

Minutes (Draft)
Bibliographic Standards Committee
Virtual ALA Midwinter Meeting
Zoom, Monday, February 3, 2025
3:00 pm - 5:00 pm EST



Agenda

1. Welcome and announcements (BSC chairs)
2. Review of draft minutes from the BSC virtual meeting on October 21, 2024 (Grover)
3. Reports on BSC activities
 - a. DEI Steering Group (Cumby/Gowan)
 - b. SCF Editorial Group (Fell/Solares)
 - c. Controlled Vocabularies Editorial Group (Bradshaw)
 - d. MAC Liaison (Haugen)
 - e. OCLC Liaison (James)
 - f. LC Liaison (Th eroux)
4. BSC authorship/endorsement discussion, cont'd (BSC chairs, all)
5. Closing announcements (BSC chairs, all)

Appendix A: Definitions of BSC authorship and endorsement

Members present: Zoe Dobbs, Beinecke Library, Yale University (co-chair); Amy Tims, Lilly Library, Indiana University (co-chair); Erin Blake, Folger Shakespeare Library; Tad Boehmer, Murray & Hong Special Collections, Michigan State University; Jennifer Bradshaw, University of Iowa (ex officio: Controlled Vocabularies Editorial Group co-editor); Edward Buckley; Maren Cornett, University of Delaware; Jamie Cumby, Grolier Club; Lori Dekydtspotter, Lilly Library, Indiana University; Stephanie Fell, University of Nevada, Las Vegas; Rebecca Flore, University of Chicago; Maria Gorbunova, Princeton University; Jana Gowan, Helmerich Center for American Research/University of Tulsa; Emily Grover, Texas Tech University (secretary); Jessica Grzegorski, Northwestern University; Kurt Hanselman, San Diego State University; Matthew Haugen, Columbia University Libraries; Libby Hertenstein, Ohio State University; Martha Lawler, Louisiana State University Shreveport; Deborah J. Leslie, Folger Shakespeare Library; Rafael Linares Blasini, La Casa del Libro Museum and Library; Allie McCormack, University of Utah; Martha McTear, University of Washington; Iris O'Brien, British Library; Marja Pietilainen-Rom, Underwood Law Library, Southern Methodist University; Andrea Schuba, University of Maryland; Jessie Sherwood, Robbins Collection, UC Berkeley Law; Gina Solares, University of San Francisco; Christina Vortia, Moorland-Spingarn Research Center, Howard University

Members absent: Patrick Crowley, Southern Connecticut State University; Laura Doublet, University of Victoria; Shalley Marshall, New England Historic Genealogical Society; Jean Moats, Johnson & Wales University; Amanda Sprochi, University of Missouri; Gabriella Stuardi, Central Michigan University; Lizzy Walker, Wichita State University

Liaisons: Kate James, OCLC (OCLC liaison); Manon Th eroux, Library of Congress (Library of Congress liaison)

Visitors: Liz Adams, Duke University; Yuzhou Bai, Harvard University; Kira Barnes, Rochester Institute of Technology; Lucretia Baskin, Boston Public Library; Rebecca Belford, Oberlin College; Andrew Bishop, University of California, Irvine; Brenna Bychowski, Beinecke Library, Yale University; Kim Carter, Beinecke Library, Yale University; Andrea Cawelti, Houghton Library, Harvard University; Abigail Connick, University of California, Los Angeles; Ellen Cordes, Lewis Walpole Library, Yale University; Callie Coward, University of North Carolina at Greensboro; kalan Knudson Davis, University of Minnesota; Bonnie Dede, University of Michigan; Christine DeZelar-Tiedman, University of Minnesota; Colleen Fedewa, Kelvin Smith Library, Case Western Reserve University; Todd Fell, Yale University; Carol Fisher-Crosby, American Antiquarian Society; Cynthia Franco, Southern Methodist University; Melanie Griffin, University of Nebraska - Lincoln; Sarah Hoover, University of North Carolina at Chapel Hill; Sarah Horowitz, Haverford College; Sarah Hovde, University of Maryland; Linda Isaac, Houghton Library, Harvard University; Margaret Joyce, University of Hawaii; Megan Kelly, Newberry Library; Charlotte Knight, Wheaton College; Francis Lapka, Yale Center for British Art; Carla Lindenmuth, Lafayette College; Anna Loewenthal, Johns Hopkins University; Jennifer MacDonald, University of Delaware; Brandis Malone, McFarlin Library, University of Tulsa; Elaine McConnell, U.S. Military Academy Library; Christine Megowan, University of Edinburgh; Lindsey O'Brien, Galter Health Sciences Library, Northwestern University; Chloe Ottenhoff, University of Illinois Urbana-Champaign; Christopher Peppel, Cornell University; Allison Rich, John Carter Brown Library, Brown University; Elizabeth Robinson, Library of Congress; Amanda Ros, Texas A&M University Libraries; Zachary Rosalinsky, The New York Botanical Garden; Sara Schliep, Folger Shakespeare Library; Hilary Severyn, University of Michigan; Ashley Shaw, University of Utah; Karen Sigler, Texas State University; Ruth-Ellen St. Onge; Lesya Westerman, Robbins Collection, UC Berkeley Law; Natasha Zaleski, New Jersey State Library

