

COLLABORATIVE MANAGEMENT MEMORANDUM OF UNDERSTANDING

SFY 2025-2026

This Agreement is made between the following statutorily Mandated Partners and Non-Mandated Partners to the Collaborative Management Program, each of which may herein be referred to individually as a “Party” or collectively as the “Parties”:

MANDATED PARTNERS

1. **LOGAN COUNTY DEPARTMENT OF HUMAN/SOCIAL SERVICES**, located at 508 S 10th Avenue, Sterling, Colorado 80751;
2. **13th JUDICIAL DISTRICT PROBATION DEPARTMENT**, located at 110 N Riverview Road, Room #100, Sterling, Colorado 80751;
3. **13th JUDICIAL DISTRICT COURT**, located at 110 N Riverview Road, Sterling, Colorado 80751;
4. **NORTHEAST HEALTH DEPARTMENT**, located at 700 Columbine Street, Sterling, Colorado, 80751;
5. **RE-1 VALLEY SCHOOL DISTRICT(S)**, located at 301 Hagen Street, Sterling, Colorado, 80751;
6. **CENTENNIAL MENTAL HEALTH CENTER, COMPREHENSIVE BEHAVIORAL HEALTH SAFETY NET PROVIDER**, located at 211 W Main Street, Sterling, Colorado, 80751;
7. **BEHAVIORAL HEALTH ADMINISTRATIVE SERVICE ORGANIZATION (BHASO)**, called **SIGNAL BEHAVIORAL HEALTH NETWORK**, located at 6130 Greenwood Plaza Boulevard, Suite 150, Greenwood Village, Colorado, 80111;
8. **DIVISION OF YOUTH SERVICES (“DYS”)**, located at 700 W 84th Avenue, Suite 700, Thornton, Colorado 80260-3997;
9. **MANAGED CARE ENTITY, called NORTHEAST HEALTH PARTNERS** located at 1300 N 17th Avenue, Greeley, CO 80631;
10. **COMMUNITY DOMESTIC VIOLENCE PROGRAM PURSUANT TO 26-7.5-104 C.R.S. IF REPRESENTATION FROM SUCH PROGRAM IS AVAILABLE, called SARA HOUSE** located at 418 Ensign St. Fort Morgan, CO 80701.

NON-MANDATED PARTNERS

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- 11. 13th JUDICIAL DISTRICT COLORADO YOUTH DETENTION CONTINUUM (CYDC)**, located at 411 Main Street, Suite 201, Fort Morgan, Colorado, 80701;
- 12. FAMILY RESOURCE CENTER (Family Voice)**, a non-profit organization serving local families, located at 120 Main Street, Sterling, Colorado, 80751;
- 13. 13th JUDICIAL DISTRICT YOUTH DIVERSION (Soul Grower Industries)**, located at Post Office Box 75, Merino, Colorado, 80741;
- 14. BABY BEAR HUGS**, located at 118 South 3rd Avenue, Sterling, Colorado, 80751;
- 15. EARLY CHILDHOOD COUNCIL OF LOGAN, PHILLIPS, AND SEDGWICK COUNTIES (ECCLPS)**, located at 100 Broadway, Suite 14, Sterling, Colorado, 80751;
- 16. NORTHEASTERN JUNIOR COLLEGE**, located at 100 College Avenue, Sterling, Colorado, 80751;
- 17. COLORADO WORKFORCE CENTER**, located at 100 Broadway Street, Suite 24, Sterling, Colorado 80751.

WHEREAS, Colorado Revised Statutes (C.R.S.) Section 24-1.9-102(1)(a) authorizes the county department of human services/social services to enter memorandums of understanding with specific agencies for the purpose of promoting a collaborative system of local-level interagency oversight groups and individualized service and support teams to coordinate and manage the provision of services to children and families who would benefit from integrated multi-agency services; and

WHEREAS, the undersigned desire to enter into an agreement for the collaboration of services to families and children who would benefit from integrated multi-agency services; and

WHEREAS, the undersigned agencies include all of the agencies required by statute.

