



Vancouver Athletic FC Refund Policy 2025/26

Vancouver Athletic FC is a grass roots, not-for-profit community soccer club. VAFC is committed to ensuring the long-term sustainability of the club while providing soccer opportunities to youth in Vancouver. This policy has been created with careful consideration of the Club's obligations that must be met before the season begins and prior to team announcements being made. Many different types of expenses are involved in putting a player and their team on the pitch. Some of these expenses are non-refundable even if a player withdraws including:

- District (VYSA) Soccer fees
- BC Coastal Soccer League fees
- BC Soccer fees
- District and League fines
- Transaction fees from both our point of sale software and our registration system
- Pre season turf field permits and gymnasium rental
- Equipment purchase including uniforms
- Hiring of professional staff

At Vancouver Athletic FC, we understand that unforeseen circumstances may arise, and players may need to withdraw from the program. Our refund policy aims to provide fair compensation while balancing the costs and operational consequences associated with the Club's operations and commitments. Player withdrawal after registration can be disruptive to our teams, as well as to our District and leagues. Our refund policy is intended to support flexibility for players, as well as continuity for teams, before and after team formation and announcement. The VAFC refund policy is listed on our web page and the registration form for each program. Please review the terms carefully prior to completing a registration.

General Refund Guidelines

- A [Player Withdrawal Form](#) is required for any player requesting a refund.
- The date of the withdrawal form submission determines the refund amount.
- We aim to process refunds within 30 days of receiving the request or, for fall registration changes, prior to November.
- The club reserves the right to deduct any applicable administrative or service fees.
- All refunds will be processed to the card used for payment. We are unable to redirect any type of refund to a different account.
- VAFC is not responsible for additional money paid directly to team officials for team extras (tournaments, team gear, etc.) or funds raised via sponsorship/fundraising.
- There will be no refund/transfer of registration fee if a player is suspended or expelled for any reason.

- A full refund will be granted (with no administrative fee) in the event VAFC is unable to field a team or provide a suitable program alternative.
- Long term parent participation as a coach or manager may be taken into account if applicable.

Refund Timeline and Amount

Refunds depend on both the age and level of the player. Our timelines align with league submission deadlines, as well as deadlines for non-recoverable expenses.

REGULAR SEASON (September to March)

HOUSE U5-U10

Before August 15

100% refund less a \$50 admin fee.

No refund from August 16 forward unless for special circumstances listed below.

DIVISIONAL U11-U18

Metro & Div 1

No refund on initial registration fee once a team is accepted, except for medical, relocation or transfers as outlined below.

If a player leaves mid-season, a prorated refund on installments already paid may be considered at the discretion of the Club.

Div 2 & 3

Before July 15

100% refund less a \$75 admin fee.

July 15 - August 31

100% refund less a \$150 admin fee.

No refund from September 1 forward unless for special circumstances listed below.

Special Circumstances for the Regular Season

In the case of injury, relocation, or other extenuating circumstances that prevent a player from continuing the season, refunds may be considered on a case-by-case basis and are at the discretion of the Club.

Refund Amount: A prorated refund may be provided, less any applicable fees in the following circumstances.

- **Medical:** A medical professional's note or supporting documentation is required for refund requests for medical reasons.
- **Relocation:** a proof of new address is required; relocation must be outside of Vancouver.
- **Higher level of play:** any player transferring to a higher level of play not offered by VAFC or our TSS affiliate will be offered a 100% refund less a \$100 admin fee if submitted prior to July 15; if submitted after July 15, a prorated amount may be applied at the discretion of the Club. For clarity, refunds will not be granted to players that transfer to a higher level of play outside of VAFC or TSS, where those programs exist in VAFC or TSS, but were not offered to the player based on assessment.

- Refunds will not be issued to any player that accepts a position on a VAFC team and then transfers to another soccer club, excluding exceptions for higher level of play
- Refunds will not be issued to any player suspended or expelled from VAFC.
- All refunds carry an administrative fee.

CASCADIA SPRING SEASON (March to June)

Up to 2 weeks prior to the season's first game - 100% refund less a \$50 non-refundable administration fee. No refunds from 2 weeks prior to the first game until season end.

Due to the short duration of the spring season, refunds are not given for injuries, relocation or other special circumstances.

DEVELOPMENT AND CAMPS

Approved refunds include pro-rating the registration fees after a \$50 administrative fee deduction. The club will not be responsible for refunds for individual development sessions if we are unable to reschedule these missed sessions due to weather.

PRO-D DAYS

There are no refunds offered for Pro-D Day camps but players may be able to transfer registration to another date if transfer notice is received prior to the originally scheduled date.