E. T. Wyman Elementary School

1 Columbia Avenue · Warwick, RI 02888
Phone: 401-734-3180 · Fax: 401-734-3183
Despina Diko ~ Principal

August 21, 2025

Welcome Back Wyman Families!

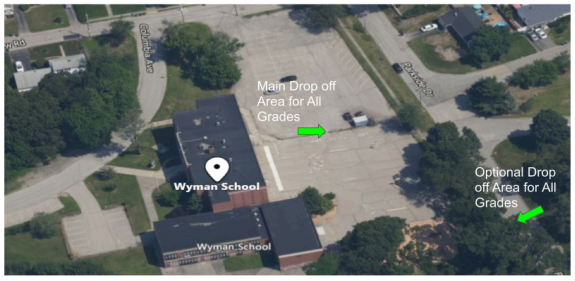
Welcome back to a new and exciting school year at E.T. Wyman Elementary School! I hope your summer was filled with fun, relaxation, and memorable experiences. As the new principal of the school, I am thrilled to be joining the Wyman Elementary community and looking forward to building strong relationships with students, families, and staff. This year marks an exciting new chapter, and together, we'll continue to grow a school culture that's supportive, inclusive, and focused on student success. I'm excited to welcome all students and families to a new school year filled with opportunities for growth, learning, and connection. A special welcome to our new families joining the community! With just about three weeks until the first day of school - **Thursday, August 28th** - I'd like to share some important information to help you prepare.

Please review the following details carefully, and don't hesitate to reach out with any questions!

School Hours:

- Start Time: 8:45 AM
- End Time: 2:55 PM
- Earliest Drop-Off: 8:25 AM (staff supervision begins at this time)

E.T. WYMAN STUDENT DROP OFF LOCATIONS
Student Drop-off - 8:25 to 8:45 AM



- Bus and Van students arrive at the front entrance on Columbia Avenue.
- All students arriving by car may be dropped off at the main or optional drop off locations (see diagram above). **For the first couple of days of school, just in years past, parents will be allowed to wait with their students in the blacktop area. However, starting Tuesday, September 2, 2025 parents will be asked to remain in the parking lot area on the back of the building while students are in the blacktop area getting ready to enter the building. This will ensure a smooth transition and less crowding. Thank you in advance for your cooperation.**

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Dismissal Note: Please send a **signed note** detailing your child's dismissal plan for the first day and for the remainder of the school year.

Important: Do not wait in the parking lot after drop-off. Traffic will be heavy—please drive cautiously and patiently.

Early Dismissals:

- Please schedule appointments outside of school hours if possible.
- If early pickup is necessary, send a note or email the school by 8:45AM that day.
- Ring the bell at the front entrance and show your ID to sign out your child.

Aspen Family Portal:

The Aspen Family Portal is not yet open. The school department is conducting a roll over in preparation for the new school year. Families will receive an update once access is available.
Please ensure:

- Emergency contact info is current in Aspen.
- Adults listed for pickup are up to date.

Afternoon Pick-Up:

- All adults must pick up students next to the parent parking lot.
- Photo ID is required daily—no exceptions.
- Students will not be released without proper ID or approval from an administrator.
- Only adults listed in Aspen as emergency contacts will be allowed to pick up students.

Attendance Policies:

- Daily attendance is required. Please have students in the building by 8:45 AM.

Late Arrivals:

- Phone numbers and email addresses are accurate. We cannot release students to anyone not listed in Aspen.

Class Assignments:

We know many students and families are eager to learn about class assignments, and we truly appreciate your patience. Class assignments will be shared with students on the first day of school. Each year, there are often last-minute changes due to ongoing enrollment and student registration, and sharing assignments on the first day allows us to make the most thoughtful and balanced decisions for all learners.
Thank you for your understanding and support as we work to create the best possible learning environment for every student. We're looking forward to a fantastic school year ahead!

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Aspen:

If you just need to change your Emergency Contact/Pickup information in your existing Family Portal account, here are some instructions:

https://docs.google.com/document/d/1Ma5p7yZmuMy-xPEFogezuvNBdDrtyBAnVvkJ_9sc6yo/edit?usp=sharing

Using the WPS Family Portal (PDF)

If you need to adjust your preferences for student photo/media permissions, upload new Immunization docs, or other preferences, please visit the Aspen website link here.

Meals Information:

- Please go to the Warwick Public School website
- Apply for free/reduced meals
- Add funds to your student's meal account
- View menus and complete applications

Nut-Free Snack Policy - Wyman is a peanut/tree nut-free school:

- Snacks must not contain or be processed with tree nuts/peanuts.
- Lunch: Nuts are allowed, but there is a designated nut-free lunch table.
- If your child needs to sit at the nut-free table, please contact us as soon as possible.

School Supply Lists:

Please follow this link to find your child's grade level supply list. Click here. The list is also available on the school's website.

Basic materials will be provided to students, but they are welcome to use their own materials if they prefer. **Please remember, needs and requests are classroom/teacher dependent. We realize that you don't yet know which teacher your child has, however this list should cover most supplies. You may need to purchase a few more after the start of school. Please label all items with your child's name.

Student Family Handbook:

Please take some time to review the Student Family Handbook with your child prior to the start of school so that they are familiar with the expectations, routines, and policies that help create a safe, respectful, and supportive learning environment for everyone. Student Family Handbook

Upcoming Calendar of Events:

August, 2025:

- August 12, 2025: PTO Meeting - Virtual 6 - 7:30 pm
- August 23, 2025: Backpack & School Supply Giveaway 9am-11am @ Boys & Girls Club

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- August 27, 2025: Kindergarten Orientation 4:30 - 5:30 pm
- August 27, 2025: Back to School Bash and Meet the Principal: 5:30- 7:00 p.m.
- August 28, 2025: First Day of School for Students - WELCOME!!!

September, 2025:

- September 1, 2025: Labor Day - No School
- September 16, 2025: Wyman Open House 6-7pm
- September 18, 2025: PTO Meeting - Hybrid 6-7:30 pm
- September 23, 2025: Rosh Hashanah - No School

I'm truly honored to begin this school year as Wyman's new principal. I look forward to meeting you, working alongside our dedicated staff, and most importantly, supporting your children as they learn and grow.

Here's to a wonderful school year ahead Wyman Wolves!

Warmly,

Despina Diko

Principal - Wyman Elementary School