

PIHMS Student Association
Meeting Minutes

Meeting Date: 12/10/2021

Meeting Location: Room 10

Recorded By: Daina Edwards + Kyle Godden

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ATTENDANCE			WEEK									
NAME	YEAR	POSITION	01	02	03	04	05	06	07	08	09	10
Kyle Godden	Masters	President	Y	Y								
Moanna Manu	Staff	PIHMS Representative	Y	Y								
Hannah Jones	3	Vice President	Y	A								
Henao Iduhu	3	Vice President	Y	A								
Riley English	3	Treasurer	Y	Y								
Daina Edwards	3	Secretary + Acting Y3 Rep.	Y	Y								
Rachel Liu	3	Media HOD	Y	A								
Lacey Newport	2	Sports and Cultural HOD	Y	Y								
Phillipa Wilson	1	Grounds/Social HOD + Y1 Rep.	Y	Y								
Matthew Sargent	2	Year 2 Representative	N	Y								
Rohan Kankanamge	PG	PG/Masters Rep.	Y	N								
Trudie Allan	1	Committee Member	A	N								
Anthony Kim	3	Committee Member	Y	A								

Codes of Attendance: Y = Present, N = Absent, A = Apologies, N/A = Not required to attend

MEETING START

Start Time: 4.58pm

Meeting Speaker: Kyle

1. APOLOGIES

Apologies from: Henao, Anthony, Hannah, Rachel. Brooklyn has dropped out of the PSA.

- Year 3 Semester Representative is now Daina as an acting role, to be confirmed next week when Anthony returns.

2. PREVIOUS MINUTES ARE DEEMED TRUE AND ACCURATE

Moved by: Kyle

Seconded by: Lacey

3. TABLING OF MATTERS

3.1 *CORRESPONDENCE IN:*

- Events are now allowed during Level 2
 - This must be students only, rather than residents only - offsite students are fine, no plus 1's or placement students
- Management meeting update from Kyle
 - Going over everything we have talked about in previous meetings. Kyle pushed for cameras.
- Screen Culture for Hoodies? - Kyle
 - No update
- Good Home Christmas Party? - Hannah
 - No update
- Engravings? - Lacey
 - \$60 for 30cm shield,
 - \$20 per engraving
 - \$1.50 mini shields + \$13 to get them engraved
- Notice of systems change from IRD. Nothing to action.

3.2 *CORRESPONDENCE OUT:*

- None.

3.3 *SUGGESTION BOX*

- Old things:
 - Mountain trip / off site excursions

- Cocktail competition
- Cultural event
- Vertical horizon - team building exercises
 - High ropes, archery, flintstone carts

4. FINANCIAL REPORT

Balance as at:	
<u>4.1 Web Saver</u>	\$23,191.42
<u>4.2 Cheque Account</u>	\$3,164.67
Activity since last meeting: See report as tabled	
<u>4.3 Accounts to Pay</u>	
Purchased:	Total:
-	-

Confirming the accounts: Moved by Riley
 Seconded by Lacey

5. COMMITTEE UPDATES

5.1 SOCIAL/CULTURAL

- Will continue to use a 'Social/cultural' department to reduce confusion from other departments, with Lacey and Phillippa co-HODs for this department.
- Big Black Lies this weekend!
 - Punch ingredients ordered (\$50) (some has been supplied by F&B)
 - Pizza to be made on Friday afternoon - volunteers? (\$75)
 - We will have savouries also.
 - Hannah Photographer? (\$20)
 - Security guard (\$100)
 - Extra decorations / standard (\$50)
 - White markers
 - Budget included in the decorations cost.
 - Poster (done)
- Cultural event (Week 5, Friday 5th Nov)
 - Diwali? Update from Lacey

- Can we let off lanterns on Thursday the 4th? Sparklers are ok'd by management.
- Cocktail competition (Week 6, Friday 12th Nov)
 - Update from Kyle
 - Staff and student event - winner will be based on people's choice
- No Halloween party
 - Party in Week 6 after the Cocktail competition?
 - Lacey and Phillippa will brainstorm theme and bring to next meeting
- Christmas Party (Week 8, Friday 26th Nov)
 - No update
- Career week events
 - Tuesday night: Movie - Free Guy
 - Wednesday night: Games night
 - Thursday night: Karaoke
 - Let's invite Mr Berman!

5.2 ***SPORTS***

- Big Day Out (Week 4, Saturday 30th Oct) update
 - Red light, green light
 - Hospitality relay
 - Volleyball, tug of war, musical chairs, relay football, relay bucket race
 - Sausage sizzle - \$40 (.80 per head)
 - Teams of 4
- Amazing Race (Week 7, Saturday 20th Nov)
 - No update
- Treadmill sale update (Riley)
 - No update
- Pool tournament shield engraving update
 - \$60 for 30cm shield,
 - \$20 per engraving
 - \$1.50 mini shields + \$13 to get them engraved
- Gym equipment quotes
 - \$25 for a pair of customisable dumbbell handles (x2)
 - \$20 for medicine balls
 - \$40 for resistance bands
 - ~ \$110 moved to purchase by Lacey, seconded by Kyle

- Yoga update
 - Next week
- Pool tournament date TBC. Week 3?
 - Moved by Kyle, seconded by Phillippa.
 - Lacey will plan.
- Climbing walls via YMCA will be available fortnightly.

5.3 **MEDIA**

- Lounge whiteboard to be updated
- QR codes for PSA website and suggestion box - locations TBD
 - No update
- Poster for BBL party. Poster for cocktail comp. Poster for BDO. Pool tournament week 3?
- PIHMS water bottles, bags, flasks etc. (Marketing, ActivePrint)
 - No update

5.4 **GROUND**S

- Wash blankets
- Ant problems
 - Student cupboard. Student lounge toilets.
 - Mr McCallum is investigating.
- Washing machine update
 - All are working!
- Signs developed
 - Phillippa is making progress.
 - Gym, air fryer, washing machines
- Camera update
 - Kyle spoke with Mr McCallum to push.
- New microwave
 - Miss Manu is looking into it.

6. **GENERAL BUSINESS**

- The shelf is moved to the student lounge!
- Offsite excursion planned for week 3 to Vertical Horizon
 - Will need to book. Kyle will ask Henao.
- Incorporate the staff/student drinks with the cocktail competition.
- No Hoodies update yet

- Annual General Meeting will be held soon, expected to be the first Wednesday in November.
- The pool has been requested to be warmed.

7. HEALTH AND SAFETY ISSUES

- Library stairwell is being investigated by Mr McCallum
- 900 upstairs fire door is being investigated by Mr McCallum
- The grass outside the student lounge has two divots/dips that ladies wearing heels are stepping in and hurting themselves.
- Heat pumps in the upstairs classrooms are apparently a fire hazard, as per Mrs Ransfield (Lacey).

8. RECAP FOR NEXT MEETING

- **Kyle** - Hoodies. BBL party update. Cocktail competition update. Turn on the pool heater. Investigate Health & Safety issues (grass, heat pumps).
- **Hannah** - Christmas party update (budget, drinks etc.). Assist Lacey & Phillippa please. Hoodies with Kyle.
- **Henao** - Offsite excursion planned to Vertical Horizon. Assist Lacey & Phillippa please.
- **Rachel & Riley** - Lounge whiteboard update. QR codes put up around the school. Logo sent to Kyle. Poster created for Pool tournament & Big Day Out. Water bottles, flasks, bags printing investigated (ActivePrint, ScreenCulture, Marketing department).
- **Phillippa** - Week 6 party ideas. Wash lounge blankets. Signs created (gym, air fryer, washing machines).
- **Lacey** - Engravings quote. Vertical Horizon pitch. Cultural event update. Big Day Out update & plan finalised. Amazing Race update (later). Gym equipment quotes. Yoga update. Pool tournament planned. Delegate tasks to Vice Presidents.

9. NEXT MEETING

Date: 19/10/2021

Time: 5.00pm

Location: Room 10

10. MEETING END

End time: 6.00

Ended by: Kyle