

Southeastern BOCES

Superintendents' Advisory Council Minutes

November 1, 2023

The Superintendents Advisory Council met in the SEBOCES conference room located at 7784 Saddle Club Drive, Lamar, CO 81052 for a regular meeting.

1. Mr. Pollart called the meeting to order at 9:06 AM.

2. Roll Call

Superintendents Present: Mrs. Nikki Johnson, Mr. Glenn Smith, Mr. Ty Kemp, Mr. Charles Pollart, Mrs. Brianne Howe, Mr. Jess Buller, Mr. Morgan Crane, Mrs. Abby Pettinger, Mr. Morgan Crane joined at 9:10. Mr. Richard Hargrove joined at 9:12 by DL

SEBOCES Staff Present: Mrs. Stephanie Hund, Executive/ESS Director; Mr. Logan Smith, Programs Coordinator; Mrs. Loraine Saffer, ALP/Induction Coordinator; Ms. Tara Martin, Assistant Office Manager and Mrs. Michelle Estep, Business Manager.

Others Present: Mr. Del Chase with LCC, Ms. Michelle Murphy with Colorado Rural Alliance, and Mr. Sheldon Rosenkrance with CDE over the DL.

3. Additions/Deletions to the Agenda

Items added to Sup Discussion after the regular meeting concerning significant student defiance and COVID leave practices.

4. Agenda and Minutes Consent

a. Mr. Smith made the motion to accept the agenda for November 1, 2023 as presented at the meeting.

Mrs. Johnson seconded the motion.

All members present voted yes.

Motion passed unanimously 9-0

b. Mr. Kemp made the motion to accept the minutes from October 4, 2023.

Mrs. Howe seconded the motion.

All members present voted yes.

Motion passed unanimously 9-0

c. Mr. Smith made the motion to accept the financials to date.

Mrs. Howe seconded the motion.

All members present voted yes.

Motion passed unanimously 9-0

5. Presentations/Discussions

- a. Del Chase from LCC
 - i. IREPO Grant money still available to districts for purchasing technology equipment. No Chromebooks. Grant is coming to an end in December so contact Del for more information ASAP if you are interested.
 - ii. In-service at LCC available for all facility after the Fall Conference.
 - iii. Counselor workshop planned for Feb 2024. Workshop will include training on banner and navigate programs.
 - iv. Registration is open for the next semester.
 - v. Please send in your Spring schedules ASAP so we can start building classes.
- b. Sheldon Rosenkrance CDE
 - i. Make sure you check over the CDE Update that was emailed to districts for any upcoming deadlines.
 - ii. CDE hired a new safety staff member.
- ~~e. Jubal Yennie CASB Executive Director~~
- d. Michelle Murphy from Colorado Rural Alliance
 - i. Weekly legal roundtable discussions available for anyone interested. There is no registration and they are free. Just let Michelle know you are interested. Strictly informational and not legal advice. Different topics weekly but can discuss any issues when needed.
 - ii. Grant Writing Applications process through CDE are difficult to navigate. Possible assistance available, maybe an individual that can help the Business Managers and Financial teams figure out spending and check over to make sure money is spent properly.

6. Staff Reports

- a. Logan Smith – Special Programs Coordinator
 - i. GT – Becky will be leading breakout sessions for GT at Fall Conference
 - ii. Title III – Mia Allen will be presenting a training for MLL (Multilingual Learners) on Feb 2 for the ALP Program and is open to anyone that is interested in attending.
 - iii. Fall Conference – Full day on November 17 from 9:00 AM – 3:30 PM at LHS
 - 1. Brian Buffington Keynote: “Things That Can’t Be Googled”
 - 2. 12 confirmed speakers for breakout sessions
 - 3. Registration will close on 11/2. Please remind staff to complete the form if they haven’t already done so.
 - iv. JC Pohl Teen Truth – Open to Middle and High School students
 - 1. November 15
 - a. 9:00 AM at Kit Carson School
 - b. 1:00 PM at Granada School
 - 2. November 16
 - a. 9:30 AM in Baca County
 - b. 1:00 PM at Lamar Community Building
 - c. 2:30 at LHS
 - v. CPI – Please let us know if you want to schedule a training for your staff
 - vi. Technology – Please let us know if you have any specific questions or concerns
- b. Loraine Saffer – Alternative Licensure & Induction Director
 - i. The Alternative License program has twenty-six candidates enrolled in the program. I will have all first round of observations completed by Thursday, November 2, 2023. I

always send a copy of my evaluation to the building administrator as well as the candidate. If there is a particular item you would like me to pay attention to while observing your candidate please let me know.

