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ELEMENTARY
STUDENT AND FAMILY HANDBOOK
2026-2027

Brasher Falls Central School District
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**Please sign and return the last page to the elementary office.*

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STATEMENT OF PHILOSOPHY

St. Lawrence Central School believes every child is entitled to an education in accordance with his or her individual potential and interest. We acknowledge that each student is an individual and that wide and complex differences exist among students and their abilities; therefore, we shall make every effort to provide an educational program that will meet the needs, abilities, aspirations, and interests of each child.

OBJECTIVES

1. Provide variety, challenge, and opportunity for choice in the school program and within each course.
2. Develop respect for the individual and an understanding of the individual's place and responsibility in society.
3. Offer diversified experiences for students to acquire general learning skills as well as specific knowledge and skills.
4. Foster an understanding of local, national, and global issues and encourage active participation in society.
5. Create a curriculum that is intellectually challenging for each student.
6. Stimulate and encourage creative thinking and problem solving.
7. Develop an atmosphere of cooperation in the planning of school and community activities.
8. Encourage student participation in extracurricular activities which are designed to promote student interest, social development, leadership, and citizenship.
9. Teach the importance of good mental and physical health habits.

STUDENT RIGHTS

1. To attend school and receive an appropriate education
2. To attend school and school functions without fear of injury or harm
3. To attend school without distraction
4. To eat and interact in a safe area
5. To have access to textbooks, library resources, and other materials provided by the school
6. To receive support relating to learning, health, and personal problems from school staff
7. To receive safe transportation to and from school

STUDENT RESPONSIBILITIES

1. Work hard, listen carefully and do the best work possible
2. Follow directions and school rules
3. Be responsible for individual decisions and actions
4. Respect the feelings, opinions and property of others
5. Seek the help of others when needed
6. Make a positive contribution to the school community

ATTENDANCE

The administration and staff of St. Lawrence Central Elementary School believe that regular attendance is an integral part of the classroom learning process and recognizes a significant relationship between academically engaged time and student achievement. It is the desire of this elementary school to establish and maintain effective programs for learning.

COMMISSIONER'S REGULATIONS

A Board of Education may adopt a policy requiring a minimum amount of attendance for students to receive academic credit for courses in which they are enrolled. However, such attendance policy may not distinguish between excused and unexcused absences for purposes of imposing the academic sanction of the denial of course credit. In determining a student's attendance grade, it is irrelevant whether a student's absence on any particular day is excused or not because, in either case, the student has missed the opportunity for classroom participation.
(Matter of Hansen [Commissioner's Decision #13, 292] 11/28/95). (95-54)

GENERAL PROCEDURES/DATA COLLECTION

At the conclusion of each school day, all attendance information shall be compiled and approved by the appropriate individual(s) responsible for attendance.

STUDENT ATTENDANCE

Each morning the homeroom teachers will take attendance. **If a student arrives after 9:05 a.m. they are considered tardy and a parent must sign them in at the office.**. Students must deliver excuses for absence(s) to the nurse upon their return to school. All cases of sudden and severe out-of-school illnesses or injury should be reported to the school nurse when such information is available. In case of tardiness, students and parents are to report immediately to the main office upon arrival at school. *In the event that your child is required to participate in remote learning, they shall be considered absent if they do not access Google Classroom to complete any work on a given day.*

EARLY DISMISSAL FROM SCHOOL

If early dismissal is absolutely necessary, the student must be picked up at the school by his/her parent/guardian, or someone listed as an emergency contact for the student. This person should come to the Main Office and arrange for the student to be released from the classroom. It will be necessary for the parent/guardian to sign the student out at the time of leaving. In the case of early dismissals, it is the student's responsibility to hand in completed assignments on time or make acceptable arrangements with teachers.

EXCESSIVE ABSENCES, TARDIES, EARLY DISMISSALS

The following steps will take place to monitor and improve student attendance.

1. A letter will be mailed home when a student has accumulated 8 absences, excessive tardies or early dismissals.
2. The principal or a school counselor will call home when a student has accumulated 12 absences, excessive tardies or early dismissals.
3. At 15 absences a second letter will be mailed home.
4. At 18 absences your child will be deemed chronically absent. Continued tardiness, early dismissals, and absences prompt the school's legal obligation to contact Child Protective Services for academic neglect.

TUTORING

In the event that a student is absent for 3 or more days due to medical reasons, parents have the option of providing a doctor's note to the Principal's office so that a tutor can be arranged. Tutoring will help the student to keep up with instruction missed at school.

BUS PASSES

In the event that your child needs to ride a bus to a location other than their typical drop off, please send written notification to the elementary office. This can be in the form of a handwritten note, email (wdishaw@bfcsd.org) or direct message through the BFCSD app to Wendy Dishaw.

HEALTH AND SAFETY

Please do not send your child to school if they are sick.

The following symptoms/situations should be considered:

- Temperature 100.4 degrees or higher when taken by ear
- Sore Throat
- New Uncontrolled cough that causes difficulty breathing
- Diarrhea, vomiting, or abdominal pain
- New onset of severe headache, especially with fever
- New onset of loss of taste or smell

Please also refer to the district's Toileting Procedure Plan.

SCHOOL LUNCH

For the 2026-2027 school year, student meals will be covered by grant funding. Please continue to fill out the Federal Free and Reduced form, as our ability to receive this grant and provide some of our programming is dependent upon it.

CHARGING MEALS - The Board of Education expects all students to be treated with dignity and compassion. Students are expected to pay for meals with cash or check. Recognizing that individual students may occasionally come to school without breakfast or lunch money, the following guidelines have been established.

All Students:

a) Complete meals, breakfast or lunch, and milk are allowed as a charge. Snacks, ice cream, extra sandwiches, etc. *may not* be charged.

b) Our point-of-sale system will track all charge limits and payments.

c) The system used for collection of repayments is by correspondence to the Parents/Guardians.

d) Ongoing communication of the policy to parents and students: Notices will be mailed home to parents with outstanding charges along with phone correspondence by the school counselor. Communications will include how a family may apply for free/reduced lunches. The school will offer assistance to notified parents in completing the free/reduced lunch paperwork.

LUNCHES FROM HOME

Please do not send in lunches that contain glass, cans or other metal packaging. Lunch bags should not be large enough to fit over a child's head. Please do not send your child to school with soda, caffeinated drinks or energy drinks.

CLASS SNACKS

All snacks sent in with the intent to share with classmates should be store-bought. If the snack is for individual student consumption, it may be homemade.

COMPUTER USE POLICY

The Board of Education considers computers to be a valuable tool for education and encourages the use of computer-related-technology-in district classrooms.

