially be requesting a CH slot
    iii. Once Kremer's lecture date is determined, the other events listed in orange will be finalized.
c. Nursing Lawn
    i. Contact me if you would like to reserve the Nursing Lawn for an event. Generally, the rule to use the space is that you need to have an SOP staff or faculty member present for the entire event and that you leave the space in as good as or better condition than you found it (clean up after yourselves, no damage to facilities/landscaping, etc)
d. Career Fair Volunteers
    i. Just a heads up that we will once again be requiring student org members to volunteer at the career fair
    ii. The week prior to the October Senate meeting, we will be requesting member numbers from student orgs. We will use these numbers to determine the number of shifts that will need to be filled by members of each org.

iii. If there are shifts that are not filled or org members do not perform their duties, funds will be subtracted from Senate's proceeds from the event

e. Reminders about reserving rooms in EMS
    i. I need to approve most reservations manually, so if you are making a "last-minute" reservation, I may not get it approved in time. For the most part, you can assume that you have the room. (There have only been a handful of reservations that I haven't approved in the last few years.
        1. Commons and Therapy Lab (in specialty room template) require an additional layer of approval (cannot be reserved last-minute and cannot be automatically assumed it will be approved.)
    ii. I am no longer sending confirmation emails unless it is a night or weekend event. You can find whether a reservation was approved or not by looking in the "My Events" tab. If you reserve a regular classroom with short notice, you can assume you have the room unless you hear otherwise. (I have to approve a lot of the reservations manually, and generally only check EMS once per day.)
f. Org Leadership/Transition Documents
    i. The last several years, there has been a lot of issues with student org leadership transitions: students not understanding their duties for a specific leadership position, not updating leadership roster, not knowing processes that should be followed for events and/or requesting assistance.
    ii. When I first started working here there were actual physical transition binders that were handed off from year to year. With more being digitized now, it seems that there has been less intention and less attention to detail when transitioning leadership.
    iii. If your organization does not have a transition folder (likely in google drive for most orgs), I would suggest you work with other members of your org to create one. I am bringing it up early in the year so you can start creating documents now if you don't already have them. This way you can add details to process documents as the year goes along.

5. Associate Dean Karen Kopacek

a. Welcome back!
b. New signage around the school, more updates coming
c. Lecture hall reminders
    i. Do not rearrange chairs, keep desks clean and clean up messes

ii. If an announcement is written on white board, it must be erased at the end of the day! Violators will not be allowed to post in the future.

d. Commons and Atrium reminders
   i. Keep it clean, do not rearrange furniture, do not sit on white tables by sky bridge, keep shoes off furniture, clean glass boards once done using
   ii. No flyers should be posted on walls or left on tables
   iii. Posting locations: Bulletin board outside of 2006 (check with Lindsey before posting), org bulletin board space, bathrooms
   iv. Video advertising- new monitors
      1. Instructions from Sally Griffith-Oh from IIT on how to submit

e. Student Voice (access from bottom of webpage (students.pharmacy.wisc.edu) : https://apps.pharmacy.wisc.edu/apps/studentvoice/index.php
   i. Great way to share feedback or concerns
   ii. Confidential but not anonymous

f. For IT issues, including those with Learn@UW and Lecture Capture or SoP website feedback, please contact the IT Help Desk (http://pharmacy.wisc.edu/helpdesk)

g. For building maintenance issues, contact Josh Cutler (608) 262-2943

h. Coffee with Karen will be starting up next week (email coming soon), please encourage your peers and 1st years to participate!

i. SOP Farmers Market to start on Thursday! Held T and Th starting at 1pm in the Commons
   i. Produce will be seasonal as fac/staff clean out gardens this fall
   ii. Repotting new plant starts, hopefully available in late September
   iii. Please take only what you need for 1 meal to allow others to participate as well

j. Hiring a DPH-2 student to sit at front desk in OSS M and W afternoons from 12-3 or (4pm)

k. Will be seeking student proctors to assist with exams held in the SOP- more details to come

