

Section 3. **Chapter Committees** from VA Policies and Procedures:

a. Standing and special committees, except the nominating committee, which is elected by the members, shall be appointed by the president as authorized or required by Bylaws of Alpha Delta Kappa, state, provincial or national bylaws and/or policies and procedures manual or chapter bylaws and/or policies and procedures manual.

b. Chairs shall report at chapter meetings as directed by the president or as requested by members.

c. **The following shall be designated as standing committees:**

***Alpha Delta Kappa Month**=plan activities during October to honor AΔK; many ideas on International and VA website; one idea is for Alpha sisters to send a note to Alpha Chapter sisters in other states.

***Altruistic**=to plan altruistic projects for the chapter; to complete altruistic reports on time

***Budget**=to create a realistic, working chapter budget; information on VA website

***Policies and Procedures**=to update chapter P/P, as needed

***Fraternity Education**=to present a short (5-10 minutes) activity at each chapter meeting to strengthen and deepen our commitment to AΔK and to increase our knowledge of our organization. Lots of ideas on the VA website.

***Membership**=to encourage members to invite outstanding women educators (be familiar with who can join) to membership; to help new members register with International. International and VA websites have lots of information.

***Nominating** –in the second year of the biennium; to develop a slate of officers for the following biennium

Additional standing or special committees may be established by the chapter. Alpha has a *Scholarship Committee, Excellence in Education Committee and Ways and Means Committee.*