# **Player Fee Payment Policy**

Implementation Date: Sept 12, 2025

# 1.0 Purpose

The purpose of this policy is to provide clear guidelines for the payment of player registration fees to ensure fairness, consistency, and smooth operations for all SSUFC programs.

#### 2.0 Definitions

Fees: The required payment for player registration, including participation costs and player kits. Payment Arrangement: A pre-approved plan that allows fees to be paid in installments.

### 3.0 Scope

This policy applies to all players, parents/guardians, and teams participating in SSUFC programs.

## 4.0 Policy Statement

- Fees for the Winter season must be paid in full by December 1st.
- Fees for the Summer season must be paid in full by May 1st.
- A player's spot on a team is not confirmed until fees are paid in full or a payment arrangement has been communicated and approved.
- Player kits will not be issued until all fees are paid in full or a payment arrangement has been approved.
- Payment arrangements must be communicated and approved by SSUFC prior to the payment deadline.

#### 5.0 Procedures

- 1) Registration opens prior to each season, and fees are communicated to all participants by the time registration opens.
- 2) Full payment of fees is due by the established deadlines
  - a) December 1st for all teams in the Winter season
  - b) May 1st for AAA and June 1st for A/AA/minis Summer season
- 3) Players/parents may request a payment arrangement in writing (email) before the deadline. Requests are reviewed and must be approved by SSUFC administration.
- 4) Players who have not paid fees in full, or who have not arranged a payment plan by the deadline, may lose their spot on the team roster.
- 5) Players may acquire sponsorship for player fees (see our <u>Player Sponsorship Guidelines</u>)
- 6) Kits/uniforms will only be distributed once fees for kits are paid in full or a payment arrangement is in place.
- 7) SSUFC reserves the right to remove players from participation if fees remain unpaid beyond the agreed-upon terms.

Approval Authority	Person Responsible	Date of Approval	Last Reviewed
SSUFC Board of Directors	SSUFC Treasurer	Sept 11, 2025	Sept 11, 2025