

MAY MEETING MINUTES

04 MAY 2026 / 6:00 PM / LUCETTES

ATTENDEES

Coach Megan, Veronika, Sarah, Nikole

AGENDA

1. Opening

- Welcome & introductions

2. Approvals & Discussion

- [Regular board meeting minutes from APRIL 16, 2026](#) motion by Place, second by Veronika; The motion passed unanimously.
- [Special board meeting minutes from April 23, 2026](#) motion by Place, second by Veronika; The motion passed unanimously.
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3. Financial Report

Treasurer's report & Update

[Statements uploaded to drive](#)

4. Public Comment: none

OLD BUSINESS & UPDATES:

- **Social Media:** still need to add IG to META to crosspost, Coach will look into it
- **Band:** Created - need more families to join / engage in discussions
- **Weekly Email Newsletter:** using Canva for templates / trying to send on Sundays - open to content & ideas! Account is shared
- **Venmo:** set up - thank you, Sarah!
- **By-Laws:** A shared [google document](#) is created and open for edits. There is also a [Board Responsibilities](#) document that was drafted - this is less formal and to have a clear understanding on who is responsible for what tasks, this can be changed without formal approval and adjusted depending on number of board members, availability and general vision of the board. Discussion and possible action / can move to June
- **501c3 Application:** submitted. Should hear back relatively soon

Streamlined Application for Recognition of Exemption Under Section 501(c)(3)

Form Number: 1023-EZ Payment Form

Form Status: Accepted

Pay.gov Tracking ID: 281GDKVV

Date Submitted: 04/22/2026 17:42:01 PM

Application Name: Form 1023-EZ

- **Senior Night & Family Night** - Flower orders submitted (document in shared folder).
- **VEO Camera** - have not heard anything from the boys; no MOU was presented. Drafted our own [MOU](#) on April 29, 2026 and sent an email to the boys full known board/No response. Not sure what could cause the delay.
- **Special Jerseys. Status: completed 5/4/2026** / Invoice sent for payment
- **Team posters:** ordered 40 (32 plates + coaches + extras for Athletic Department, Office, to have one on the wall in storage room / display box, etc) Maybe we should wait to give these to students and include a signed poster in the end-of-the-year gift?

NEW BUSINESS

- **Youth Night** - Discussion and possible action

T-shirt quotes: Could order this year for youth night / Middle School program. Need to act now, short time. Can potentially use shirts from past years - need to access storage to take a look at inventory.

- Updates on donations:

Veronika sent 25 letters to local businesses for donations towards Youth Night. Paper donation forms & letters submitted to Dicks, **MarketPlace** (\$25 donated), **Wal-Mart** (\$50 donated), MMFC, Fleet Farm, KwikTrip (*declined*). Applied online with WESTconsinCU & Bill's Distributing. Should hear back in the upcoming weeks. **Sarah** - look for letters coming your way; sometimes businesses will ask to make a donation online - PayPal can be used to create invoices or accept donations of any amount.

- **Discussion on treating Gift Cards same as CASH** - purchases must be agreed on/approved and receipts must be scanned for proof of purchases
- **Sponsorship levels**: discussion and possible action. Started a document similar to MABC. Looked at the IRS and other non-profits. Donations should not be "purchased." A true charitable contribution is given without receiving equal value in return. If something is given back, it must be "insubstantial." The IRS generally expects that any benefit provided to the donor is small relative to the donation. Keeping benefits at or under ~10% of the donation value is widely considered safe and aligned with nonprofit norms. Many organizations aim even lower (token value only), but 10% is a strong internal cap.
- **Photographer for home games**: May 05, May 08, May 09 - opportunity to highlight action shots / special jerseys / Family night. Cost is

\$60/game – discussion and possible action; motion to hire photographer for three remaining games by Place, second by Nikole; The motion passed unanimously.

- **PayPal:** account is open with shared gmail; set up to receive donations only. No cards/accounts connected to move money out. Treasurer to explore possibilities – create invoices, make payments & once we have a letter from IRS, to apply for charity status – reduced rates for transactions & can connect Venmo (I believe). More secure for payments if using a card (if paying for any subscription and share access, for example). Statements uploaded to shared drive for March & April

• End-of-season banquet

- Do we want to have gifts for all players? We can print photos and have each player take some. Ideas? Discussion
- Coach will make centerpieces; families help with other decorations
- **Banquet Venue:** Kyote's Den – affordable space rental (Mondays only); allows outside catering; The motion passed unanimously.

16. COACH'S REPORT

17. Adjournment

NEXT MEETING DATE: