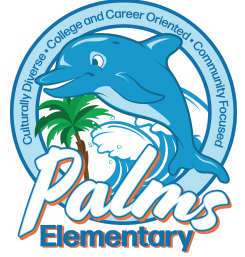




Los Angeles Unified School District
Palms Elementary School
School Site Council Parent/Legal Guardian and
Community Member Election



Minutes

Wednesday, August 20, 2025
2:45pm
Physical Location: Room 25
Zoom Link: <https://lausd.zoom.us/j/82596631628>
Meeting ID: 825 9663 1628

- I. **Welcome/Call to Order:** Sophia Webster-Quiroz, TSP/CPA Coordinator, welcomed the participants at 2:45pm and informed them that the election meeting was being recorded.
- II. **Flag Salute:** The committee declined to conduct the flag salute.
- III. **SSC Overview:** Sophia Webster-Quiroz, TSP/CPA Coordinator, gave a brief School Site Council overview regarding the purpose and function of School Site Council, the roles and responsibilities of members, provided an explanation of the election procedures and informed participants that there were 5 seats available for parents/legal guardians and community members, if they choose to designate any seats. There was a period for questions and answers. There was a small break.
- IV. **SSC Parent/Legal Guardian and Community Member Election:** Sophia Webster-Quiroz, TSP/CPA Coordinator, was the electioneer and declared all seats vacant. She informed the participants that, according to their Bylaws, there were 5 seats available for parents/legal guardians/community. She reminded them that only parents/legal guardians can elect SSC parents/legal guardians and community membership. She also informed them that all parents/legal guardians must take a vote before the election process is open to decide whether or not any seats will be designated to community members.
Motion regarding Community Membership on School Site Council: Sophia Webster-Quiroz, TSP/CPA Coordinator, clarified what it meant to give seats to the community members, and they would speak and vote in their place. She asked parent/legal guardian to make a motion regarding the allocation of seats to community members and recognized Michelle Peters, who made the 1st motion.
1st Motion: Michelle Peters made the motion **to designate 0 seats** to community members. The electioneer repeated the motion and asked for a second. She recognized Eric Maloney.
2nd Motion: Eric Maloney seconded the motion **to designate 0 seats** to community members. The electioneer displayed the Excel sheet with the motion and explained what a "Yes" vote meant and what a "No" vote meant. She reviewed the list of parent/legal guardians in the room and asked if any parent/legal guardian's name was missing. Seeing none, she reminded the parents/legal guardians to state their full names and their child's full name and verbally announce "Yes" or "No," and that if a participant did not reveal their name, that their vote cannot be accepted. She stated there were 7 parent/legal guardians present. She visibly tallied the votes and announced the following results. The 7 Yes and 0 No. The motion **passed**.

Election of SSC Parent/Legal Guardians: Sophia Webster-Quiroz, TSP/CPA Coordinator, declared all seats vacant and opened the floor for nominations. **She called out the names of the self-nominees and wrote the name of the following self-nominees:**

1. Michelle Peters
2. Eric Maloney

The following parent/legal guardians self-nominated or were nominated:

1. Michelle Peters

2. Eric Maloney
3. Nekesa Singleton
4. Viviana Hernandez
5. Sarah Wait

The electioneer asked three times if any other parent/legal guardians were interested in being a School Site Council member. She asked parent/legal guardian to make a motion regarding the closing of nominations and accepting the nominees as candidates. She recognized Michelle Peters who made the 1st motion.

1st Motion: Michelle Peters made the motion closing of nominations and accepting the nominees as candidates. The electioneer repeated the motion and asked for a second. She recognized Nekesa Singleton.

2nd Motion: Nekesa Singleton seconded the motion to closing of nomination and accepting the nominees as candidates. The electioneer displayed the Excel sheet with the motion and explained what a “Yes” vote meant and what a “No” vote meant. She reviewed the list of parent/legal guardians in the room and asked if any parent/legal guardian’s name was missing. Seeing none, she reminded the parents/legal guardians to state their full names and their child’s full name and verbally announce “Yes” or “No,” and that if a participant did not reveal their name, that their vote cannot be accepted. She stated there were 7 parent/legal guardians present. She visibly tallied the votes and announced the following results. The 7Yes and 0 No. The motion **passed and the nominations were closed**.

Sophia Webster-Quiroz gave each candidate one (1) minute to state why they would like to be a member of the SSC. She introduced them to participants and reminded each parent/legal guardian that they will be voting for one (1) candidate and that the candidate with the highest votes will be seated provisionally pending verification. The electioneer led a roll call vote. The vote results were as follows:

1. Michelle Peters, 2 votes
2. Eric Maloney, 2 votes
3. Nekesa Singleton, 1 vote
4. Viviana Hernandez, 1 vote
5. Sarah Wait, 1 vote

The electioneer presented the newly elected SSC parent/legal guardians to the participants and reminded them that they were seated provisionally pending verification.

The newly elected SSC members for the (year), pending verification, are:

1. Michelle Peters
2. Eric Maloney
3. Nekesa Singleton
4. Viviana Hernandez
5. Sarah Wait

Parents Aimee Avila and Olga Nolasco then self-nominated as alternate members. Sophia Webster-Quiroz gave each candidate one (1) minute to state why they would like to be a member of the SSC. She introduced them to participants and reminded each parent/legal guardian that they will be voting for one (1) candidate and that the candidates with the highest votes will be seated provisionally pending verification. The electioneer led a roll call vote. The vote results were as follows:

Alternate: Aimee Avila, 4 votes

Alternate: Olga Nolasco, 3 votes

The electioneer presented the newly elected SSC parent/legal guardian alternate members to the participants and reminded them that they were seated provisionally pending verification.

V. Announcements: Sophia Webster-Quiroz, TSP/CPA Coordinator, made the following announcements:

- 1st SSC meeting and election of officers will be on Wednesday, September 10, 2025 at 2:45pm in Room 25 and on Zoom (Meeting ID: 825 9663 1628)

VI. Adjournment: Sophia Webster-Quiroz, TSP/CPA Coordinator, adjourned the meeting at 3:20pm.