



A Center for Research, Scholarship, and Creative Inquiry

Thank you Research Mentors for writing a letter of recommendation for your student who is applying for UROP's Summer Undergraduate Research Discovery Grant. The deadline to submit a recommendation for a student is **11:59 pm EST on Monday, March 30, 2026**.

Key Components to Include

- Relationship & Context: How long and in what capacity you've known the student (e.g., direct supervisor).
- Student's Contributions: Specific details of their work, significance, and independence.
- Skills & Traits: Insight into their originality, perseverance, intellectual daring, and integrity, with examples.
- Research Potential: Assessment of their fit for a research career or independent research.
- Project Details: Clarify their specific role on the project or in team projects.

General Tips for the Letter:

1. Be Specific: Use concrete examples of skills and accomplishments.
2. Compare & Contrast: Contextualize their abilities against other students.
3. Be Honest: Address both strengths and weaknesses constructively.
4. Follow Formatting:
 - a. Adhere to 2 page limit
 - b. 11pt Times New Roman
 - c. PDF format.

[Recommendation Submission Form](#)