Through software applications, online databases, bulletin boards, and electronic mail, computer use will significantly enhance educational experiences and provide statewide, national, and global communications opportunities for students and staff.

The Director of Technology shall establish rules and regulations governing the use and security of the district's computer network. Failure to comply with district policy and regulations for use of the computers may result in disciplinary actions as well as suspension and/or revocation of computer access privileges.

The District prohibits the use of any computer hardware/software in any inappropriate, fraudulent or destructive manner including but not limited to:

- Accessing inappropriate sites
- Using school account for non-educational activities i.e playing games
- Sending of unauthorized messages
- Entering a code-protected file
- Plagiarism
- Altering a software program
- Vandalizing hardware or software components
- Using others username and/or password

USERS ARE EXPECTED TO FOLLOW THESE RULES OF NETWORK ETIQUETTE:

1. I will be polite and use appropriate language. Abusive and/or vulgar messages are not allowed.
2. I will not reveal anyone else's address, phone number, or personal information out over the Internet.
3. I will not use the network in any way that will disrupt others' use of the network.
4. I will not access, alter, or destroy another user's files.
5. I will not use another person's password nor will I give my password to anyone.
6. I will treat the district computer equipment with care and not abuse it.
7. I will use the network with educational intent. I will not play or investigate games or use chat rooms.
8. I will credit all materials in my work in keeping with copyright laws.
9. I will not employ the network for commercial purposes.
10. I understand that a user's files are not guaranteed to be private. System Operators may have access to all files.
11. I will not engage in illegal activities. Any evidence of or incidents relating to or in support of illegal activities may be reported to authorities.
12. I will not hold the District responsible for materials acquired on the network.
13. I will not download any programs, games or other inappropriate files from the Internet to the hard drive or to my network storage space.
14. I will not tamper with network system or computer desktop security passwords or programs.
15. I will report any misuse of the system according to these rules to the administration.

Consequences for violations are at the discretion of the administration.

The Technology Director may remove students from the network system for inappropriate use of the network/internet. Faculty/Staff will file a referral to report violations. Additional disciplinary action may be determined at the building level for infractions that may violate existing practices (i.e. inappropriate language). When applicable, law enforcement agencies may become involved. A student whose account has been suspended for a third offense must appear before the technology committee to discuss the infraction(s) prior to reinstatement.

INTERNET SAFETY POLICY

The Children's Internet Protection Act (CIPA) was signed into law on December 21, 2000. In compliance with the FCC regulations, Brasher Falls Central School has employed software and hardware technologies to ensure Internet safety for all computers in the district. This Internet Safety Policy protects against access, through computers with Internet access, to visual depictions that are obscene, child pornography, or (in the case of use by minors) harmful to minors.

STUDENT HEADPHONE USE

Students will be responsible for providing their headphones to be used in all uses of technology. Student headphones will be stored in the student's classroom. Any damaged items through student use will have the student's family responsible for their replacement for further use.

SCHOOL & STUDENT TECHNOLOGIES

St. Lawrence Central School is committed to providing you with the most complete and current technologies available. To this end, our district has invested substantial funds for the purchase and installation of advanced technologies. When you are using the school's technology, you must show respect for this technology and use it only for the purpose that it is intended to be used. *Students and parents shall sign a "Student Contract for Chromebook Use," found at the end of the "***Computer/Chromebook Use Program***."* All students may be assigned a school-owned Chromebook for academic use, should the district need to return to 1:1 computing.

PHYSICAL EDUCATION

Regular Physical Education Classes:

A. New York State Law and philosophy of the Board of Education make it clear that all students shall be enrolled in a physical education class unless excused or exempt because of a physical disability.
B. Only the school physician or family doctor may excuse the student from physical education. The excuse must state the extent and length of non-participation.
C. While participating in physical education classes, the student is required to wear sneakers.
D. The student is not allowed in the gymnasium without DIRECT and PROPER supervision by a faculty member.
E. The school is not responsible for lost articles.
F. Locker rooms are out of bounds to all students during the school day except scheduled physical education classes.

VISITORS TO THE SCHOOLS

1. The Board encourages guardians and other district citizens to visit the district's schools and classrooms to observe the work of students, teachers and other staff. Since schools are a place of work and learning, however, certain 24 limits must be set for such visits. The school administration or their designee is responsible for all persons in the building and on the grounds. For these reasons, the following rules apply to visitors to the schools:

- Anyone who is not a regular staff member or student of the school will be considered a visitor.
- All visitors to the school including guardians must report to the High School (7:30-3:30)/Elementary Main Entrance (8:00-4:00) upon arrival at the school.
- There they will be required to provide photo identification, and upon authorization to enter the building, must sign the visitor's register. A visitor's identification badge will be issued, which must be worn at all times while in the school or on school grounds. The visitor must return the identification badge to the Principal's office before leaving the building.
- Visitors attending school functions that are open to the public, such as guardian-teacher organization meetings or public gatherings, are not required to register.
- Guardians or citizens who wish to observe a classroom while school is in session are required to arrange such visits in advance with the classroom teacher(s), so that class disruption is kept to a minimum.
- Teachers are expected not to take class time to discuss individual matters with visitors.
- Any unauthorized person on school property will be reported to the Principal or their designee. Unauthorized persons will be asked to leave. The police may be called if the situation warrants.
- All visitors are expected to abide by the rules for public conduct on school property contained in this code of conduct.
- Please review the Community Code of Conduct (draft).
- Please review the Parent Expectations for School Field Trips.

ERIN'S LAW

"Erin's Law" requires that all public schools in each state implement a prevention-oriented child sexual abuse program. Our school partners with Renewal House, who sends an educator into schools throughout the county to deliver the required curriculum to our students. This takes place on an annual basis. More information about Erin's Law can be found here. Additional information about Renewal House can be found here.

CHILD PROTECTIVE SERVICES INVESTIGATIONS

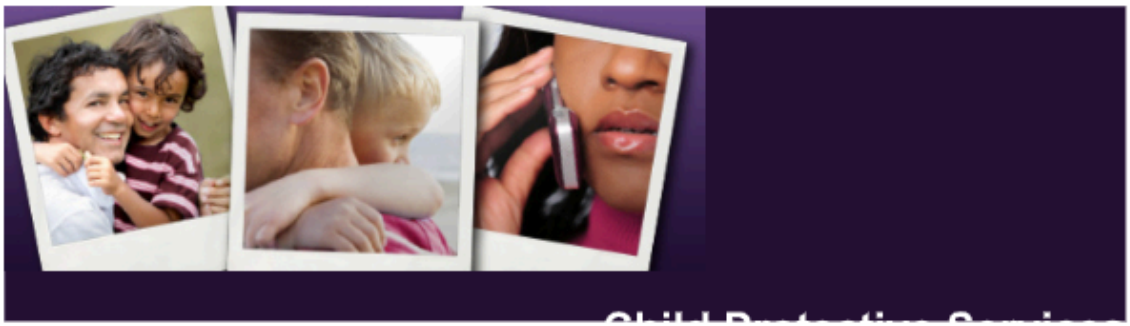
Consistent with the district's commitment to keep students safe from harm and the obligation of school officials to report to child protective services when they have reasonable cause to suspect that a student has been abused or maltreated, the district will cooperate with local child protective service workers who wish to conduct interviews of students on school property relating to allegations of suspected child abuse, and/or neglect, or custody investigations.

