

How to configure a @biopolis.pt email account

ITU User Documentation

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1. Configuring an IMAP (Internet Message Access Protocol) email account

- **Email Address:** The full email address (e.g., username@biopolis.pt)
- **Password:** The password associated with the email account.
- **Incoming Mail Server (IMAP):** The IMAP server address for receiving emails.
 - ❖ *imap.gmail.com*
 - ❖ *Requires SSL: Yes*
 - ❖ *Port 993 - encryption connection SSL/TLS*
- **Outgoing Mail Server (SMTP):** The SMTP server address for sending emails.
 - ❖ *smtp.gmail.com*
 - ❖ *Requires TLS: Yes (if available)*
 - ❖ *Requires Authentication: Yes*
 - ❖ *Port for SSL: 465*
 - ❖ *Port for TLS/STARTTLS: 587*

2. Additional Configuration

Depending on your preferences, you can configure other settings such as how often your email client checks for new messages, how it handles deleted messages, and how it manages folders.