NOW THEREFORE, in consideration of the premises and mutual promises and covenants herein contained, and for their mutual benefit, the Parties agree as follows:

Term of the Agreement. This Memorandum of Understanding (MOU) shall be effective beginning July 1st, 2025, and shall expire June 30th, 2026.

Renewal of MOU. The Parties may renew this MOU annually, subject to mutual agreement. Each Party reserves the right to elect not to renew the MOU after the expiration of the current term. If any Party intends not to renew the MOU, it should give notice of such intent at least thirty (30) days prior to the expiration of the Agreement.

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I. Oversight Group. The Parties agree that there is hereby created an Interagency Oversight Group (IOG) as authorized by C.R.S 24-1.9-102, that is identified locally as *YouthLink*, whose membership shall be comprised of a local representative of each Party to this MOU. Membership requirements, the status of each Party as a voting member or advisory member, procedures for the election of officers, procedures for resolving disputes, and procedures for the development of subcommittee groups can be found in the By-Laws/Procedure Guide (“By-Laws” or “Guide”) attached hereto as a labeled Appendix A. By signing this MOU, the Parties agree to follow and review these by-laws annually to ensure all statutory and rule mandates are met. Any changes to the by-laws are considered a revision to the MOU and shall require new submission to the State with new signatures of all mandated and non-mandated partners.

II. Target Population. In recognition of the goals of the Collaborative Management Program (CMP), children, youth, and families across systems are identified and served according to their contact with collaborative programs. The CMP target population consists of at-risk children and youth ages birth through twenty-one (21) years of age and their families who would benefit from a multi-system integrated service plan or multisystem approach. An Individualized Service and Support Team (ISST) includes two (2) or more system representatives that are present to assist a child/youth/family with developing an integrated service plan directed by family needs. The ISST identifies goals and facilitates collaboration and is a family-driven model for service planning. The child/youth/family members are present at and participating in the development of their plan. *YouthLink* serves their target population(s) directly through an ISST(s) called:

- *Family Engagement Meetings*
- *TEAM Meetings*
- *Community Engagement Board.*

YouthLink may also serve children, youth, and families within their communities through the Collaborative Management Program by providing multi-system prevention program(s). The target population for these prevention programs consists of at-risk children and youth ages birth through twenty-one (21) years of age and their families who would benefit from a multisystem approach. A multisystem prevention program must include two (2) or more system representatives that establish a program that facilitates collaboration and address needs not currently provided within the community.

- *Team Up for Success*
- *Own It/Messy In Between.*

III. Services. As authorized by Section 12 CCR 2509-4-7.303.32(A), Counties may elect to participate in CMP by entering a Memorandum of Understanding (MOU) that is designed to promote a collaborative system to coordinate and manage the provision of services to children, youth, and families who would benefit from an integrated multi-system approach to service and service delivery. The Parties agree to provide the following specific services, subject to the availability of funds for which the collaborative has authority as specified below.

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Services Defined:

- The CMP's ISST is called *Family Engagement Meetings*. It functions as an integrated service planning model with specific policies and procedures recorded in the attached Appendix A.
- The CMP's ISST is called *TEAM Meetings*. It functions as an integrated service planning model with specific policies and procedures recorded in the attached Appendix A.
- The CMP's ISST is called *Community Engagement Board*. It functions as an integrated service planning model with specific policies and procedures recorded in the attached Appendix A.
- The CMP provides prevention programs through *Team Up For Success* and *Own It/Messy in Between* prevention programs. The description is attached as a labeled Appendix A. Prevention programs are mandated to meet at least one of the following: 1) multi-systemic approach; 2) multiple disciplines involved in the development or enhancement of the program; 3) multiple agencies involved in the delivery of the services; 4) program developed to reduce bifurcated services; or 5) joint approach benefiting children, youth and or families.

IV. Authorization to Contribute Resources and Funding. Each Party represents that it has the authority to approve the contribution of time, resources, and funding to solve problems identified by *YouthLink* to create a seamless, collaborative system of delivering multi-agency services to children and families. The resources and funding to be contributed are identified in Section V: Funding Sources.

V. Funding Sources. Funding identified in this MOU may be a carryover from previous funding or savings, additional funding provided to the CMP program or any funds directed towards CMP. Additional funding may become available during the term of this MOU and the Parties agree to comply with any terms, conditions and restrictions on the funding made available to them. The Parties agree to financial risk sharing where commitments to support programs exceed the remaining monies available. The fiscal agent for *YouthLink* is Logan County Department of Human Services (defaults to County Human Services/Social Service Departments) and by signing here _____ (signature of fiscal agent) agrees to assume financial risk. For this reason, *YouthLink* projects a conservative budget based on currently available resources.

Table of Resource Pooling SFY 2025-2026	
CMP Carry Over/Reserve Funds	\$229,377.87 as of May 6, 2025

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Party	IN-KIND	CASH
1. COUNTY DEPARTMENT OF HUMAN/SOCIAL SERVICES	\$ 10,500	\$ 0
2. JUDICIAL DISTRICT PROBATION DEPARTMENT	\$ 3,500	\$ 0
3. JUDICIAL DISTRICT COURT	\$ 1,750	\$ 0
4. HEALTH DEPARTMENT	\$ 2,500	\$ 0
5. SCHOOL DISTRICT(S)	\$ 9,600	\$ 0
6. COMPREHENSIVE BEHAVIORAL HEALTH SAFETY NET PROVIDER	\$ 4,948	\$ 0
7. BEHAVIORAL HEALTH ADMINISTRATIVE SERVICE ORGANIZATION ("BHASO")	\$ 1,620	\$ 0
8. DIVISION OF YOUTH SERVICES ("DYS")	\$ 1,526	\$ 0
9. MANAGED CARE ENTITY	\$ 1,500	\$ 0
10. COMMUNITY DOMESTIC VIOLENCE PROGRAM PURSUANT TO 26-7.5-104, C.R.S. ("DVP")	\$ 580	\$ 0
11. 13th JUDICIAL DISTRICT COLORADO YOUTH DETENTION CONTINUUM (CYDC)	\$ 4,760	\$ 0
12. FAMILY RESOURCE CENTER (FAMILY VOICE)	\$ 3,100	\$ 0
13. 13th JUDICIAL DISTRICT YOUTH DIVERSION	\$1,375	\$ 0

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14. BABY BEAR HUGS	\$ 650	\$ 0
15. EARLY CHILDHOOD COUNCIL OF LOGAN, PHILLIPS, & SEDGWICK COUNTIES (ECCLPS)	\$ 602	\$ 0
16. NORTHEASTERN JUNIOR COLLEGE	\$ 650	\$ 0
17. COLORADO WORKFORCE CENTER	\$2,628.24	\$0
TOTALS	\$ 51,789.24	\$ 0

Approximate total contribution = \$ 51,789.24.

VI. Reinvestment of Funds Saved.

YouthLink has established a procedure to allow funds received by the CDHS, and allocated pursuant to CRS 24-1.9-104, to be reinvested by the Parties to provide appropriate services to children and families who would benefit from multi-agency services has been approved by the head or director of each Party, as documented in the By-Laws/Guide at *Appendix A, Item 3, Section 2*.

The Parties agree by signing this MOU that *YouthLink* will review the CMP budget regularly to ensure that CMP funds are being used to serve children, youth and families that are involved in multiple systems or at risk of involvement in multiple systems. This includes funds being used to serve children, youth and families who are part of an ISST, CMP prevention program or as a mechanism to increase collaboration among Parties.

VII. Collaborative Management Processes. Pursuant to section 24-1.9-102(2)(e), C.R.S., *YouthLink* has established a collaborative management process addressing risk sharing, resource pooling, performance expectations, outcome monitoring, and staff training. This management process shall be utilized by the ISSTs and CMP Prevention Programs when providing services to children and families serviced by the parties to this MOU, designed to reduce duplication and fragmentation of services, increase the quality, appropriateness, and effectiveness of services delivered to families, and encourage cost sharing among services providers. All of which can be found in the By-laws/Procedure Guide attached as *Appendix A*. **By signing this MOU, the Parties agree to follow and review these by-laws annually to ensure all statutory and rule mandates are met.**

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VIII. Collaborative Management Program Elements.