All requests by child protective services to interview a student on school property shall be made directly to the building principal or his or her designee. The principal or his or her designee shall set the time and place of the interview. The principal or designee shall decide if it is necessary and appropriate for a school official to be present during the interview, depending on the age of the student being interviewed and the nature of the allegations. School personnel will be present when elementary students are involved.

If the nature of the allegations is such that it may be necessary for the student to remove any of his or her clothing in order for the child protective services worker to verify the allegations, the school

nurse or other district medical personnel must be present during that portion of the interview. No student may be required to remove his or her clothing in front of a child protective services worker or school district official of the opposite sex.

A child protective services worker may not remove a student from school property without a court order, unless the worker reasonably believes that the student would be subject to danger of abuse if he or she were not removed from school before a court order can reasonably be obtained. If the worker believes the student would be subject to danger of abuse, the worker may remove the student without a court order and without the parent's consent.



Do You Suspect Abuse or Maltreatment?

Report it Now!

Call our Statewide Toll Free Telephone Number:

1-800-342-3720

If you are deaf or hard of hearing, call TDD/TTY at

1-800-638-5163

or have your Video Relay System provider call

1-800-342-3720

If you believe that a child is in **immediate danger**,
call **911** or your local police department.

The Statewide Central Register of Child Abuse and Maltreatment

The abuse or maltreatment of children is against the law. Victims need an effective child protective service to prevent them from suffering further injury and impairment.

The purpose of the Child Protective Services Act of 1973 is to encourage more complete reporting of child abuse and maltreatment. The law established child protective services (CPS) in each county in New York. Each CPS is required to investigate child abuse and maltreatment reports, to protect children (anyone under 18 years old) from further abuse or maltreatment, and to provide rehabilitative services to children, parents, and other family members involved.

The New York State Office of Children and Family Services maintains the Statewide Central Register of Child Abuse and Maltreatment (SCR, also known as the "hotline") for reports made pursuant to the Social Services Law.

The SCR receives telephone calls alleging child abuse or maltreatment within New York State. SCR staff relay information from the calls to the local CPS for investigation, monitors their prompt response, and identifies whether there are prior child abuse or maltreatment reports.

The SCR receives calls 24 hours a day, every day from two types of sources: persons who are required by law *(mandated)* to report suspected cases of child abuse and maltreatment; and calls from non-mandated reporters, including the public.



BEHAVIORAL EXPECTATIONS FOR STUDENTS

Our Two Expectations: Be Respectful and Be Responsible
Our Two School Rules: Be Safe and Follow Directions

Assembly Behavior		
BE RESPECTFUL	**BE RESPONSIBLE**	**BE SAFE**
● Voice level 0 ● Sit on your bottom ● Keep your hands and feet to yourself ● Remain seated ● Be an attentive listener ● Encourage each other	● Keep the floor clean ● Be patient in line ● Wait for your teacher's signal to stand up ● Wait to be called upon to respond ● Respond immediately to the quiet signal	● Sit criss-cross applesauce with spoons in the bowl ● Remain seated until your teacher dismisses your class ● Enter/exit quietly and calmly in a single file line

Bus Behavior		
BE RESPECTFUL	**BE RESPONSIBLE**	**BE SAFE**
● Voice level 0 or 1 ● Keep hands and feet to yourself ● Share your seat ● Use kind words ● Be kind to others ● Wait patiently ● Do not throw things	● Keep the floor clean ● If you bring it on, bring it off ● Keep the aisles clear ● Keep your backpack packed and ready to go ● Be ready to exit	● Use walking feet ● Remain seated ● Follow directions ● Stand off the road ● Wait for the driver to cross the road

Cafeteria Behavior		
BE RESPECTFUL	**BE RESPONSIBLE**	**BE SAFE**
● Voice level 0 or 1 ● Respect others' food ● Use your table manners ● Follow adult directions ● Be kind to others ● Raise your hand for help ● Say please and thank you	● Keep the floor clean ● Be patient in line ● Eat your food ● Eat neatly ● Clean your tray neatly ● Problem solve with an adult	● Use walking feet ● Remain seated ● Follow directions

BEHAVIORAL EXPECTATIONS FOR STUDENTS

Our Two Expectations: Be Respectful and Be Responsible
Our Two School Rules: Be Safe and Follow Directions

Hallway Behavior		
BE RESPECTFUL	**BE RESPONSIBLE**	**BE SAFE**
● Voice level 0 ● Say "Hi" with your hand ● Look with your eyes, not your hands ● "If you see some trash, pick it up. All day long you'll have good luck." ● Follow the silver line	● Keep the floor clean ● Be patient in line ● Be on time ● Go directly to your destination ● Watch where you are walking ● Problem solve with an adult	● Use walking feet ● Eyes up ● Follow directions ● Use safe hands and feet ● Keep your items in your cubby or locker

Playground Behavior		
BE RESPECTFUL	**BE RESPONSIBLE**	**BE SAFE**
● Voice level 1 or 2 ● Share with others ● Use kind words ● Use kind hands and feet ● Be kind to others ● Take turns ● Work together to play fairly	● Keep the ground clean ● Be patient in line ● Watch for your teacher's signal to line up ● Alert classmates when recess is done ● Teach younger students the rules and how to use the equipment	● Be aware of signs ● Use equipment appropriately ● Watch for students on the slide ● Use safe hands and feet ● Do not throw things

CODE OF CONDUCT SUMMARY

(Please note: this is a "district" policy, as some of the topics may not be applicable to elementary students.)

(Note: The complete document may be viewed on our web page at www.bfcsd.org or you may request a copy in the district office.)

The purpose of the Brasher Falls Central School District Code of Conduct is to clearly define the behaviors expected on school grounds and extra-curricular events or activities. It provides an outline of the consequences for unacceptable behaviors. The Code serves to meet the requirements of Safe Schools Against Violence in Education (SAVE) legislation (2001), the Gun-Free Schools Act and the Dignity For All Students Act (2012).

STUDENT RIGHTS AND RESPONSIBILITIES

The Board of Education assures District students that they have all the rights afforded them by federal, state, and local laws. As such, students are expected to comply with these same laws.

The District's aim is to provide an environment in which a student's rights and freedoms are respected and to provide opportunities which stimulate and challenge the student's interests and abilities to their highest potential. These opportunities will be available as long as the student pursues these interests and studies in an appropriate manner and does not infringe upon the rights of others. In order to preserve these rights, means such as video cameras will be used on school grounds to supervise students' activities while not under direct staff supervision.

It shall be the right of each District student:

1. To have a safe, healthy, clean, orderly, and courteous school environment;
2. To take part in all District activities on an equal basis regardless of race, color, weight, national origin, ethnic origin, ethnic group, religion, religious practice, disability, sex, sexual orientation, or gender (including gender identity and expression);
3. To attend school and participate in school programs unless suspended from instruction and participation for legally sufficient cause as determined in accordance with due process of law;
4. To have school rules available for review, and whenever necessary, an explanation by school personnel;
5. To be suspended from instruction only after their rights pursuant to Education Law Section 3214 have been observed;
6. In all disciplinary matters, to have the opportunity to present their version of the facts and circumstances leading to imposition of disciplinary sanctions to the professional staff member imposing such sanctions.
7. It is the policy of the Brasher Falls Central School District that students be free from all forms of discrimination and harassment, including but not limited to sexual harassment, by employees or students on school property or school functions. Any complaint of alleged harassment should be made through the building principal. If the alleged harassment involves a building administrator, the complaint should be filed with the Superintendent of Schools.

Anything outside of student rights is considered a privilege.

ESSENTIAL PARTNERS

Dignity Act legislation requires provisions for the roles of students, guardians, teachers, school counselors, administrators, the superintendent and board of education who are critical to maintaining a safe and orderly environment.

DRESS CODE BEHAVIOR

Clothing should not have inappropriate school images such as drug/alcohol/paraphernalia promotion, sexually suggestive images and should convey safe and appropriate messages for school. Students who are not dressed in accordance with the dress code will be required to change into clothes they have available. If the student does not have other clothes, parents will be asked to bring a change of clothes for the child.

The intent of the dress code is to foster an environment that is sanitary, safe and conducive to
teaching and student learning. The District's employees and students are expected to be appropriately groomed and dressed while on District Property and at District Functions. Teachers and all other District employees should exemplify and reinforce acceptable student dress and help students develop an understanding of appropriate appearance in the school setting. Visitors are also expected to be appropriately attired while on District Property and at District Functions. Each building principal shall inform all students and their guardians of the student dress code at the beginning of the school year, and of any revisions to the dress code made during the school year. The appropriateness of an individual's dress will depend, to some degree, on the circumstances and setting. However, the following general rules shall normally apply in all circumstances on school grounds, in school vehicles, and at school-sponsored functions:

1. Dress, grooming and appearance, including accessories and nails, shall be safe and appropriate.
2. Dress and appearance may not disrupt or interfere with the educational process.
3. Hats, caps, tukes (touques), bandanas, or any other head coverings are not permitted to be worn in school at any time, except for medical or religious reasons. ***These items are to be removed immediately upon entering the building.***
4. Hoodies may not be worn with the hood up while in the building or for outside recess during the school day.
5. Without explicit permission from a staff member, outdoor insulated coats, oversized jackets, trench coats, and blankets will not be worn in the building. Students with safety concerns and/or misconduct may have additional restrictions with layered clothing.
6. No item of apparel or accessory may promote and/or endorse the use of alcohol, tobacco, marijuana, illegal drugs and/or encourage other illegal or violent activities.
7. No item of apparel or accessory may display sexually suggestive or derogatory material.
8. Undergarments and underwear must be covered at all times with outer clothing.
9. Clothing must have straps/sleeves and must not expose the midriff (front and back), lower abdominal area, gluteal or chest area, and may not be see-through.
10. Items of apparel that are vulgar, obscene, libelous, or denigrate others on the basis of race, color, religion, ancestry, national origin, sex, sexual orientation, gender identity or disability are prohibited.
11. Sharp metal chains, any animal collars or bracelets, or anything that could cause injury are not permitted.
12. Sunglasses are not to be worn in the building.

13. Backpacks are not to be worn in the building with the exception of entering and leaving. 5th and 6th grade students may carry a drawstring bag only to PE and Swim.
14. Purses are not to be worn in the building with the exception of entering and leaving. Small cosmetic clutches and non-expandable pencil pouches are allowed during the day.
15. Trapper keepers are not permitted.
16. Students must wear footwear at all times. Footwear should be appropriate for activities of that day, and footwear that is a safety hazard will not be allowed.

Students who violate the District's student dress code shall be required to modify their appearance by covering or removing the offending item and, if necessary or practical, replacing it with the acceptable item. Any student who refuses to do so shall be subject to disciplinary action.

Nothing in this Dress Code will be construed to limit the ability of students to dress and/or groom themselves in a way that allows them to express their gender identity, or to discipline students for doing so. Nothing in this Dress Code will be construed to limit the ability of students to wear certain protective hairstyles (including but not limited to braids, locks and twists) or to wear their hair in a particular texture, or to discipline students for doing so.

PROHIBITED STUDENT CONDUCT

The BFCSD Board of Education expects all students to conduct themselves in an appropriate and civil manner per the District Code of Conduct, with proper regard for the rights and welfare of other students, personnel and other members of the school community, and for the care of school facilities and equipment. These expectations also apply to internships, student work experience and all extra-curricular and school related events.

The best discipline is self-imposed, and students must learn to assume and accept responsibility for their own behavior, as well as the consequences of their misbehavior. District personnel who interact with students are expected to use disciplinary action only when necessary and to place emphasis on the students' ability to develop self-discipline.

The Board recognizes the need to be clear and specific in expressing its expectations for student conduct while on District property or engaged in a District function. The rules of conduct listed below are intended to do that and focus on safety and respect for the rights and property of others.

Students who will not accept responsibility for their own behavior or who violate these school rules will be required to accept the consequences for their conduct. Students may be subject to disciplinary action, up to and including 10 suspension from school or removal from a program, when they engage in conduct that is disorderly, insubordinate, disruptive, violent, endangers the safety, morals, health or welfare of others, engage in misconduct on the school bus, or engage in academic misconduct including work/internship sites.

PERSONAL ELECTRONIC DEVICES

The New York State Education Department acknowledges that cellular phones, pagers, and 2-way communication systems can be a positive means to facilitate communication; however, the display and/or use of such devices can cause disruption to the educational process.