6. Treasurer

a. Direct any questions about Student Group funds and Budget Requests to Zi'Onay and Eden Lev (Treasurer-Elect) at (zwalker3@wisc.edu and elev2@wisc.edu).

b. $200 Candy Budget now run by Student Senate. Will create a form for Student candy requests so stay on the look-out for that!

c. Ice Cream Social: September 23rd during community hour. It is required that every org volunteer at least 2 members to help with socials so sign up HERE! Here is an editable link for the Ice Cream & Tea Social Supply list (link).

d. Before requesting funds, Student Orgs will need to fill out or update Org contact and zelle info in the Request log (link). Then email a completed Funding Request Form (link) to (zwalker3@wisc.wdu).
e. Prior to requesting funds, student orgs will need to verify if it can be funded based on SOP legal restrictions.
f. Budget penalties such as fees will be applied for student groups neglecting org room clean up or other student senate duties.
g. If student orgs want to request **more than $150 for an event,** there will be a specific request form for funds from SSSF (Student Success and Support Fund) as long as not funding food! There are additional requirements to receive these funds so reach out to me personally with any questions on how to proceed.
h. Approval vote needed for Dean's Cup Budget Request of $500.
i. Here is a link to the 2025-2026 Budget if needed (view access only).

7. Webmaster

a. Helping to get Hannah into the swing of things, approving bi-weekly announcements
b. Continue Monthly Wellness Events email reminders
c. Planning to join Student Well-Being Committee
    i. Along with Hannah

8. Dean's Cup Representative

a. Working with medical and law school reps to finalize dates of events including the Dean's Cup Bash
    i. Planning on scheduling an evening at the monona terrace in October

9. Secretary

a. <u>Refrigerator Cleaning Form</u>
    i. Will send out an excel at some point this week or early next week that will give access to the dates that you all will need to sign up for
    ii. Details will be included on the form that I send out

b. <u>Student Org Room Access</u>
- I have been getting emails stating people's difficulties with accessing the org room. I am working closely with Karen and our POC Josh Cutler to fix these issues ASAP. I had sent all the details that you guys have sent me back during the summer but it seems like there are some lingering issues . Please bear with me as I am doing my best to give access to you all.
- If you had gotten a new wiscard over the summer please let me know because I have been using the wiscard information if you were in a leadership position last year.
- Please also include the people who will require access to the student org room. I will need the person's name <u>and</u> their Wiscard 6 digit code that is

on the back of their Wiscard on the bottom. Here is a picture that you can provide to the student for reference:

a. 

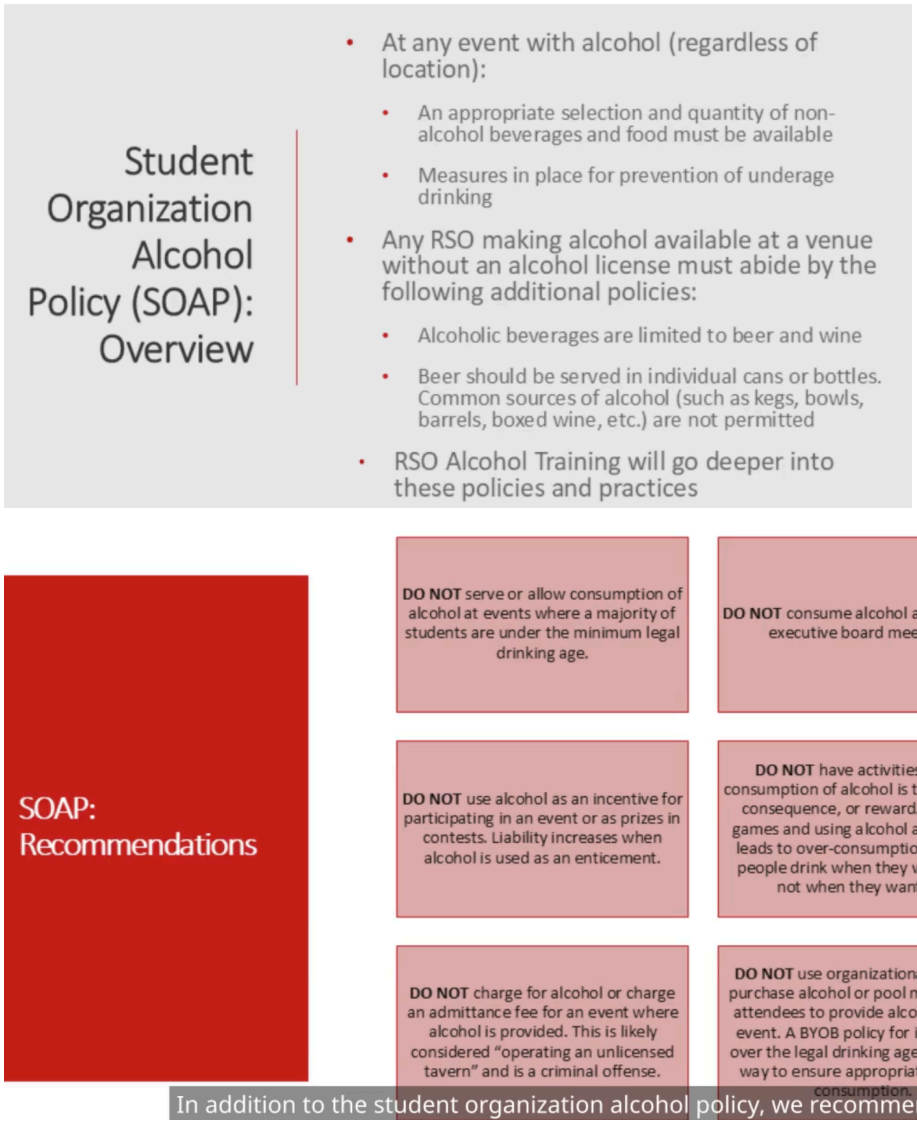
2. You should <u>only</u> provide a **maximum of 2 people** for org room access.
3. For **larger** student orgs who have multiple smaller groups within their organization, you may provide 1 person from each subgroup who will have access. (WSPS is a good example of this with their operations).

c. Working with Victoria and have started introducing the main responsibilities as senate secretary. She will be an additional point of contact aside from me and TJ regarding attendance for meetings. Please ensure to include her email when emailing absences **(vrjohnson5@wisc.edu)**

1. <u>Old Business</u>

a. Old Business:
   i. Reminder for Senator Role Requirements Attestation
      1. Verify that you have read the constitution and understand the responsibilities of your position on the UW-Madison School of Pharmacy Student Senate.
      2. Please complete this form if you have not already at this link

b. Reminder on the alcohol policy - orgs and ASM (also have alcohol policies)
   i. https://students.pharmacy.wisc.edu/pharmd-handbook/event-announcements-involving-alcohol/
   ii. https://policy.wisc.edu/library/UW-6003



2. **New Business**
    a. All students at the School of Pharmacy are welcome to attend meetings
        i. Please encourage your peers and members of your organizations to attend meetings and submit questions to anonymous poll beforehand
        ii. All Senators are expected to attend the monthly meetings. If you are not able to make it, you must find a replacement to fill your spot/speak on your behalf and email both myself (tchen343@wisc.edu) and Padmesh (ezhilmuthu@wisc.edu).
    b. Attendance penalties
        i. Senate is concerned with diminishing attendance over this past year.
        ii. To encourage attendance we are looking for ways to hold voting members accountable for missing meetings