Acronyms:

ACRL	Association of College and Research Libraries
AI	Artificial Intelligence
ALAIR	American Library Association Institutional Repository
BF	BIBFRAME
BFAS	Bibliographic Formats and Standards
BSC	Bibliographic Standards Committee
CVEG	Controlled Vocabularies Editorial Group
CVRMC	Controlled Vocabulary for Rare Materials Cataloging
DCRM	Descriptive Cataloging of Rare Materials
DCRMR	Descriptive Cataloging of Rare Materials (RDA Edition)
DEI	Diversity, Equity, and Inclusion
DP	Discussion Paper
EMCO	Entity Management Cooperative
LC	Library of Congress

LCAP	Library Collections Access Platform
MAC	MARC Advisory Committee
PTCP	Policy, Training, and Cooperative Programs Division (LC)
PCC	Program for Cooperative Cataloging
RDA	Resource Description and Access
SACO	Subject Authority Cooperative Program of the PCC
SCF	Standard Citation Forms
SG	Steering Group
SHM	Subject Headings Manual
SNAC	Social Networks and Archival Contexts

1. Welcome and announcements

The co-chairs welcomed attendees and reviewed meeting norms. Andrea Schuba monitored chat participation.

2. Review of draft minutes from the BSC virtual meeting on October 21, 2024 (Grover)

The draft minutes were approved via a Zoom poll during the meeting.

3. Reports on BSC activities

a. DEI Steering Group (Cumby/Gowan)

Co-Chairs Jamie Cumby and Jana Gowan submitted a [report](#), and Gowan presented updates on the group's three core projects:

- **BSC Fellowship Program.** The DEI SG is developing a proposal to waive membership fees for or to offer honorariums to program participants. This proposal will be submitted to the ACRL Executive Board.
- **Guidelines for Harmful Metadata Statements.** Project lead Allie McCormick shared that the DEI SG has completed review of the draft of guidelines and guiding questions created by the project subgroup, and the document is open to all-BSC review until February 21.
- **Cataloging and Metadata Mentorship.** The project subgroup has selected the online platform Discord to host a peer mentorship space, and they are working on documentation such as community guidelines and a mission statement.

Gowan also announced that the call for non-BSC volunteers to the DEI SG would go out soon, and Cumby will rotate off as co-chair at the end of the 2024-2025 cycle. McCormick will join Gowan as a new co-chair for the 2025-2026 cycle.

b. SCF Editorial Group (Fell/Solares)

Co-Chairs Stephanie Fell and Gina Solares submitted a [report](#), and Solares presented on changes in membership and the group's recent activities. In 2024, 53 citation forms were added to the SCF database (monthly updates continue to be published to the listserv [DCRM-L](#)), and the SCF website averaged 5,097 views per month. Solares concluded by thanking everyone who has submitted proposals for new citation forms.

c. Controlled Vocabularies Editorial Group (Bradshaw)

Co-Editors Jennifer Bradshaw and Sarah Hoover submitted a [report](#), and Bradshaw presented on the group's recent activities. The [crosswalk](#) from the six deprecated thesauri to the current integrated CVRMC is complete. The editorial group welcomes feedback on the crosswalk before a more finalized version is deposited in ALAIR in Summer 2025.

Comments on new terms, revisions to existing terms, and scope notes may be posted to the CVEG [Community Discussion Blog](#). A [form](#) is also available to propose new terms or edits to existing terms. CVEG will soon send out a survey to DCRM-L and RBMS on ALA Connect to collect feedback and generate discussion on provenance terminology.

The Prejudicial Materials Working Group concluded work in Spring 2024 and uploaded a [report](#) to ALAIR. A new subgroup, Western Bias in CVRMC, has been formed. The [recording](#) and [slides](#) for the editorial group's Spring 2024 BSC webinar are available in ALAIR.

d. MAC Liaison (Haugen)

Matthew Haugen submitted a [report](#) and presented news and developments from MAC. At the [June 2024 MAC meeting](#), [Proposal No. 2024-05](#) was approved, and [Discussion Paper No. 2024-DP07](#) was fast-tracked. At the [January 29, 2025 MAC meeting](#), the BSC-sponsored [Discussion Paper No. 2025-DP01](#) (245 \$z) was invited to return as a proposal. The authors expect to complete revision of the discussion paper into a proposal by April 2025. [Discussion Paper No. 2025-DP03](#), of possible special interest to BSC, was also invited to return as a proposal. MAC will convene for their annual meeting June 25-26, 2025.

The MARC Standards Office has published a [white paper on Modern MARC](#). Haugen will send out a [survey](#) on ALA Connect and DCRM-L to gauge interests and priorities of the rare materials cataloging community. The MARC source code lists have added SNAC and Nomenclature for Museum Cataloging.

e. OCLC Liaison (James)

Kate James submitted a [report](#) and shared updates from OCLC. In September 2024, a WorldCat validation was installed, which included the addition of subfield \$5 (Institution to which field applies) to fields 580, 773, 774, and 787. Several new source codes that may be relevant to rare materials cataloging have also been added. James reminded attendees that not all WorldCat updates have been approved for implementation in the LC/NACO Authority File, and catalogers need to follow their communities' documentation when cataloging authority records. BFAS has added sections on [recording AI-generated metadata in catalog records \(3.5\)](#) and on [web browser requirements](#) for BFAS use.

[Virtual AskOC Office Hours](#) are always free to register and offer two time/date options. The February 12, 2025 [Virtual Cataloging Community Meeting](#) will include sessions on queer metadata, linked data, AI usage, and e-holdings automations.

In December 2024, OCLC released some Connexion updates that alter controlling behavior; the update that required a second indicator and subfield \$2 for genre/form terms to be controlled was revoked in January in response to user feedback.

f. LC Liaison (Th  roux)

Manon Th  roux submitted a [report](#) and shared updates from the Library of Congress. The LC-PCC Policy Statements and Metadata Guidance Documents for Official RDA continue to be revised in response to feedback from the PCC test. The Official RDA implementation date has not yet been set for PCC. LC expects to begin implementation in 2027.

In PCC news, the Policy Committee has welcomed three new members, the [calendar](#) now includes monthly virtual programs, and two new task groups, on RDA training for name authorities and AI and machine learning, have been charged. The [governance document](#) has undergone major revisions, and a new program, [EMCO](#), has been initiated.

The Descriptive Cataloging Manual Z1 Section has removed the prohibition on use of relationship designators in field 551 in name authority records. A new expanded [newsfeed for Library of Congress vocabularies](#) has launched; anyone can [subscribe](#). A project to cancel LCSH

headings for individual words considered to be slurs has begun and a new Subject Cataloging Manual instruction sheet on “Offensive Words” has been issued (see [SHM: H 1992](#)). Several new in-process projects for subject headings have begun; the PTCP now groups 20 or more thematically-related SACO proposals as a single project (see [SACO Projects](#)).

LC expects to complete the transition from Voyager to the FOLIO-based LCAP system in June 2025. New [MARC-to-BIBFRAME and BIBFRAME-to-MARC conversion specifications](#) have been issued. As of August 2024, [LC catalogers have begun BIBFRAME Production cataloging](#) for textual monographs, which entails creating BF work and instance records in Marva and converting instances into [Modern MARC](#) records for Voyager.

4. BSC authorship/endorsement discussion, cont’d (BSC chairs, all)

The BSC chairs submitted a [report](#) and discussed revisions to the BSC definitions of authorship, endorsement, and co-sponsorship. In response to feedback, the chairs had added a section on consent of the author(s) as a requirement for BSC endorsement and revised “endorsement” to include “co-sponsorship.” The chairs opened the floor for comments and questions, and after a brief discussion, the Committee voted via Zoom poll to approve the definitions (95% Yes, 0% No, 5% Abstain). (See Appendix A for the approved version of the definitions).

The chairs plan to present documentation for voting/approval processes at the next BSC meeting and a proposal for a fixed meeting schedule at a future meeting.

5. Closing announcements (BSC chairs, all)

The [ACRL Volunteer Form](#) is open.

The RBMS Get Involved information session for prospective volunteers is scheduled for February 4, 2025, at 2 p.m. Eastern.

Those who are interested in serving as BSC co-chair after Zoe Dobbs rolls off in 2026 are encouraged to reach out to the chairs (rbms.bsc@gmail.com).

The BSC review of policy statements is now complete. Volunteer reviewers were recognized and thanked for their contributions.

In response to a question about which BSC members will roll off the committee in June, a discussion ensued about participation and distinctions between members and nonmembers.

Appending the BSC roster to the agenda and tagging membership in Zoom names were among the suggested ideas.

The meeting closed at 4:33 p.m. EST.

Respectfully submitted March 3, 2025, by Emily Grover, RBMS Bibliographic Standards Committee secretary.

Appendix A: Definitions of BSC authorship and endorsement

The following are definitions of BSC authorship and endorsement, as drafted by the BSC co-chairs in September 2024 and revised in January 2025. The definitions were approved by BSC at the Feb. 3, 2025 meeting.

Replace "document" below with the relevant format.

An activity is represented by a proposal or plan for the performance of that activity; for example, the proposal for a conference session or the précis of a lecture. The actual content or implications of an activity cannot be known until it takes place.

Endorsement is by request only. The co-chairs of BSC, or the co-chairs of an appropriate sub-committee, will communicate with the requester throughout the process, including the results of the endorsement discussion and vote.

- A document is authored or co-authored by BSC if:
 - **One or more** of the following is true:
 - It is created by a BSC subgroup as part of its activities
 - It is created and/or contains substantial contributions by BSC members acting in their capacities as BSC members
 - And **one or more** of the following is true:
 - BSC is listed as the primary contributor or one of the primary contributors in the final version
 - It is published (i.e., hosted) on the BSC section of the RBMS website
 - It is transmitted to another body on behalf of BSC (e.g., a MAC paper)
 - And the following is true:
 - BSC has voted to approve the final version of the document
 - For integrating resources (e.g., DCRM), this is the final version of the document as first published
- A document or activity is endorsed by BSC if:
 - **One** of the following is true:
 - It is created by an individual external to BSC
 - It is created by a BSC member acting in their individual capacity and not in their official capacity as a BSC member
 - It is created by an external organization or group of individuals, in which any constituent BSC members are acting in their individual capacities and not in their official capacities as BSC members
 - And **all** of the following are true:
 - An individual, organization, or group has requested and accepted BSC endorsement

- BSC has had a chance to review, discuss, and provide feedback on the document or activity
- BSC supports the existence, content, and implications of the document or activity
- BSC has voted to issue a statement of endorsement of the document or activity, based on the final version or the proposal, to convey the above two points
- Note: the language of co-sponsorship, or similar terminology, may be used in lieu of endorsement, if appropriate to the document or activity. The language of "co-sponsorship" does not imply financial support.

These definitions, once approved, will be publicly posted for future reference.