Therefore, to prevent such disruption, the display and/or use by students of cellular phones (including "smart phones"), pagers, internet-enabled smartwatches, and 2-way communication systems and/or other electronic devices shall be prohibited from the time students arrive at school until the end of the regular school day (EL/MS 3:30 and HS 2:30), unless specifically permitted to be used by an administrator. Such permission will be explained in each building's student handbook. Devices must be turned off and stored in lockers during the school day. The district is not responsible for stolen, lost or damaged personal electronic devices. For safety reasons, earbuds, earphones, headphones including "Beats" type devices for music may not be visible or audible in the halls unless prescribed by a medical professional or as stated on a student's IEP or 504 Plan. These items must be removed and put away immediately upon entering the building. Students may use headphones with chromebooks in classrooms and study halls only with adult permission and direct oversight. Failure to comply with these expectations will result in the student being directed to bring the item to the office. Protocols for first offense and additional offenses are described in section VI. Some uses of personal electronic devices constitute violation of the school district code of conduct and in some instances, the law. The school district will cooperate with law enforcement officials as appropriate.

- ➢ 1st offense- The student may pick-up the device in the School Office at the end of the school day.
- ➢ 2nd offense- The device will be held until a parent or guardian comes in to pick it up.
- ➢ Further offenses- Continue with parent pickup. The phone would need to be signed in to the School Office upon arrival each morning and picked up at the departing time of the student each day. This option is available only if a good case for not leaving the device at home permanently is given.

Emergency Situations:

In emergency situations, it is even more important to stay off of electronic devices so emergency workers can complete their jobs. Exceptions to the prohibition of the use of cellular phones, pagers, and 2-way communication systems may be granted by teachers or administrators. Students needing to communicate with guardians during the day for emergencies will utilize the main office, guidance office, or nurse office phones. For non-emergency situations regarding a classroom, students will utilize the classroom phone with teacher permission.

Personal Electronic Communication Devices, and NYS Testing

In order to ensure the integrity of testing, in accordance with state testing guidelines, students are not allowed to bring cell phones or other electronic devices into exam locations during state assessments. Test proctors, monitors, and school officials shall have the right to collect cell phones and other prohibited electronic devices prior to the start of the test and to hold them for the duration of the test period. Admission to the test will be prohibited to any student who has a cell phone or other electronic device in their possession and does not relinquish it.

Students with IEP's and 504 Plans

Students with individualized education plans (IEP's, 504 plans) or documentation from a medical practitioner that
specifically requires the use of an electronic device may do so as specified.

STUDENT CONFLICT AND BULLYING

Conflict is a common challenge for school aged students. Students in need of support can speak with a staff member to help them navigate through the issues and to determine next steps. The chart below may help you identify what to report or call the situation you are dealing with:

Building principals are the Dignity Act Coordinators for the district. Their responsibilities include investigating any reports and responding to the verified reports with prompt action which may include notification of law enforcement. They also provide training for staff and students that aligns with NYSED requirements.

Reports of Bullying and Harassment may be made to any staff member in the district and will be forwarded to the DAC. Reports can also be made electronically by using the below link also located on the district website.

New to 2024-2025: The anonymous DASA form has been posted and created for student harassment. The responses are sent to the DAC's for review.

What is the Difference between Rude, Mean and Bullying?
Is it really Bullying

CONFLICT	RUDE	MEAN	BULLYING
Occasional	Occasional	Once or Twice	Is REPEATED
Not planned; in the heat of the moment	Spontaneous: unintentional	Intentional	Is planned and done on purpose
All parties are upset	Can cause hurt feelings; upset	Can hurt others deeply	The target of the bullying is upset
All parties want to work things out	Based in thoughtlessness, poor manners or narcissism	Based in anger; impulsive cruelty	The bully is trying to gain control over the target
All parties will accept responsibility	Rude person accepts responsibility	Behavior often regretted;	The bully blames the target
An effort is made by all parties to solve the problem			The target wants to stop the bully's behavior, the bully does not
Can be resolved through mediation	Social skill building could be of benefit	Needs to be addressed/ should NOT be ignored	CANNOT be resolved through mediation

Source: Jennifer Astles, DASA Newsletter, January 2014, TST BOCES

DISCIPLINE PROCEDURES

The primary goal of imposing consequences is to teach appropriate behavior. Consequences may include, but are not limited to: verbal warning, lunch detention, after school detention, intervention meeting, referral to outside agencies, community service, in-school suspension, and out of school suspension.

CATEGORY 1: (Disrespect)

1. Class / Hall Misconduct
2. Truant from Teacher Detention
3. Unprepared for Class
4. Refusal to Participate in Class
5. Swearing / Inappropriate Language
6. Loitering
7. Misuse of Pass
8. Violation of Dress Code
9. Truant from Lunch Detention
10. Failure to Report for Academic Support 2:30-3:25
11. Tardy to School/Class
12. Any other offense deemed Category 1 by Administration.

CATEGORY 2: (Disrespect)

1. Truant from Administrative Detention
2. Inappropriate Displays of Affection
3. Disobedient / Disrespectful to Staff
4. Disrespectful to Student
5. Truant from Class
6. Inappropriate Bus Behavior
7. Inappropriate Computer Use
8. Inappropriate Cafeteria Behavior
9. Leaving Class without Permission
10. Unauthorized Use of Electronic Devices/Cell Phones
11. Any other offense deemed Category 2 by Administration.

CATEGORY 3: (Harm to Self or Others)

1. Minor physical contact/No Serious Injury (spitting, kicking, pushing, punching)
2. Minor Theft / Larceny
3. Truant from school
4. Leaving School without Permission
5. Falsely Reporting an Incident
6. Forgery, Cheating, Plagiarism
7. Disruptive Behavior at Extracurricular Activities, Sporting Events, Assemblies, Concerts, Dances, etc.
8. Unauthorized Driving / Riding Vehicles
9. Vandalism/Destruction of School Property
10. Possession / Use of Tobacco / Products/ Lighter
11. Insubordination / Direct Disrespect Toward Staff
12. Recording or taking of photos of staff/students without permission
13. Any other offense deemed Category 3 by Administration.

