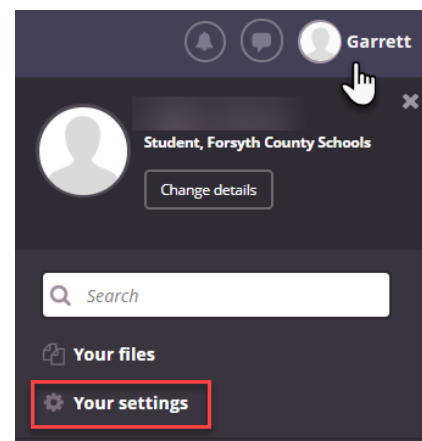


1. Login to itslearning.
2. Click in the top right corner underneath your name and select **Your settings**.
3. Select **Connected accounts**.



Connected accounts

Manage the external services connected to your itslearning account.



4. Beside the Google Drive icon, select **Connect to your account**.

Connect to your account

5. Select **Connect**.

Want to connect your Google Drive to your itslearning account?

By connecting your Google Drive and itslearning accounts you don't have to log in every time you add files from Google Drive.

Connect

Cancel

6. Enter the district gmail address and click **Next**. For both teachers and students, this is the computer username followed by @forsythk12.org.

Student example: 654321@forsythk12.org

Teacher example: cklein@forsythk12.org

Sign in
to continue to [Itslearning](#)

Email or phone

654321@forsythk12.org

[Forgot email?](#)

Next

7. Click **Allow**.

This will allow [Itslearning](#) to:



View and manage the files in your Google Drive



Make sure you trust Itslearning

You may be sharing sensitive info with this site or app. Learn about how Itslearning will handle your data by reviewing its [privacy policies](#). You can always see or remove access in your [Google Account](#).

[Learn about the risks](#)

Cancel

Allow

8. Your district gmail account will appear beside the Google Drive icon. You are connected!

SERVICE	USER NAME
Google Drive	@forsythk12.org

9. Move to the next row to also connect your district Microsoft account to itslearning.
10. Select Add Account.
11. Type in the same email address as in Step 6 and select Next.
12. This will take you to the My FCS login page. Enter your username and password as usual.

FCS Login for Student/Staff

Username
Password
Login

13. Click YES.
14. Your accounts should now be connected.



Sign in

cklein@forsythk12.org

No account? [Create one!](#)

[Can't access your account?](#)

[Sign-in options](#)

Back

Next

