



The [Main] Title of the Paper

The Second Title, If Needed, to Narrow the Issues Discussed in the Paper 14 pt Font Size, Bold, Centered, Capitalize Each Major Word

Author's Name (1st); Author's Name (2nd); etc. (12 pt)

¹Author's Affiliation; ²Author's Affiliation (Study Program, University/Institution, Country)

¹Author's Email; ²Author's Email

Corresponding Author: Name - Email - Phone Number (10 pt)

Submitted: DD MM YY / Accepted: DD MM YY / Published: DD MM YY (10 pt)

Abstract (12 pt, Bold, Title Case, English)

Write the paper's abstract here in one paragraph, using italic type and no more than 150-200 words. The abstract is neither an introduction nor the conclusion of the discussion. It should include, but is not limited to: (1) the main question and the background of the issue discussed; (2) the position of the research; (3) how the question is addressed in the paper, including the method and theory; (4) the research findings; and (5) the main conclusion of the discussion. Other important matters that make a significant contribution to the research results may be included, while taking the limited length of the abstract into account.

Keywords (12 pt): *Include only specific concepts [a word or phrase]; provide 3-5 concepts; use genuinely conceptual terms rather than overly general words.*

Introduction (13 pt, Bold, Title Case)

The opening of the introduction should not begin with a purely conceptual explanation. It should present substantive information, including facts and data from the preliminary study, the problem to be addressed, and the current state of relevant research findings. State the research objective after presenting the gap analysis. The practical benefits of the study are optional. Explain what previous authors have published on closely related topics and why the present study remains necessary despite the existence of earlier research.

The introduction is an essential section that demonstrates the academic importance of the manuscript. It should include problem identification, a literature review, the research objective, the potential benefits of the findings, and other information needed to explain and strengthen the article. At a minimum, the manuscript should answer three questions: (1) what is important or interesting about the topic; (2) why the research question is important to answer; and (3) how other scholars have or have not answered it, or how the present answer contributes to academic knowledge.

Provide the clearest possible description of the current position of your research among other studies on the same theme, supported by relevant academic arguments and data. Discuss the relationship between your study and previous research. A literature review based on recent academic works published in reputable journals is required, especially the literature most relevant to the topic, so that the research gap is clearly demonstrated. Conclude the introduction with a brief explanation of the direction of the discussion and the expected final contribution.

Subheading (12 pt, Bold, Capitalized Each Word)

Within the introduction, each aspect of the problem may be discussed separately. Build a clear argument and provide original data that are discussed and compared with relevant research and

academic works. In other words, data and analysis should be integrated rather than presented as two isolated parts.

Every quotation must be presented in a way that clearly distinguishes it from the author’s own text, particularly when it is taken from another academic work. Each quotation must be followed by a reference in APA 7th edition style. Authors should understand and apply APA 7th edition conventions in academic writing. The use of reference-management software such as Zotero, Mendeley, or equivalent applications is strongly recommended. Adding accessible hyperlinks to references is also encouraged. Before submission, authors should check the manuscript using plagiarism-detection software. The maximum similarity score is 20%, excluding citations and references, with a filter of 1% or three words.

Manuscript Format (12 pt, Bold, Capitalized Each Word)

The article must be prepared on A4 paper (210 × 297 mm) in a single-column format with the following margins: 2.5 cm at the bottom, 3 cm at the top, 3 cm on the left, and 2.5 cm on the right. Use Arial Narrow. Arabic text must use Sakkal Majalla, 14 pt. Each paragraph must have a 1.27 cm first-line indent. Use 1.15 line spacing, with 0 pt before and 0 pt after, and justified alignment. Foreign-language terms other than Arabic should be italicized. Microsoft Office or OpenOffice is recommended. Manuscripts submitted through OJS must not be uploaded in PDF format. Research articles should contain 6,000-9,000 words or approximately 7-15 pages.

Table and Figure Format

When tables, figures, photographs, or other illustrations are included, use high-resolution image files. Table rows should use single spacing. Table-header text should be bold, and the source should be written below the table. When a table continues onto the next page, select the header row and use Layout → Repeat Header Rows, as illustrated in Table 1.

Table 1. Example of a Table Caption

No.	What	How
1	Table style	Use light shading and do not apply left or right borders.

Source: [State the source of the table.]

Figures, charts, diagrams, and similar visuals should use Wrap Text → In Line with Text, or be placed in a text box, to maintain layout stability. Leave one line of spacing between the last sentence and the figure. Center all figures, as shown in Figure 1.

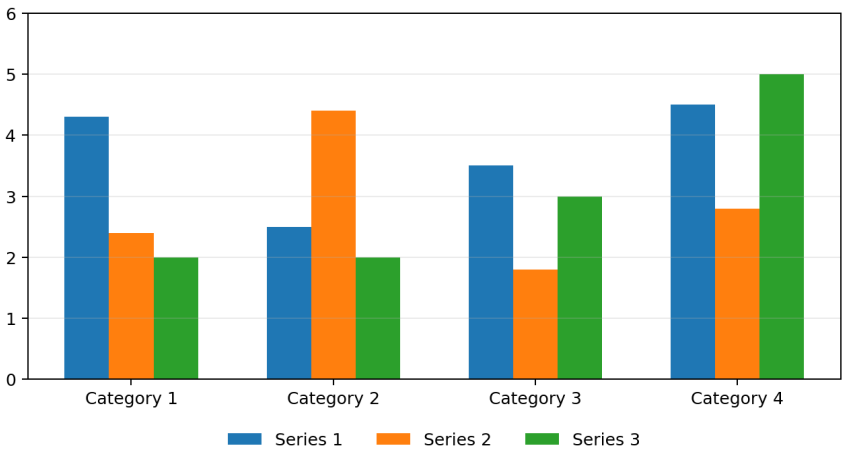


Figure 1. Caption

Source: [State the source of the figure.]

Numbers must be written in the following format. Thousands are separated by periods; for example, 1200300 is written as 1.200.300. Decimal values are indicated by a comma followed by two digits; for example, 12,34. For values below 1, include a leading zero; for example, 0,12. In mathematical symbols or notation, Roman letters are italicized, whereas Greek letters remain upright and use the correct symbol. Leave a space before and after the equals sign; for example, $r = 0,456$ and $p = 0,008$. Statistical values with degrees of freedom, such as t , F , or Z , must show the degrees of freedom in parentheses, for example, $t(52) = 1,234$ or $F(1, 34) = 4,567$. Statistical hypothesis tests must be accompanied by an effect-size measure; for example, a t test should report Cohen's d , an F test should report partial eta squared, and other tests should report an effect-size measure supported by an appropriate reference.

For qualitative research, findings must be presented substantively in a concise report based on rigorous qualitative data analysis. Tables, diagrams, charts, or other data visualizations may be included to improve readability. Authentic evidence from empirical data, such as interview transcript excerpts, field notes, or documents, should be presented in an appropriate amount and must not be fabricated or extend beyond what is supported by the data.

Methods (13 pt, Bold, Capitalized Each Word)

Write this section concisely, clearly, and with sufficient detail to enable replication. It should explain the research approach, research participants or subjects, implementation procedures, materials and instruments, data-collection techniques, and data-analysis methods. This is a practical methodological description rather than a theoretical discussion. Commonly known statistical formulas do not need to be reproduced. Explain in full any specific criteria used to collect and analyze the data, including the quality of the instruments, the research materials, and the data-collection procedures. The Methods section should account for approximately 10% of the entire article for qualitative research or approximately 15% for quantitative research.

Results and Discussion (13 pt, Bold, Capitalized Each Word)

To improve readability and comprehension, present the findings first and follow them with the discussion. Use separate Results and Discussion subheadings. Together, these sections should constitute at least 60% of the complete manuscript.

Results (12 pt, Bold, Capitalized Each Word)

The results of the data analysis may be presented in tables, graphs, figures, or a combination of these forms. Tables, graphs, and figures should not be excessively long, large, or numerous. Authors are encouraged to use an appropriate variety of tables, graphs, figures, and verbal descriptions. Every table and figure must be referred to and explained in the main text.

Discussion (12 pt, Bold, Capitalized Each Word)

The Discussion section should provide a critical interpretation of the research findings by explaining their meaning, significance, and contribution to the existing body of knowledge. This section should not merely repeat or summarize the results but should analyze the findings in relation to relevant theories, conceptual frameworks, and previous empirical studies published in reputable, non-predatory journals. Authors should strengthen the discussion by comparing, contrasting, and contextualizing their findings with prior research. The discussion should explain whether the findings confirm, extend, challenge, or modify existing theories and knowledge. Authors are encouraged to develop theoretical insights, propose new perspectives, or refine existing theoretical frameworks based on the evidence obtained from the study.

The discussion should also clearly describe the implications of the findings for theory, research, policy, practice, or relevant stakeholders. The novelty and originality of the study must be explicitly highlighted by explaining how the findings contribute beyond existing studies. Key findings should be supported with appropriate data presented in tables or figures when necessary to improve clarity and understanding. Avoid purely conceptual discussions that are not directly connected to the empirical findings of the study.

The Discussion section must include the research contribution, limitations of the study, and suggestions for future research. These elements should be presented within coherent paragraphs using appropriate academic transitions without the use of numbering or bullet points.

Conclusion (13 pt, Bold, Capitalized Each Word)

Provide a final statement that closes the analysis and discussion and may include recommendations for future research. Acknowledgment of individuals or institutions that supported the study may also be included in this section. The conclusion must not exceed 250 words. It should summarize the central findings in relation to the research objective and develop the key new ideas that constitute the essence of the study. Present a concise description of the findings rather than repeating the data already reported in the Results and Discussion. Use solution-oriented concluding statements.

Declarations (13 pt, Bold, Capitalized Each Word)

Authors are required to include a Declarations section before the references. This section contains statements related to authorship contributions, funding information, data availability, and conflicts of interest to ensure transparency and ethical publication practices.

CRedit authorship contribution statement (12 pt, Bold, Capitalized Each Word)

Please provide a statement describing the specific contributions of each author based on the Contributor Roles Taxonomy (CRedit). Authors should clearly indicate their roles in the research process, including conceptualization, methodology, investigation, data analysis, writing, review, editing, and approval of the final manuscript.

Template:

Author 1: Conceptualization, Methodology, Data collection, Formal analysis, Writing – original draft.

Author 2: Supervision, Validation, Writing – review and editing.

All authors have read and approved the final version of the manuscript.

Funding statement (12 pt, Bold, Capitalized Each Word)

Authors must disclose all sources of financial support received for the research and publication process. If no external funding was received, authors should state this clearly.

Template:

This research received no specific grant from any funding agency in the public, commercial, or not-for-profit sectors.

or

This research was supported by [name of funding agency] under grant number [grant number].

Data availability statement (12 pt, Bold, Capitalized Each Word)

Authors should provide information regarding the availability of data supporting the findings of the study. Authors are encouraged to share research data through appropriate repositories. If data cannot be made publicly available, authors should provide an explanation.

Template:

The data supporting the findings of this study are available from the corresponding author upon reasonable request.

or

The datasets generated and/or analyzed during the current study are available at [repository name/link].

Declaration of interests statement (12 pt, Bold, Capitalized Each Word)

Authors must disclose any financial, personal, or professional relationships that may influence or appear to influence the research presented in the manuscript.

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All authors declare that they have no financial or personal interests that could influence the work presented in this manuscript.

or

The authors declare the following competing interests: [provide details].

Additional information

Authors may provide additional information relevant to the manuscript, including correspondence details, requests for materials, ethical approval information, or supplementary resources.

Template:

Correspondence and material requests should be addressed to [corresponding author's name and email address].

References (13 pt, Bold, Capitalized Each Word)

The reference list contains the works read and cited by the authors in preparing the article. At least 80% of the references should be primary sources and no more than 20% should be secondary sources. A minimum of 20% should consist of international journal articles. Arrange references alphabetically and, where necessary, chronologically by year of publication, using APA 7th edition style and reference-management software such as Zotero or an equivalent application. Include a DOI for every journal article when available. Authors are strongly encouraged to provide an accessible link for each cited academic work when available. References from the most recent ten years are required.

Reference Examples

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