CATEGORY 4*: (First 13 must be reported to NYSED.)*

1. Homicide
2. Sexual Offense
3. Assault
4. 4. Weapons
5. a. Material Incidents of Discrimination, Harassment, and Bullying (Excluding Cyberbullying) b. Cyberbullying
6. Bomb Threat
7. False Alarm
8. Threat (other than a bomb threat or false alarms)
9. Use, Possession, or Sale of Drugs
10. Use, Possession, or Sale of Alcohol
11. Robbery (forcible stealing of property using threats or violence)

*DISCIPLINARY OPTIONS (may accompany any category):

- Verbal Warning (Discipline Report Mailed Home)
- Student Removal from Classroom
- Lunch Detention(s) (Discipline Report Mailed Home)
- After School Detention(s) (Parent Phone Call and Discipline Report Mailed Home)
- Student Sent Home (Parent Phone Call and Discipline Report Mailed Home)
- In School Suspension (Parent Phone Call and Discipline Report Mailed Home)
- Out of School Suspension (Parent Phone Call and Discipline Report Mailed Home)
- Parent Conference
- Principal's Hearing
- Superintendent's Hearing

*RESTORATIVE OPTIONS (may accompany any category):

- Educational Course on the topic of concern (ex. Vaping, empathy, bullying)
- Apology Letter
- Written Reflection
- Community Service
- Circle
- Mediator Agreement
- Structured Day
- Other

*Multiple options may be utilized.
Repeated offenses may lead to a long-term suspension from school. A Principal's Hearing is needed after 5 days of Out of School Suspension. The student may not return to school until the hearing is held.

12. Criminal Mischief/Major Vandalism – intentional damage of school property 13. Burglary – entering or remaining on school property with intent to commit a crime. 14. Reckless Endangerment (throwing objects, choking, unsafe driving, etc.) 15. Arson 16. Any other offense deemed Category 4 by Administration.	

Insubordination and Direct Disrespect:

Any student, other than a student with a manifestation of their disability, who repeatedly is substantially disruptive of the educational process or substantially interferes with the teacher's authority over the classroom will be suspended from school for at least five days. For purposes of this code of conduct, "repeatedly is substantially disruptive" means engaging in conduct that results in the student being removed from the classroom by teacher(s) pursuant to Education Law § 3214 (3-a) and this code on four or more occasions during a semester. If the proposed penalty is the minimum five-day suspension, the student and the student's guardian(s) will be given the same notice and opportunity for an informal conference given to all students subject to a short-term suspension. If the proposed penalty exceeds the minimum five-day suspension, the student and the student's guardian(s) will be given the same notice and opportunity for a hearing given to all students subject to a long-term suspension. The Superintendent has the authority to modify the minimum five-day suspension on a case-by-case basis. In deciding whether to modify the penalty, the Superintendent may consider the same factors considered in modifying a one-year suspension for possessing a weapon.

Efforts will be made to help students acclimate to the school setting and our MTSS model will be used to ensure we make decisions which are in the best interest of all students, when it comes to student behavior which may be related to trauma or mental health concerns.

A parent conference may be required to discuss how we might better support the child, including data collection and development of a student success plan.

A student may be sent home or be suspended as a result of significant disruption to the educational process.

Making Verbal Threats

Statements that imply harm toward one's self, another student, staff member, or the school community, whether said seriously or in jest

Follow-Up Actions

- **Teacher - Provide in the moment student redirection**
- **Teacher - Immediately notify counselor and principal**
- **Principal or administrative representative - Notify parent/guardian the day of incident or as soon as possible**
    - **Complete verbal threat notification form**
- **Teacher - complete a referral to document the incident**
- Counselor - have restorative conference with impacted individuals, if appropriate
- Principal - report student to BIT, if appropriate

- Counselor - consider referral to a social worker, or outside counseling
- Principal or administrative representative - call NYSP for a home safety check

Disrupting School Safety (and the Educational Process)

Actions that endanger self or others or create unsafe conditions, such as running from staff, unsafe use of materials, or refusing to comply during emergency procedures (resulting in necessity of separation of the student and their classmates)

Follow-Up Actions

- **Teacher - call the office for additional support (TCI Team) with the student; evacuate class, if necessary (try to keep eyes on student in classroom)**
- **Teacher - complete a referral to document the incident**
- **Principal or administrative representative - Notify counselor of the incident (consider risk assessment)**
- **Principal or administrative representative - Notify parent/guardian the day of incident or as soon as possible**
- Principal or administrative representative - Schedule SST meeting to develop a proactive plan to minimize future occurrences (include counselor and behavior intervention teacher)
- Teacher - Maintain documentation to identify triggers or patterns
- Principal or administrative representative - Consider FBA and/or BCBA observation and recommendations
- Counselor - have restorative conference with impacted individuals, if appropriate
- Counselor - consider referral to a social worker, or outside counseling

Brasher Falls Central School District
St. Lawrence Central School

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(315) 389-5131
(315) 389-5245 Fax

Acceptable Use Policy

The Policy

The Brasher Falls Central School District provides access to the District's Internet Systems for its employees, agents, students, and volunteers, collectively referred to as "users" for educational and business purposes, in conformance with applicable law. This Internet Acceptable Use and Safety Policy ("policy") governs all electronic activity of users using and accessing the District's Internet systems, including District e-mail and District-provided access to the Internet, and applies to the use of the District Internet Systems both on and off District property.

"The District's Internet Systems" means District-provided devices, Internet connections (including wireless connections) provided by the District, District-provided email accounts, intranet and any remote connection to District systems. A user is deemed to access and use the District's Internet Systems through any electronic activity conducted on the District's Internet Systems using any device (whether or not such device is a District-provided device) regardless of the user's physical location.

"District-provided devices" means any electronic device provided by the District, including, but not limited to, desktop computers, laptops, Chromebooks, and hand-held devices, such as personal digital assistants (PDAs), smartphones, iPads, tablets and e-readers.
Student use of the District's Internet Systems is governed by this policy, District regulations, policies and guidelines, and applicable law. Employee use is governed by this policy, District regulations, policies and guidelines, the District's employment policies, applicable collective bargaining agreements, and applicable law.

By using the District's Internet Systems, a user agrees to follow this policy and all applicable District regulations, policies and guidelines. All users must report any misuse of the network or Internet or receipt of any communication that violates this policy to a teacher, supervisor or other appropriate District personnel.

Principles of Acceptable and Safe Internet Use

General

Internet access, chromebooks, laptops, Ipads and email provided by the District are intended for educational use, instruction, research and the facilitation of communication, collaboration, and other District related purposes. Users are subject to the same standards expected in a classroom and/or professional workplace.

Monitoring and Privacy

Users have no right to privacy while using the District's Internet Systems. The District monitors users' online activities and reserves the right to access, review, copy, store, or delete any electronic communications or files. This includes any items stored on District-provided devices, such as files, e-mails, cookies, and Internet history.

The District reserves the right to disclose any electronic activity, including electronic communications, to law enforcement officials or third parties, as appropriate and consistent with applicable law. The District will fully cooperate with local, state, or federal officials in any lawful investigation concerning or relating to any illegal activities conducted through the District's Internet Systems.

Prohibited Uses of the District's Internet Systems

Users may not engage in any of the activities prohibited by this policy when using or accessing the District's Internet Systems.