1. Organization representative (excluding Pre-Pharmacy and PharmTox) must be at the meeting every month
2. Not having a representative will result in a $50 fine for the organization

iii. Class co-presidents (at least one needs to be in attendance, excluding DPH4)
1. Prohibited from running from class co-president in subsequent elections

c. Org Fair
i. Thank you to everyone who helped at the Student Org Fair today!

d. Community Hour Reservations
i. There are still some Community Hours available this semester, and early spring semester. Scroll down below the schedule to find more information on how to request a community hour
ii. There is a reservation hold on the Commons and lecture halls for the community hour. If you are holding an event or presentation during CH that is big enough to necessitate these rooms, you should officially be requesting a CH slot
iii. Once Kremer's lecture date is determined, the other events listed in orange will be finalized.

e. Allocation of Student Success Funds
i. $3000 from student success funds to be dispersed among SoP Orgs to advanced academic success and professional development
ii. This DOES NOT include food for meetings and events
1. Each organization will draft a proposal to share with the success funds committee lead by senate.
2. After being approved and using the funds, organizations are required to send in information to the Advancement Office (information to come when proposals are approved
3. This is why it is allocated for wellness activities as opposed to food for meetings and events

f. Monthly Day of Wellness (replacing previous WoW)
i. Activities:
1. Start brainstorming an activity suggestion with your orgs (in person, asynchronous virtual, synchronous virtual activities)
a. Sign up will be shared at future meeting

ii. SoP Socials Revamp
1. Ice cream socials in the warmer months (September) and Coffee/Tea socials in the cooler months (October until spring)
2. Supplied by senate ran by student orgs
a. First Ice Cream social: September 23 during community hour
b. **Buddy system** - two organizations can sign up together to help ease the stress of helping with these wellness activities
i. Link will be sent out at a later date soon

1. Note - we have ice cream scoopers and will be providing all utensils. Orgs will just be required to scoop (ice cream) or maintain supplies (coffee/tea)

g. Senate Student Organization Registration with the Wisconsin Involvement Network (WIN)
   i. The application to register as an org has been submitted and just waiting approval for School of Pharmacy Student Senate to be a registered student organization for the 2025-2026 school year!

h. Star Student:
   i. We invite you to recognize your peers that go above and beyond. If you spot a star student, nominate them by scanning the QR code located in the OSS office or on the star student bulletin board across from the water fountain. The drawing nominee will receive a $10 Amazon gift card!
      1. Please promote this in your orgs! Anyone can be nominated - Pharm/Tox or PharmD!
   ii. Lilia (Chairperson-Elect) will draw every 2 weeks on Friday starting 9/19

3. DPH-1 Class Officer Elections:
   a. Applications Due: **Friday, September 19th @ 11:59PM**
   b. Election/Voting: **Friday, September 26th after 411 at 3:20**
4. Discussing Research On Psychoactive Substances (DROPS): Jesus Regalado
   a. Allows to integrate undergrads and people who are interested in research on psychoactives. Many events have been planned and reach out to me if there are any additional questions
   b. Wants to advocate for PharmD involvement
5. Voting!
   a. Please use the following link to vote on the topics we have covered today
   b. Voting Form
   c. **RESULTS**
      i. The majority voted YES to Senate Allocating $500 to support Dean's Cup
      ii. The majority voted YES to Senate approving DROPS as a SIG
      iii. The majority voted YES for Rho Chi to do a Tote Bag Fundraiser

6. **Next Student Senate Date: October 7th during Community Hour in room 2002**

Action Items

At the end of each meeting, the things in this box need to be reported back to your org. Remember that you do not have to do everything alone as the senate representative! Please share the responsibility and discuss with your org!

- Update Padmesh on Org Room Access and if you have gotten a new Wisc Card
- Determine your org's wellness event **due Friday, September 12** and add it **HERE.**
    - See notes from Lindsey Weigel (above) for more info
- Sign your organization up for Ice Cream/Coffee Socials and keep an eye out for Fridge/Microwave Cleaning link coming soon!