- ii. I have been impressed with the candidates and the skills they are displaying in their classrooms. It has been interesting to see several of the classroom management tools implemented within their classroom with their style added. This has been extremely helpful for me to see what areas I need to focus on in our monthly meetings.
- c. Stephanie Hund - Executive Director/Special Education Director
 - i. Financial Audit – Our annual financial audit was October 16-19. The audit went well and we are in the process of finalizing everything. Based on audit findings, we saw an increase of approximately \$190,000.00. I will be reviewing the audit information more fully with you all once its finalized.
 - ii. Administrative Unit (AU) Reorganization Meeting – On October 23 I attended a meeting with several other BOCES directors and Dr. Paul Foster and Floyd Cobb from CDE. The topic of conversation was growing concern with districts leaving AUs and the impact that this had on serving students with disabilities. Moving forward, I will work with a group of approximately 6 other BOCES directors to go through the ECEA rules regarding AU reorganization and recommend clarification and changes to the existing rules.
 - iii. Special Education Teacher Meeting – We held our second monthly Special Education teacher meeting on October 30 and covered topics including least restrictive environment, transition requirements, and re-evaluations of students who have been recently dismissed from special education
 - iv. Principals Professional Learning Community – Our next PPLC is scheduled for November 14. If there are any topics we need to cover, please let me know.
 - v. MOU's – If your district has not signed and returned your MOU, please do so after your next Board Meeting.
 - vi. Vehicles – One of our providers, Julie Thompson, was involved in an accident when someone rear ended her in the BOCES vehicle. Michelle is looking for a replacement car.
 - vii. Restraint and Seclusion Resources – Handed out a section of notes from the CDE Restraint and Seclusion requirements that are not in place as a result of HB 22-1376. I have presented this material to principals already.
 - viii. New Staff – We were contracting with Santa Fe Trails BOCES for a part time PTA to assist out hybrid PT. However, that individual resigned her position at SFT and we were left needing to hire someone else. Also, we have an OT Paraprofessional who will be going on maternity leave around January. To fill these voids, I have hired Weston Meardon as a TOSA. He has a Bachelor's Degree in psychology and is working towards his Masters. I will be asking you to ratify his hiring later in the meeting.
 - ix. Lease – PINION Group will be renewing their lease agreement with us. As per the contract to purchase, they have this option for 10 years.

7. Discussion Items

- a. Fall Conference at LHS November 17 all day. Please have staff register ASAP. Last day to register is the 2nd.
- b. October Count
 - i. Some districts up some districts down.
- c. Feedback on Consolidate Application Questions

- i. Please look over. Let Stephanie know if you find anything that is wrong.
- d. 2023-2024 Final Revised Budget
 - i. Lots of reclassification as per our auditor's request. Amounts in some lines are changing and new lines being made.
- e. AU procedures for Students with Disabilities in County Jails
 - i. Used the boilerplate form from CDE.
 - ii. Many rules and difficult to process.
 - iii. GED and Drop Outs must be serviced as well. If we suspect an inmate needs special ed services, we must go through process to see.
 - iv. Been difficult getting in touch with the local agencies. They have not heard of this and are weary. One jail said they will send us a list of all inmates daily and we can "figure it out".

8. Action Items

- a. Mrs. Johnson made the motion to approve the 2023-2024 Final Revised Budget.
Mr. Crane seconded the motion.
All members present voted yes.
Motion passed unanimously 9-0
- b. Mr. Smith approved the 1st Reading of Policy DBGG – Staff Discretionary Leave.
Mrs. Howe seconded the motion.
All members present voted yes.
Motion passed unanimously 9-0
- c. Mrs. Howe made the motion to ratify hiring PT/OT TOSA.
Mrs. Pettinger seconded the motion.
All members present voted yes.
Motion passed unanimously 9-0
- d. Mr. Smith made the motion to ratify AU procedures for Students with Disabilities in County Jails.
Mrs. Johnson seconded the motion.
All members present voted yes.
Motion passed unanimously 9-0

9. Meeting Adjourned at 11:40 AM.