If a user is uncertain whether behavior is prohibited, he or she should contact a teacher, supervisor or other appropriate District personnel. The District reserves the right to take immediate action regarding activities that (1) create security and/or safety issues for the District, students, employees, schools, network or computer resources, or (2) expend District resources on content the District determines lacks legitimate educational or District content or purpose, or (3) the District determines are inappropriate.

Below is a non-exhaustive list of examples of prohibited behavior:

1. Causing harm to others, damage to their property or District property, such as:
    - Using, posting or distributing profane, lewd, vulgar, threatening, or abusive language in e-mail messages, chat rooms, or instant messages, material posted on District web pages, or professional social media sites;
    - Accessing, using, posting, or distributing information or materials that are pornographic or otherwise obscene, advocate illegal or dangerous acts, or advocate violence or discrimination. If users inadvertently access such information, they should immediately disclose the inadvertent access in a manner specified by their school or central division office;
    - Accessing, posting or distributing harassing, discriminatory, inflammatory, or hateful material, or making damaging or false statements about others;
    - Sending, posting, or otherwise distributing chain letters or engaging in spamming;
    - Damaging computer equipment, files, data or the District's Internet System in any way, including spreading computer viruses, vandalizing data, software or equipment, damaging or disabling others' electronic property, or engaging in conduct that could interfere or cause a danger of disruption to the District's educational or business environment;
    - Using the District's Internet System in a manner that interferes with the education of the user or others or the job duties of the user or others;
    - Downloading, posting, reproducing or distributing music, photographs, video or other works in violation of applicable copyright laws. Any music, photographs and/or video should only be downloaded for District, and not personal purposes. If a work specifies how that work may be used, the user should follow the expressed requirements. If users are unsure whether or not they can use a work, they should request permission from the copyright or trademark owner; or

- Engaging in plagiarism. Plagiarism is taking the ideas or writings of others and presenting them as if they were original to the user.

2. Gaining or attempting to gain unauthorized access to the District's Internet Systems, or to any third party's computer system, such as but not limited to:
   - Malicious tampering, phishing or hacking activities;
   - Intentionally seeking information about passwords belonging to other users;
   - Disclosing a user's password to the District's Internet Systems to other individuals. However, students may share their District password with their parents.
   - Modifying passwords belonging to other users;
   - Attempting to log in through another person's account;
   - Attempting to gain access to material that is blocked or filtered by the District;
   - Accessing, copying, or modifying another user's files without authorization;
   - Disguising a user's identity;
   - Using the password or identifier of an account that does not belong to the user; or
   - Engaging in uses that jeopardize access into others' accounts or other computer networks.

3. Using the District's Internet Systems for commercial purposes, such as:
   - Using the District's Internet Systems for personal financial gain;
   - Conducting for-profit business activities, personal advertising, or other non-District business communications;
   - Using the District's Internet Systems on behalf of any elected official, candidate, candidates, slate of candidates or a political organization or committee.

4. Engaging in criminal or other unlawful activities.

Filtering

In accordance with the Children's Internet Protection Act ("CIPA"), the District blocks or filters content over the Internet that the District considers inappropriate for minors. This includes pornography, obscene material, and other material that may be harmful to minors. The District may also block or filter other content deemed to be inappropriate, lacking educational or work-related content or that pose a threat to the network. The District may, in its discretion, disable such filtering for certain users for bona-fide research or other lawful educational or business purposes.
Users shall not use any website, application, or methods to bypass filtering of the network or perform any other unlawful activities.

Protection of Personally Identifiable & Confidential Information

The Family Educational Rights and Privacy Act ("FERPA") prohibits District school officials from disclosing personally identifiable information ("PII") from education records of District students and families to third parties without parental consent. However, several exceptions to this general rule may apply.

All users of the District's Internet Systems must comply with FERPA and Confidentiality and Release of Student Records; Records Retention. If you are unsure about whether the activity will comply with, please contact a member of the District's administrative staff.

Student Internet Safety

1. District Responsibilities:
   - The District will provide curriculum about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms, and cyberbullying awareness and response.
   - The District will work to protect the safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communications.
   - As appropriate, the District will provide students, staff and parents with guidelines and instructions for student safety while using the Internet.

2. Students Using the District's Internet Systems
   - Students must not reveal personal information about themselves or other persons on social networking sites, in chat rooms, in emails or other direct electronic communications, or any other forum over the Internet. For example, students must not reveal their home address, or telephone or cell phone number. Students must not display photographs of themselves, or the images of others.
   - Students should not meet in person anyone they have met only on the Internet.
   - Students must promptly disclose to their teacher or other school employee any message or other activity they receive that is inappropriate or makes them feel uncomfortable.
   - Students should not allow District computers to save their passwords.

3. Teachers and Faculty using the District Internet Systems, including Social Media for class activities
   - Teachers should educate students about appropriate and safe online behavior, including interacting with individuals on social networking websites and in chat rooms and cyberbullying awareness and response. Teachers should refer to the following guide at http://goo.gl/SRpR9N and other free educational Internet safety resources available on the Internet.
   - Social Media
     - "Social media" means any form of online publication or presence that allows interactive communication, including, but not limited to, social networks, blogs, Internet websites, internet forums, and wikis. Examples of social media include, but are not limited to, Facebook, Twitter, YouTube, Instagram, Snapchat, Google+, and Flickr.
     - Schools use a variety of online web-based interactive communication technologies to enhance students' education and learning. Social media sites must be used only for educational and school related purposes, in connection with lessons and assignments and to facilitate communication with teachers and other students.
     - The District limits access to these sites to individuals within the District and District school officials. If access to a social media site will extend beyond individuals within the District or District school officials, then parent consent is required.

4. Parents:
   - Although students generally will be supervised when using the District's Internet System on school property, it is not practicable for the District to monitor and enforce a wide range of social values in student use of the Internet. Parents are primarily responsible for transmitting their particular set of family values to their children, and discussing with their children what material is and is not acceptable for their children to access through the District's Internet Systems.

- Parents are exclusively responsible for monitoring their children's use of the Internet when the District's Internet Systems are accessed from home or a non-school location. The District may or may not employ its filtering systems to screen home access to the District's Internet Systems. Parents should inquire with the school or District.

Violations of this Policy

The District, including central offices and schools, reserves the right to terminate any user's access to District Internet Systems - including access to District email - at any time.

If a student violates this policy, appropriate disciplinary action will be taken consistent with the Discipline Code. If a student's access to the District's Internet System is revoked, the student may not be penalized academically, and the District will ensure that the student continues to have a meaningful opportunity to participate in the educational program.

Employee violations of this policy will be handled by appropriate discipline.

All users must promptly disclose to their teacher, supervisor, principal or manager any information they receive that is inappropriate or makes them feel uncomfortable.

Limitation of Liability

The District makes no guarantees about the quality of the services provided and is not responsible for any claims, losses, damages, costs, or other obligations arising from use of the network or accounts. Any additional charges a user accrues due to the use of the District's network are to be borne by the user. The District also denies any responsibility for the accuracy or quality of the information obtained through user access. Any statement, accessible on the computer network or the Internet, is understood to be the author's individual point of view and not that of the District, its affiliates, or employees.

Academic Programming

SLC Elementary Curriculum Framework

The purpose of the SLC Elementary Curriculum is to provide all students with access to high-quality, standards-aligned instruction that promotes academic achievement, critical thinking, and lifelong learning. Curriculum serves as the foundation for instruction and is designed to ensure consistency, rigor, and equity across all classrooms.

Core Curriculum Expectations

All teachers will implement district-adopted core curriculum with fidelity while maintaining the flexibility to meet the diverse needs of learners.

Guiding Principles

- Curriculum should be rigorous, relevant, and engaging
- Instruction should be student-centered and responsive
- All students should have access to high-quality learning experiences
- Consistency across classrooms supports equity and student success

English Language Arts

- The district will utilize a comprehensive literacy program, *Amplify CKLA and Heggerty*, aligned to the Science of Reading
- Instruction will include:
    - Phonological awareness and phonics
    - Vocabulary development
    - Reading comprehension
    - Writing across genres
- Teachers will use curriculum resources to guide instruction while incorporating scaffolds and supports for diverse learners
- Supplement curriculum includes: *UFLI, Writing Revolution, JumpRope Readers, Florida Center for Reading Research, Handwriting without Tears*

Mathematics

- The district will utilize a standards-aligned math curriculum, *Engage NY*, focused on conceptual understanding, procedural fluency, and application
- Instruction will include:
    - Problem-solving and mathematical reasoning
    - Opportunities for discourse and multiple solution strategies
    - Real-world application of mathematical concepts

Science and Social Studies

- Curriculum, *Mystery Science and Scholastic News*, will emphasize inquiry-based learning, critical thinking, and content knowledge
- Instruction will be aligned to New York State standards

Technology

We acknowledge that technology can be an effective tool to enhance learning. We also understand the importance of traditional resources, non-digital, hands-on, and print-based tools, in early learning. Outlined below is our framework for a balanced learning experience, with a gradual introduction to technology resources as students progress from PreK to Grade 4.

- Grade-Level Expectations:
    - PreK–Grade 2:
      Chromebook use will be limited and highly structured. Students will primarily use devices for assessments and introductory technology experiences with teacher guidance, if at all.
    - Grades 3–4:
      Students will begin to use Chromebooks for appropriate curriculum related tasks, with a focus on building basic technology skills and completing simple, guided tasks. Technology will have an increased emphasis on creating, problem-solving, and demonstrating understanding, when it is used.
- The district will implement a standards-aligned technology curriculum,*Neptune Navigate, Bits and Bots, Typing Club*, to support digital literacy and 21st-century skills

Curriculum Review and Continuous Improvement

- The district will regularly review curriculum to ensure alignment with standards and best practices
- Data, teacher feedback, and student performance will guide revisions
- Curriculum changes will be implemented thoughtfully to ensure consistency and sustainability

Core Curriculum At a Glance:

ELA **Heggerty** UPK-2 **Amplify CKLA** UPK-4 *The following can be used for intervention: **Heggerty** 3 & 4 **UFLI** UPK-4	**Math** **NYS Modules (Eureka 2012)** UPK-4	**Science** **Mystery Science** UPK-4	**Technology** **Bits n Bots** UPK-4 **Typing Club** **Neptune Navigate**
Amplify CKLA incorporates science and social studies content as well.			

Multi-Tiered Systems of Support (MTSS)
Please review our MTSS (Multi-Tiered Systems of Support) Guidebook.

- All school districts in New York State are required to provide Academic Intervention Services (AIS) to students who are at risk of not achieving proficiency on the New York State Assessments or at risk of not graduating on time.
- Students who received a level of 1 or 2 on the NYS ELA or Math assessments should be considered for AIS. Other factors, such as chronic absenteeism and local grades may contribute to AIS eligibility.

Homework Policy

Our goal is to support student learning while maintaining a healthy balance between school, family time, and extracurricular activities. Homework is designed to reinforce skills, build responsibility, and prepare students for future academic expectations.

Grade-Level Expectations:

- PreK–Grade 1:
  No formal homework will be assigned. Families are strongly encouraged to read with their child each night to build foundational literacy skills and foster a love of reading.
- Grade 2:
  Students will begin to receive homework, primarily in math, averaging 5–10 minutes per night. This is intended to reinforce skills taught in the classroom.
- Grades 3–4:
  Students will be assigned regular homework to help build independence, responsibility, and readiness for middle school. Assignments may include math practice, reading, and occasional projects.

General Guidelines:

- Homework should be completed by the student, with parent/guardian support as needed (minimal).
- Assignments should be returned on time to support continuity of learning.
- If homework is not completed, students may be asked to finish it during the first 10 minutes of recess or another appropriate time during the school day.
- Homework assignments/expectations should be consistent across a grade level. This should be included in the curriculum implementation guide so everyone is on the same page.

We appreciate your partnership in supporting your child's learning at home. Encouraging consistent routines and providing a quiet space for work can make a big difference in your child's success.

**PLEASE SIGN AND RETURN THIS PAGE TO YOUR CHILD'S TEACHER*

If you do not want the Brasher Falls Central School District to disclose directory information from your child's education records to any parties for any purposes, other than those required by law, without your prior written consent, you must notify the Building Principal *in writing* by September 30th each school year.

Refusal of Digital and Print Likeness

We are proud to promote the wonderful things happening here at SLC, which could include photos of your child (child's likeness) used in photographic, video, or print media such as online promotional materials and print newspaper articles.

If you prefer that we DO NOT include your child, please check this box: ☐

School Field Trips

I give my permission for my child to go on school field trips during this year. Each field trip will have a separate permission slip provided by your child's teacher.

☐ **yes** ☐ **no**

Acknowledgement of Student Handbook

Please visit the school website (https://www.bfcsd.org/o/slces/page/student-handbook) to review our handbook. You may also request a paper version at the elementary office.

☐ I have read the 2026-2027 Student Handbook and understand the rules and responsibilities for attending St. Lawrence Central Elementary School.

By signing below, you acknowledge confirmation of your responses to the above items.

_____ _____
Student's Name Date

_____ _____
Parent Signature Date