Pursuant to section 24-1.9-102(2)(e), the parties agree to implement collaborative management processes (VII) in order to:

- A. Reduce duplication and eliminate fragmentation of services provided to children, youth and families who would benefit from integrated multi-agency services. The Parties will reduce duplication and fragmentation of services by:
 - *Individualized Service and Support Teams (ISSTs)*
 - *ISSTs will be utilized to plan for treatment and support services. Meetings will include all current and potential service providers and will be effectively facilitated, thereby eliminating the possibility of duplication and fragmentation of services.*
 - *Facilitating communication between service providers.*
 - *Multi-system release of information*
 - *This document was developed, approved and vetted through the efforts of the YouthLink committee to make effective communication between service providers possible.*
- B. Increase the quality, appropriateness, and effectiveness of services delivered to children and families who would benefit from multi-agency services, to achieve better outcomes; the Parties will increase the quality, appropriateness, and effectiveness of services delivered through:
 - *Individualized Service and Support Teams (ISSTs)*
 - *The process of holding an ISST meeting allows families and service providers the opportunity to discuss concerns in such a way that underlying concerns, barriers to success, and strengths that can be leveraged are unveiled and brought together to create an effective service/treatment plan together as a team. Without this process, significant issues go unresolved, and resources are left untapped that could otherwise greatly benefit a family with their current goals.*
 - *YouthLink Committee Meetings*
 - *YouthLink facilitates the identification and discussion of the needs and concerns of family members and service providers in the community by holding a monthly meeting, as well as subcommittee meetings that meet regularly. As concerns are brought to light, leaders within the relevant agencies can take these things back to their own agencies and make changes in services that are offered, in order to meet the needs that are identified.*
 - *Subcommittees*

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- *Subcommittees are established to work towards implementing specific efforts that are identified during regular YouthLink meetings, such as educational efforts, training programs, etc.*

C. Encourage cost sharing among service providers. The Parties will encourage cost sharing through:

- *In-kind Services*
 - *All YouthLink partner agencies provide some level of in-kind services to CMP efforts by making staff and/or physical resources available for ongoing efforts. This includes attendance at meetings, participation in subcommittees, participation in ISST meetings and participation in the delivery of services and programming.*
- ISST Meetings
 - During ISST meetings, service-providers can identify funding that is available within each agency to provide resources for the youth/family being served. This allows families to receive the most relevant resources that are available to them and promotes effective use of resources within each agency.
- Partnerships
 - YouthLink agencies blend funding to deliver our prevention programs, including Own It, Messy in Between and Team Up for Success. Currently, actual dollars are blended between Colorado YouthDetention Continuum, and the YouthLink funds. Possibilities to blend funds with additional agencies are explored as needs arise and ideas for programming are vetted.

IX. Process Measures.

Please select all the process measures that the CMP site will attempt to achieve. Each CMP site must select at least three (3).

- X IOG meeting attendance (all partners signing MOU attending 75% of the time at 75% of scheduled meetings);
- X Family agency or member participation on the IOG as a voting member;
- X Seventy-five (75%) percent of the agencies contribute resources at a service level, either in-kind or actual funds;
- ☐ Use of Evidence Based or Evidence Informed practices;
- X Process of Continuous Quality Improvement used by the IOG;
- ☐ Evidence of cost-sharing

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☐ *Insert description of how evidence of cost sharing will be demonstrated*

X. Data.

The Parties agree to use either the State-provided Efforts to Outcomes (ETO) database and/or the Comprehensive Child Welfare Information System (CCWIS)/Trails for data collection for CMP-served clients. ETO shall be used for non-child welfare children, youth, and families to track participation. Trails or CCWIS databases shall be used for all Child Welfare CMP-served children, youth, and families.

