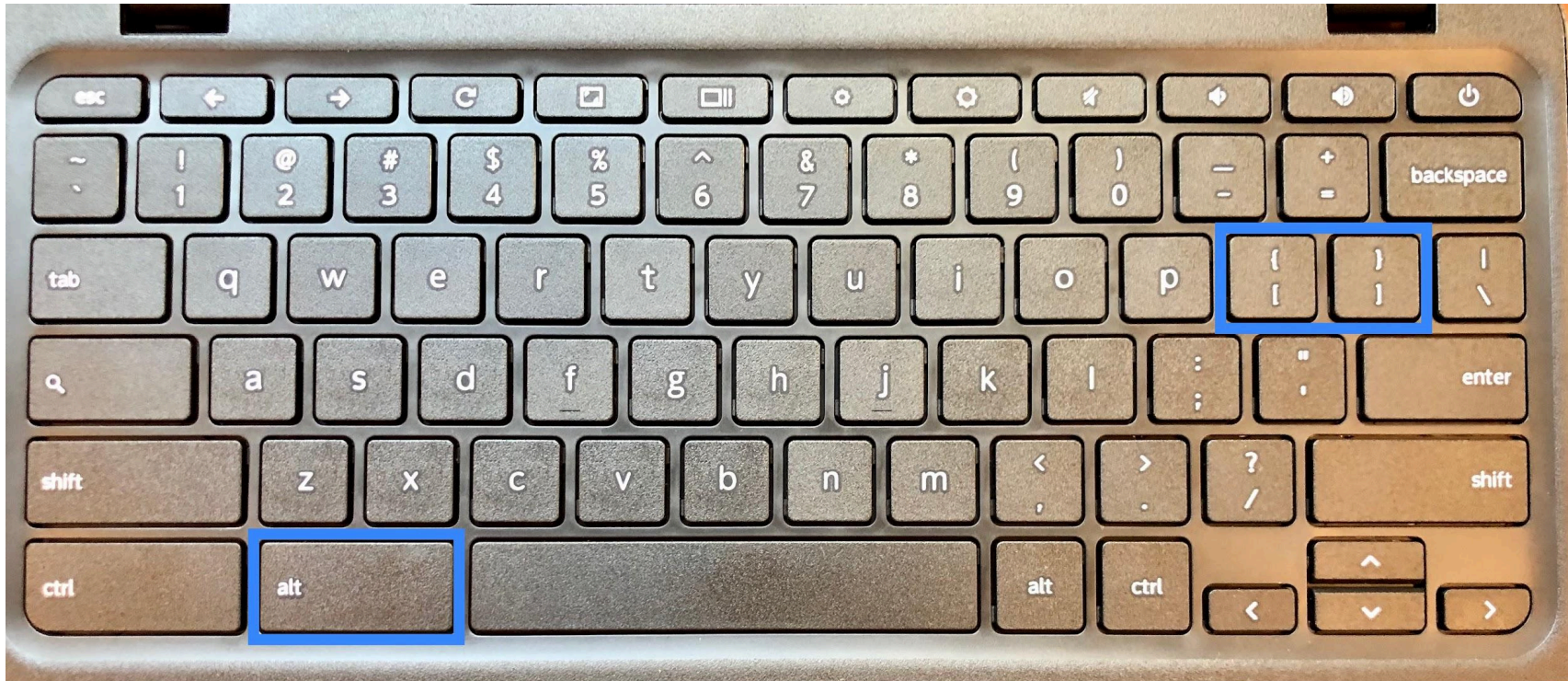


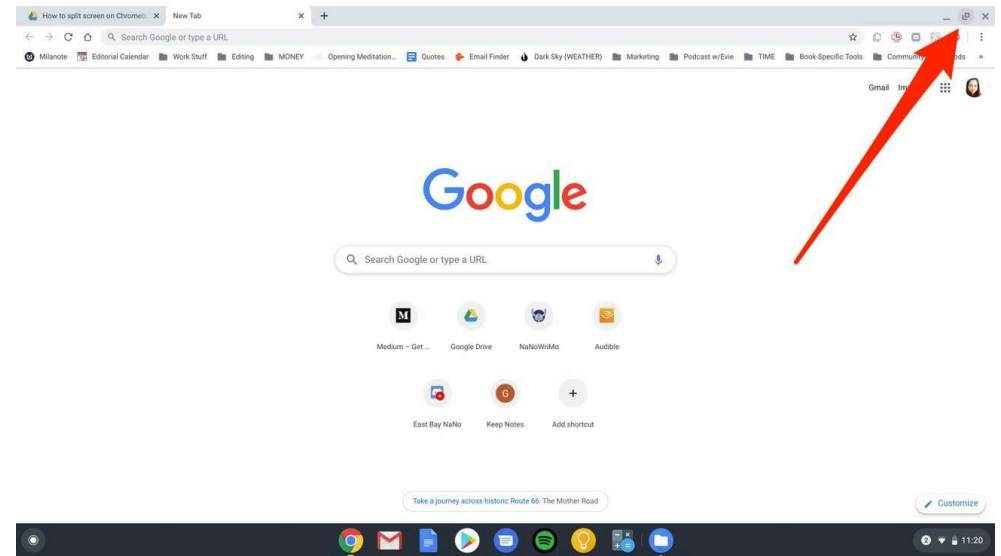
How to split-screen on a Chromebook



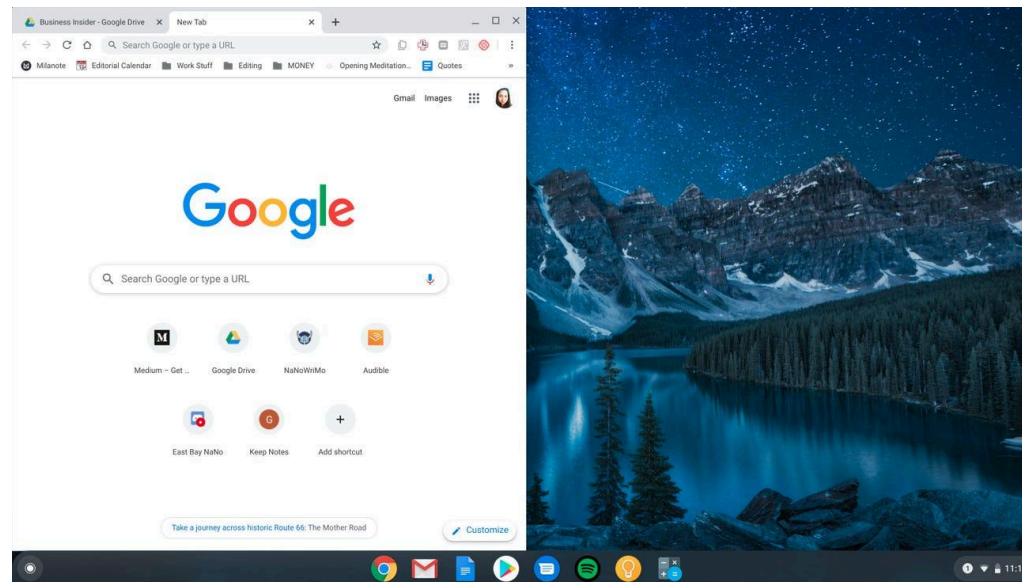
1. Open the windows you want in multiple tabs by dragging the tab to a new window. You can double tap next to the new tab section above the URL - you can then grab a tab and drag it to the other side.
2. Click the alt key and one of the brackets at the same time. It will move the current tab to one side of the screen. Alt [to open up the left side of the screen or Alt] for the right side.
3. Now click and drag the other tab you want on to the other side of the screen.

Option 2 For Split Screen on a Chromebook

1. Open your first app and click the window size reducer button in the top-right corner of the window.

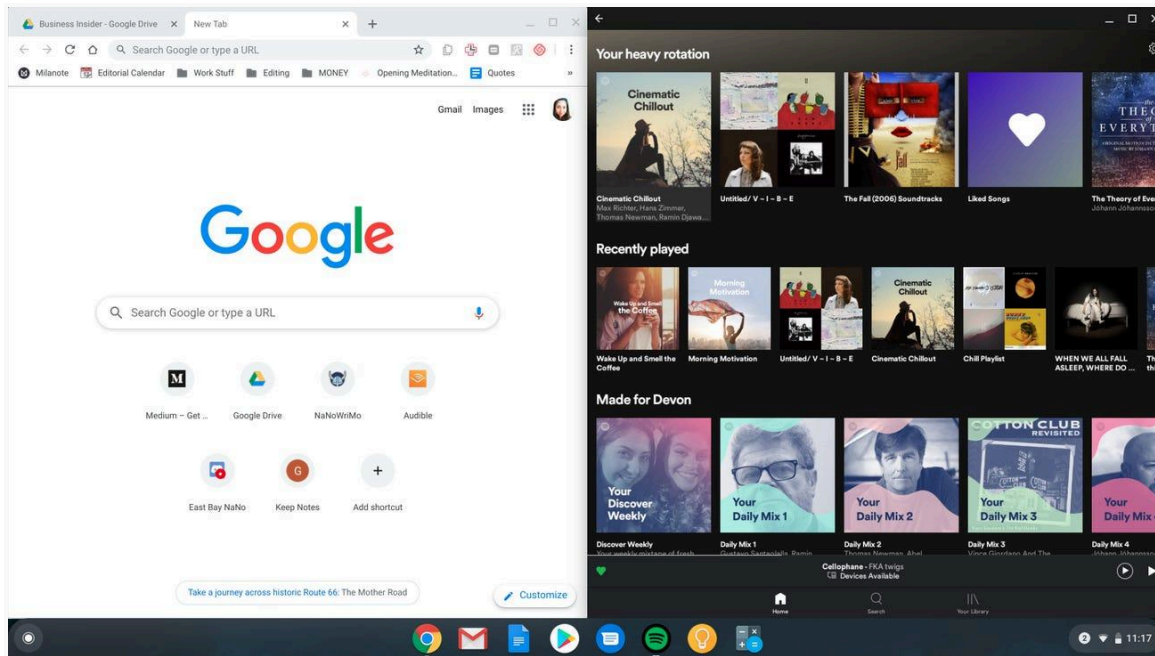


2. Drag the window to either side of the screen — you'll see a vertical line pop-up in the center of the screen, at which point you should release the window so it can automatically fit into



that half of the screen.

3. Open your second app and click the window size-reducer button in the top-right corner.
4. Drag the window into the other side of the screen and release when you see that side of the screen gray out.



You can always go back to the typical window configuration by clicking the window-expand button in the top-right corner of either app window.

Option 3 for split screen on a Chromebook

1. Open a browser window on your Chromebook.
2. Open a second tab in that window.
3. Click on one of the tabs, and drag it apart from the first, or simply open a second window by doing a two-finger tap on the touchpad while hovering over the Chrome icon at the bottom of the screen.
4. Click and hold on the box icon in the top right of one of the windows.
5. When you see two arrows appear, one on either side of the box, click on one to arrange that window on that side.

