

**MADISON METROPOLITAN SCHOOL DISTRICT
EDUCATIONAL GUARDIANSHIP FOR PARENTS WHO RESIDE WITHIN MMSD**

NOTE: This form must be completed at the school by the Educational Guardian and the Parent in the presence of an MMSD Employee. (Unless notarized). The student must enroll in their primary household attendance area school. We do not use the educational guardian's household address to enroll.

Educational guardianship allows a parent or legal guardian the ability to authorize another adult to exercise their rights in regards to their student's education.

I, _____ / _____
(parent/legal guardian) **please print** (relationship to student)

give authorization to _____ / _____
(educational guardian) **please print** (relationship to student)

Student ID #	Student Name	Student Birthday	Current School

This authorization includes the following:

- Access to all progress and behavioral records.
- Authorization to allow my student to participate in any in-state school sponsored field trip.
- Authorization to attend any school sponsored assembly or other programs.
- Authorization to approve course selections.
- Authorization for the provision of special education services.
- Authorization to excuse my student's absences

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS ACCURATE. I AGREE TO NOTIFY THE SCHOOL PRINCIPAL OR HIS/HER DESIGNEE SHOULD ANY CHANGES OCCUR IN THIS RELATIONSHIP.

Parent/Legal guardian signature date signature of MMSD witness (if **not** notarized below)

I understand that this Educational Guardianship will remain with the student while enrolled in the Madison Metropolitan School District. Once the student is no longer enrolled, the Educational Guardianship will no longer be active. If at any time you would like to remove this access, you will need to notify the Madison School District Enrollment Office to process.

*High school students need the Parent/legal guardian to sign them up for athletics. The educational guardian is not allowed to use their own address to enroll the student. This form only requires an MMSD to witness to be approved but still be sent to the Enrollment Office.

Educational Guardian Responsibility

notary seal