The Parties agree by signing this MOU that the attestation statement shall be completed and the Parties shall comply with [Operational Memo OM-DCP-2024-0001](#). The CMP site is responsible for ensuring there is no duplication of clients entered into ETO and/or Trails. Duplication is defined as a child, youth, or family that is counted twice for the same ISST meeting or prevention program and recorded in one (1) or more CMP data system(s). A child, youth or family may be counted for multiple service episodes supported by several multi-system partnerships.

An outcome must be determined and documented for each client supported by an Individualized Service and Support Team (ISST). The CMP State Steering Committee establishes the outcomes and measurements for each CMP site to choose from.

XI. Confidentiality Compliance. The Parties agree that State and Federal law concerning confidentiality shall be followed by the Parties and *YouthLink*. Any records used or developed by *YouthLink*, its members, a listed ISST, or a listed Prevention Program that relate to a particular person are to be kept confidential and may not be released to any other person or agency, except as provided by law. The Parties have developed a release of information that addresses the confidentiality needs of all Parties attached as an Appendix B.

XII. Termination of MOU. The Parties acknowledge that withdrawal from this MOU of any Mandated Party shall result in the automatic termination of this Agreement and termination of the collaborative system of delivery of services developed hereunder. The withdrawing Party shall assist the other Parties to achieve an orderly dissolution of the collaborative system with as little disruption as possible in the delivery of services provided to children and families who would benefit from multi-agency services.

- A. Withdrawal/Termination.** Any Party may withdraw from this Agreement at any time by providing 30 days written notice to all other Parties.
- B. For Loss of Funds.** Any Party may withdraw from this Agreement or modify the level of its commitment of services and resources hereunder, in the event of loss or reduction of resources from its funding source identified herein. Any Party withdrawing due to loss of funds will provide notice of withdrawal in writing within 30 days.

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C. Distribution of Funds. The Parties have established a collaborative management process addressing the distribution of funds if the MOU is terminated as further described in the by-laws/procedure guide. *Appendix A, Item 8, Section 1.*

IN WITNESS WHEREOF, the Parties hereto, through their authorized representatives have executed this Memorandum of Understanding and commit to all elements described above, effective for the dates written above. (Please note scanned and electronic signatures, with an attached digital receipt, are acceptable).

Interagency Oversight Group Members

MANDATED PARTNERS

1. COUNTY DEPARTMENT OF HUMAN/SOCIAL SERVICES

Name and Title: Dave Long, Director

Address: 508 S. 10th Ave

City/State/Zip: Sterling, CO 80751

Phone: (970)522-2194 x 2280

Email: dave.long@state.co.us

Signature:

2. JUDICIAL DISTRICT PROBATION DEPARTMENT

Name and Title: John Draxler, Chief Probation Officer

Agency: 13th Judicial District

Address: 110 N Riverview Road

City/State/Zip: Sterling, CO 80751

Phone: (970)526-3999

Email: john.draxler@judicial.state.co.us

Signature:

3. JUDICIAL DISTRICT COURTS

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Name: Carl McGuire, Chief Judge
Agency: 13th Judicial District
Address: 110 N Riverview Road
City/State/Zip: Sterling, CO 80751
Phone: (970)522-6565

Email: carl.mcguire@judicial.state.co.us

Signature:

4. HEALTH DEPARTMENT

Name: Trish McClain, Director
Agency: Northeast Colorado Health Department
Address: 700 Columbine St
City/State/Zip: Sterling, CO 80751
Contact Person: Janell Gerk
Phone: (970)522-3741

Email: janellg@nchd.org

Signature:

5. SCHOOL DISTRICT

Name: Brenda Kloberdanz, Interim Superintendent
Agency: RE-1 Valley School District
Address: 301 Hagen St
City/State/Zip: Sterling, CO 80751
Contact Person: Cindy Reyes
Phone: (970)522-0792

Email: reyesc@re1valleyschools.org

Signature:

6. COMPREHENSIVE BEHAVIORAL HEALTH SAFETY NET PROVIDER

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Name: Dante Gonzales, Executive Director

Agency: Centennial Mental Health Center

Address: 211 W Main St

City/State/Zip: Sterling, CO 80751

Contact Person: Kris Schell

Phone: (970)522-4392

Email: kriss@centennialmhc.org

Signature:

7. BEHAVIORAL HEALTH ADMINISTRATIVE SERVICE ORGANIZATION

Name and Title: Daniel Darting, Chief Executive Officer

Agency: Signal Behavioral Health

Address: 6130 Greenwood Plaza Blvd, Suite 150

City/State/Zip: Greenwood Village, CO 80111

Contact Person: Troy Bowman

Phone: (720)645-2074

Email: tbowman@signalbhn.org

Signature:

8. DIVISION OF YOUTH SERVICES

Name and Title: Maria Campos, Northeast Region Director

Agency: Division of Youth Services

Address: 700 W 84th Ave, Suite 700

City/State/Zip: Thornton, CO 80260

Contact: Richard Knight

Phone: (303)968-0527

Email: richard.knight@state.co.us

Signature:

9. MANAGED CARE ENTITY

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Name and Title: Kari Snelson, Chief Executive Officer

Agency: Northeast Health Partners

Address: 1300 N 17th Avenue

City/State/Zip: Greeley, CO 80631

Contact Person: Raina Ali

Phone: (970)347-2462

Email: raina@nhpllc.org

Signature:

10. DOMESTIC VIOLENCE PROGRAM

Name and Title: Paula Bragg, Director

Agency: Sara House

Address: 418 Ensign St.

City/State/Zip: Fort Morgan, CO 80701

Contact Person: Patty Cortez-Robles

Phone: (970)867-2121

Email: patty@sarahouseco.org

Signature:

NON-MANDATED PARTNERS

11. COLORADO YOUTH DETENTION CONTINUUM

Name and Title: Britt Lover, Program Coordinator

Agency: 13th Judicial District Colorado Youth Detention Continuum

Address: 411 Main St, Suite 201

City/State/Zip: Fort Morgan, CO 80701

Phone: (970)580-8610

Email: brittl@cydc13.com

Signature:

12. FAMILY RESOURCE CENTER

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Name and Title: Yvonne Draxler, Director

Address: 120 Main St

City/State/Zip: Sterling, CO 80751

Phone: (970) 526-2439

Email: executivedirector@frcsterling.org

Signature:

13. 13th JUDICIAL DISTRICT DIVERSION

Name and Title: Rhonda Jo, Owner

Agency: Soul Grower Industries

Address: 3879 Buffalo Dr

City/State/Zip: Merino, CO 80741

Phone: (970) 305-4638

Email: rhonda@soulgrowerindustries.com

Signature:

14. BABY BEAR HUGS

Name and Title: Jennifer Deam, Executive Director

Address: 118 S 3rd Ave

City/State/Zip: Sterling, CO 80751

Phone: (970) 522-9411

Email: jennifer.deam@babybearhugs.org

Signature:

15. EARLY CHILDHOOD COUNCIL OF LOGAN, PHILLIPS, AND SEDGWICK COUNTIES

Name and Title: Michelle Sharp, Executive Director

Address: 100 Broadway St

City/State/Zip: Sterling, CO 80751

Phone: (970) 526-2440

Email: ecclps.sharp@gmail.com

Signature:

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16. NORTHEASTERN JUNIOR COLLEGE

Name and Title: Jamie Giacomini, ABE/GED/ESL Program Coordinator

Address: 100 College Ave

City/State/Zip: Sterling, CO 80751

Phone: (970)526-3616

Email: jamie.giacomini@njc.edu

Signature:

17. COLORADO WORKFORCE CENTER

Name and Title: Suzie Miller, Director, Colorado Rural Workforce Consortium

Address: 100 Broadway Street, Suite 24

City/State/Zip: Sterling, CO 80751

Phone: (303)885-2166

Email: suzie.miller@state.co.us

Signature: