

DELAC Committee Meeting #2
Connect Community Charter School
635 Oakside Ave., Redwood City, CA 94063
[ZOOM Link](#)

Date: Apr 10, 2024

Committee Members	Virtual Attendance	In-Person Attendance
Beatriz Garcia		
Denise Rivas		
Danelia Sagrero		
Maria Aguilar		
Maria Perez		
Hisela Torres		
Hayley Dupuy		

Agenda:

- Advise on the development of the LCAP.
- Assist with developing and conducting the school's needs assessment.
- Assist with the school's efforts to make parents aware of the importance of regular school attendance.

Minutes:

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DELAC

District English Learner Advisory
Committee

WHAT, WHY, HOW

[adapted from SFSUD slides](#)



Learning outcomes

- Get familiar with **WHAT** DELAC requirements are
- Learn **WHY** DELAC is important

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What is DELAC?

Parent advisory committee to provide guidance about English Learners

(California Education Code [EC] sections 52176[b][c], 62002.5; Title 5, California Code of Regulations [5 CCR] Section 11308)

DELAC Responsibilities

The DELAC has the following responsibilities:

1. Advise the principal and school staff on the programs and services provided to English learners; development of a school master plan for education programs and services for English learners.
2. Establishment of district program, goals, and objectives for programs and services for English learners.
3. Advise the on the development of the LCAP.
4. Assist with developing and conducting the school's needs assessment.
5. Assist with the school's efforts to make parents aware of the importance of regular school attendance.
6. Review and comment on the written notifications required to be sent to parents and guardians.
7. Development of a plan to ensure compliance with any applicable teacher and/or teacher aide requirements.
8. Review and comment on the school district reclassification procedures.
9. The consolidated application must also include certifications by appropriate district advisory committees, including the DELAC, that the application was developed with review and advice of those committees. (EC Section 64000[c])

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Why is DELAC important?

- **FAMILIES** gain skills and confidence to help their children learn, navigate the the school system, generate ideas to improve learning opportunities, and drive positive policy changes.
- **STUDENTS** feel supported and reassured when the most important adults in their lives are working together to help them learn.
- **TEACHERS** gain insights into their students' strengths and challenges, allowing them to enrich instruction and integrate students' experience into classroom lessons. Collaborating with families also creates shared purpose.

"Everyone Wins!: The Evidence for Family-School Partnerships, Karen L. Mapp and Anne T. Henderson, 2022

Why is DELAC important?

- **SCHOOL:** when schools become more welcoming and inclusive, it transforms school climate in ways that benefit everyone. By engaging families with a spirit of partnership, schools become rooted in and reflecting the lives and experiences of their students, families, and community.
- **SCHOOL DISTRICT:** Listening to students, families, and community members helps school districts improve their policies and practices.

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DELAC meetings

- A minimum of 4-5 meetings per school year is recommended.
 - Any meeting shall be open to the public, meeting notice shall be posted at least 72 hours before the meeting, agenda must include public comment section
 - Keep documentations (meeting calendar, notifications, flyer, agendas, minutes, sign-ins, DELAC roster, workshops/trainings, recommendations)

Meeting Calendar

January 2024

- Training DELAC committee - ongoing as needed

March 2024:

- Advise the on the development of the LCAP.
- Assist with developing and conducting the school's needs assessment.
- Assist with the school's efforts to make parents aware of the importance of regular school attendance.

April 2024

- Development of a plan to ensure compliance with any applicable teacher and/or teacher aide requirements.
- Review and comment on the school district reclassification procedures.
- Assist with the school's efforts to make parents aware of the importance of regular school attendance.

May 2024

- Advise the principal and school staff on the programs and services provided to Multilingual learners; development of a school master plan for education programs and services for English learners.
- Establishment of district program, goals, and objectives for programs and services for English learners.
- Review and comment on the written notifications required to be sent to parents and guardians.