Unit-University of Alaska Fairbanks (UAF) and (Partnering Institution) Articulation Agreement

Introduction

This Articulation Agreement recognizes that the (Unit), University of Alaska Fairbanks (UAF) located in Fairbanks, AK and **(Partnering Institution)** located in **(City, State)** are active educational partners committed to providing greater educational opportunities and services for students transferring between institutions. This agreement supports the concept of a seamless transfer embracing the principle that transfer students should not be required to repeat competencies already achieved. (Unit), UAF and **(Partnering Institution)** enter into this agreement in the spirit of cooperation and mutually recognize each other as quality institutions of higher learning. (Unit), UAF and **(Partnering Institution)** are developing a pathway that will better allow students in certain degree areas easier access to a baccalaureate/ master degree. When a pathway is laid out for students to follow, it makes it much easier for them to continue on in their education and likewise be more successful at the baccalaureate level.

Purpose

The purpose of the agreement is to enable (**Partnering Institution)** students who transfer to (Unit), UAF to carry with them the credit they have already earned for as much relevant study as possible. The agreement provides a structure through which transfer articulation on all levels can be supported. (Unit), UAF understands and agrees that transfer articulation is with (**Partnering Institution).** Courses taken at any (**Partnering Institution)** location and by any delivery method are considered equally transferable. The goal of this document is to make it easier for (Partnering Institution) graduates from certain programs to transfer to the (Unit) at University of Alaska Fairbanks to continue on with their undergraduate/graduate coursework.

Terms and Conditions

1- This agreement will be reviewed every **two years** by both institutions and any amendments must be proposed in signed writing.
2- The Appendix of the agreement that contains the crosswalk(s) may be amended as necessary to ensure relevant information is accurate and current.
3- Both institutions will designate an individual who will be responsible for the maintenance of the agreement.
4- Neither party assumes any financial responsibility through signature on the agreement and any commitment of resources by either university for collaborative activities will require review and approval by both parties.
5- **(Partnering Institution)** students who desire to transfer to (Unit), UAF must meet the same standards and criteria for admission to a major degree sequence as an original (Unit), UAF student.

6- **(Partnering Institution)** will encourage transfer students to complete the appropriate Associates Degree before matriculation to (Unit), UAF.

7- **(Partnering Institution)** and (Unit), UAF agree to cooperate in communicating information about this agreement. Each institution will: assume responsibility for appropriate marketing to reach their respective student populations, and will annually review the agreement and update the articulation webpage as necessary. Any use of the UAF logo will be in accordance with UAF logo usage guidelines (https://www.uaf.edu/universityrelations/guidelines/logos/index.php) and approved by UAF in advance by emailing uaf-logo@alaska.edu.

8- (Unit), UAF agrees to invite **(Partnering Institution)** to applicable campus-wide events and etc. The Transfer Advisors at (Unit), UAF will issue the invitation. **(Partnering Institution)** agrees to invite (Unit), UAF to campus transfer fairs and other applicable campus-wide events. **(Name Partnering Institution Office)** will issue the invitation to (Unit), UAF Transfer Advisors.

9- **(Partnering Institution)** and (Unit), UAF agrees to post information about their partnership and transfer opportunities on their web sites.

10- Both **(Partnering Institution)** and UAF recognize that they will disclose to each other personally identifiable information from student education records to perform their respective obligations under this Agreement, including, but not limited to, academic, enrollment, and financial aid information, such as academic standing, progress, and grades. The Parties further recognize that they are both subject to the FERPA which limits the use, disclosure, and redisclosure of such information. Pursuant to their obligations under FERPA, the Parties agree to hold education records in strict confidence and to not use or disclose information from education records except as permitted by law or this Agreement. The Parties and their officers, employees, and agents shall use the information only for the purposes for which the disclosure was made. The Parties shall not disclose the information to any other party without the prior consent of the student except as permitted by law. These obligations shall extend to any contractor or subcontractor of the Parties. In addition, the Parties agree to comply with all applicable state and federal privacy laws, including but not limited to the Alaska Personal Information Protection Act.

11- The University of Alaska is an equal opportunity and equal access employer, educational institution and provider. The University of Alaska does not discriminate on the basis of race, religion, color, national origin, citizenship, age, sex, physical or mental disability, status as a protected veteran, marital status, changes in marital status, pregnancy, childbirth or related medical conditions, parenthood, sexual orientation, gender identity, political affiliation or belief, genetic information, or other legally protected status. The University's commitment to nondiscrimination applies to all applicants, faculty, staff, students, student-employees, volunteers, affiliates and contractors in a manner consistent with all applicable laws, regulations, ordinances, orders, and Board of Regents' Policies, University Regulations, and related internal processes and procedures. Both institutions shall abide by these principles in the administration of this agreement and neither institution shall impose criteria which would violate the principles of non-discrimination. Both parties agree to comply with Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, and related regulations, and further shall comply with all applicable federal and state laws, rules, regulations, and Executive Orders. The University is required to follow Board of

Regents' Policy and University Regulation regarding harassment and discrimination reporting and investigation, regardless of where the alleged conduct occurs; Affiliate agrees to cooperate with any related processes, including interim measures and investigation. Contact information and complaint procedures are included on UA's statement of nondiscrimination available at http://www.alaska.edu/nondiscrimination.

Course and Program Transfer Crosswalks

Academic crosswalks outlining the course-by-course transfer of courses and/or specific programs, UAF transfer agreement details *(i.e. minimal transferable grade, GER waivers, etc)* and **(Partnering Institution)** transfer agreement details may be included in the appendix section of this agreement. Parties agree to have ongoing communication about any course and program changes during the time of the agreement.

Partnering Institution Information

This section should include any relevant information pertaining to the partnering institution not already including in the Terms and Conditions section. This information may include a brief description of institution history, degree/program offerings, accreditation, mission/vision, pedagogical philosophy and commitment to transfer students, particularly those transferring from **(Partnering Institution).**

Review and Maintenance

This agreement will be in effect beginning **(*insert date here*)** upon signing by both institutions and shall remain effective until one or both institutions deem it necessary to terminate the agreement. The agreement will be re-evaluated every **two years**. Either partner may terminate this agreement upon 90 days signed, written notice to the other partner. In the event of termination, the parties will make good faith efforts to allow currently placed students to complete their placements.

Signatures:

University of Alaska Fairbanks

_____
Date

UAF Name
UAF Title
UAF Unit (Department Chair)

(Partnering Institution)

_____
Date

Name
Title
Unit (Department Chair)

University of Alaska Fairbanks

_____
Date

UAF Name
UAF Title
UAF Unit (Dean/Director)

(Partnering Institution)

_____
Date

Name
Title
Unit (Dean/Director)

University of Alaska Fairbanks

_____
Date

Anupma Prakash, Ph.D.
Provost & Executive Vice Chancellor

(Partnering Institution)

_____
Date

Name
Title (Provost)
Institution

Appendix

(Insert Program/Course Crosswalk(s), UAF Transfer Agreement, and (Partnering Institution) Transfer Agreement Details here, if applicable)