Faculty of Economic and Management Sciences
Fakulteit Ekonomiese en Bestuurswetenskappe
Lefapha la Disaense tša Ekonomi le Taolo

APPLICATION FOR DOCTORAL PROGRAMMES IN MANAGEMENT SCIENCES
FOCUS ON MANAGEMENT SCIENCES OR PUBLIC POLICY
2026
School of Public Management and Administration

CLOSING DATE FOR APPLICATIONS FOR SOUTH AFRICAN CITIZENS: 30 September 2026
CLOSING DATE FOR APPLICATIONS FOR INTERNATIONAL APPLICANTS: 31 August 2026

1. Before applying, refer to the UP General regulations, Faculty Economic and Management Sciences regulations and Departmental admission requirements as published in the respective yearbooks, all available on the UP website.

2. Currently registered UP students do not need to apply for re-admission to the UP campus.

3. UP alumni who interrupted their studies must apply for re-admission to the UP campus.

4. Apply online for admission to the University of Pretoria (UP) via the UP website using the specific plan code of the degree, as well as this application form.

5. After receiving an official UP reference number, complete this application form and email all supporting documentation to the departmental administrator, Mrs O'Dile Steyn (odile.steyn@up.ac.za; Tel. 012 420 4198).

6. Attach the following documents to your application form:
   - 6.1 Comprehensive Curriculum Vitae.
   - 6.2 An academic writing sample is limited to 5 pages (for the briefing, see PART 2 of this application form).
   - 6.3 Academic script indicating the final percentage mark of the dissertation.
   - 6.4 Copy of ID/Passport.
   - 6.5 SAQA accreditation certificate if a degree was obtained from an international institution. Please take note that this a lengthy process, and applicants must follow up with the institutions where they got their degrees from. SAQA sends requests via e-mails to those institutions and cannot process applications without the documents from these institutions.

7. Applicants should adhere to all requirements for selection before the selection panel convenes in October. The selection process will include an interview (either in person or digital). Applicants NOT complying with all stated prerequisites will NOT be considered for selection.

8. Your application will not be considered without the UP-reference number.

9. Applicants outside South Africa or abroad should comply with all UP-entry requirements before applying. Familiarise yourself with South African visa requirements and study permits too. Access the webpages of the UP international office for more information about the online process: https://www.up.ac.za/online-application UP application process and closing dates for application: https://www.up.ac.za/registration/international-students
10. Information about study fees and bursaries is available on the UP website: https://www.up.ac.za/article/2749200/fees-and-funding

FACULTY OF ECONOMIC AND MANAGEMENT SCIENCES

APPLICATION FORM - 2026

UP REFERENCE NUMBER/STUDENT NO	
NAME of PHD FOR WHICH YOU ARE APPLYING AS WELL AS PREFERRED FOCUS AREA	

1. BIOGRAPHICAL DATA

TITLE		
INITIALS		
SURNAME		
MAIDEN NAME		
NAME		
MOBILE NUMBER		
TELEPHONE NUMBER (WORK)		
E-MAIL ADDRESS		
IDENTITY / PASSPORT NUMBER		
AGE		
NATIONALITY		
POSTAL ADDRESS		
PHYSICAL ADDRESS		

2. LANGUAGE PROFICIENCY

	LANGUAGE	SPEAK (✓)	WRITE (✓)	READ (✓)	UNDERSTAND (✓)
1	ENGLISH	(✓)	(✓)	(✓)	(✓)
2					
3					
4					

3. ACADEMIC QUALIFICATIONS

UNDERGRADUATE: DEGREE 1

NAME OF THE DEGREE	
TERTIARY INSTITUTION	
STUDENT NUMBER	
YEAR OF FIRST REGISTRATION	
YEAR OF COMPLETION	

UNDERGRADUATE: DEGREE 2

NAME OF THE DEGREE	
TERTIARY INSTITUTION	
STUDENT NUMBER	
YEAR OF FIRST REGISTRATION	
YEAR OF COMPLETION	

UNDERGRADUATE: DEGREE 3

NAME OF THE DEGREE	
TERTIARY INSTITUTION	
STUDENT NUMBER	
YEAR OF FIRST REGISTRATION	
YEAR OF COMPLETION	

POSTGRADUATE DEGREE 1

NAME OF THE DEGREE	
AT WHICH TERTIARY INSTITUTION?	
STUDENT NUMBER	
YEAR OF FIRST REGISTRATION	
YEAR OF COMPLETION	
TITLE OF RESEARCH REPORT	

POSTGRADUATE DEGREE 2

NAME OF THE DEGREE	
AT WHICH TERTIARY INSTITUTION?	
STUDENT NUMBER	
YEAR OF FIRST REGISTRATION	
YEAR OF COMPLETION	
TITLE OF RESEARCH REPORT	

Are there any other degrees the selection committee should take note of?

4. RESEARCH COMPETENCY/EXPERIENCE

- State the title of Masters dissertation
- Provide a one-page summary including research methodology and results of your Masters dissertation

5. MOTIVATE YOUR INTEREST IN PURSUING A DOCTORAL PROGRAMME

6. DESCRIBE THE GENERAL TOPICAL AREA THAT YOU ARE INTERESTED IN STUDYING. CREATE LINKS TO CURRENT DEPARTMENT/SCHOOL RESEARCH EXPERTISE IN THE IDENTIFIED AREAS

7. ACADEMIC REFERENCES

1	NAME	
	TITLE	
	UNIVERSITY	
	RELATIONSHIP	
	TELEPHONE NUMBER	
	E-MAIL ADDRESS	

2	NAME	
	TITLE	
	UNIVERSITY	
	RELATIONSHIP	

	TELEPHONE NUMBER	
	E-MAIL ADDRESS	

8. WORK EXPERIENCE

CURRENT EMPLOYER	
NAME OF THE EMPLOYER	
JOB DESCRIPTION	
PERIOD	
NAME OF REFERENCE	
REFERENCE TELEPHONE NUMBER	
REFERENCE E-MAIL	

PREVIOUS EMPLOYER 1	
NAME OF THE EMPLOYER	
JOB DESCRIPTION	
PERIOD	
NAME OF REFERENCE	
REFERENCE TELEPHONE NUMBER	
REFERENCE E-MAIL	

PREVIOUS EMPLOYER 2	
NAME OF THE EMPLOYER	
JOB DESCRIPTION	
PERIOD	
NAME OF REFERENCE	
REFERENCE TELEPHONE NUMBER	
REFERENCE E-MAIL	

I declare that the information in the application form is correct. I accept the final outcome of the selection process.

_____

Signature

_____

Date

PART 2 – ACADEMIC WRITING SAMPLE

PLEASE SUBMIT THIS WITH YOUR APPLICATION:
Maximum length: 5 pages only (excluding references)

For your PhD studies, you will have to complete an independent research study in the form of a thesis. For the purpose of evaluating your academic writing potential, please provide a sample of your academic writing. This could be an excerpt from your dissertation or another university-level assignment. Please make it clear on your title page the type of assignment for which this was written. If you do not have an appropriate writing sample, an original 5-page submission may be drafted.

The following **criteria** will be used to evaluate your writing sample:

1. Structure and integration

The ability of the candidate to structure thoughts logically. This includes:

- An introduction/background
- Logical sequencing
- Appropriate links between sentences, paragraphs and sections

2. Technical care and presentation

The application of academic writing principles (including the use of a proper referencing system such as APA or Harvard) as well as the ability to properly apply the general principles of English written language (i.e. grammatical and spelling rules) are important. Note that the SPMA uses the Harvard method of referencing.