

PRAVIN KRUSHNAJI SELUKAR

Assistant Librarian | Academic Library Professional |

Library Automation & Digital Library Specialist

Nagpur, Maharashtra, India

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PROFESSIONAL PROFILE

Pravin Krushnaji Selukar is an experienced **Assistant Librarian** with over **18 years of professional experience** in academic libraries. He has served prestigious engineering and nursing institutions under **Maharshi Karve Stree Shikshan Samstha (MKSSS), Nagpur**, contributing significantly to library administration, digital transformation, and academic support services.

He possesses extensive expertise in **library automation using KOHA**, digital library development, institutional repository management, e-resource administration, research support, information literacy programmes, and NAAC accreditation documentation. He is committed to providing innovative, technology-enabled library services that enhance teaching, learning, and research.

AREAS OF EXPERTISE

- Academic Library Administration
- KOHA Library Management System
- Library Automation & Digitization
- Digital Library & Institutional Repository Management
- E-Resources and E-Library Services
- Cataloguing & Classification (AACR2, DDC)
- Collection Development & Technical Processing
- Reference & Information Services
- Research Support and Information Retrieval
- Information Literacy & User Orientation Programmes
- NAAC Documentation & Accreditation Support

- Library Website Content Management
 - Library Event Planning & Coordination
 - Digital Documentation & Record Management
 - Microsoft Office Suite & Google Workspace
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PROFESSIONAL EXPERIENCE

Assistant Librarian

**Sitabai Nargundkar College of Nursing for Women
Maharshi Karve Stree Shikshan Samstha, Hingna, Nagpur
Present Position**

Key Responsibilities

- Administering all library operations and services.
 - Managing KOHA-based library automation and circulation.
 - Developing and maintaining digital library resources.
 - Managing institutional repositories and digital collections.
 - Providing research and reference support to faculty and students.
 - Coordinating information literacy and user orientation programmes.
 - Preparing documentation for NAAC and other accreditation processes.
 - Managing library website content and digital information services.
 - Organizing book exhibitions, reading promotion activities, and library events.
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Assistant Librarian

**Cummins College of Engineering for Women
Maharshi Karve Stree Shikshan Samstha, Nagpur**

Duration: 10 Years 4 Months

Major Responsibilities

- Library automation and circulation management.
- Cataloguing, classification, accessioning, and technical processing.
- Digital library and e-resource management.

- Reference and information services.
 - Collection development and maintenance.
 - User education programmes.
 - Library statistics, reporting, and documentation.
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Previous Professional Experience

- **Trainee Library** – Visvesvaraya National Institute of Technology (VNIT), Nagpur (*1 Year 3 Months*)
 - **Library Assistant** – Tulsiramji Gaikwad-Patil College of Engineering & Technology, Nagpur (*8 Months*)
 - **Library Trainee** – Tulsiramji Gaikwad-Patil College of Engineering & Technology, Nagpur (*6 Months*)
 - **Library Intern** – G.S. College Library, Nagpur
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EDUCATIONAL QUALIFICATIONS

- **Master of Library and Information Science (MLISc)**
Department of Library & Information Science, RTM Nagpur University
 - **Bachelor of Arts (B.A.)**
Principal Arunrao Kalode Mahavidyalaya, RTM Nagpur University
 - **Certificate Course in Library Science**
RTM Nagpur University
 - Higher Secondary Certificate (HSSC)
 - Secondary School Certificate (SSC)
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TECHNICAL SKILLS

- KOHA Library Management System
- Library Automation & Digitization
- Digital Library Management
- Institutional Repository Management
- Library Website Management

- Microsoft Office Suite
 - Google Workspace
 - Internet & Online Databases
 - Digital Documentation
 - Information Retrieval Tools
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ACADEMIC PROJECT

National Book Trust: 50 Years of Publishing in India

Completed as part of the MLISc programme under the guidance of **Dr. A. P. Paradkar**.

APPRENTICESHIP

Central Reference Library, Kolkata

Duration: 01 October 2007 – 31 October 2007

PROFESSIONAL DEVELOPMENT

Conferences and Seminars Attended

- UGC Sponsored National Seminar on **Quality Assessment & Quality Indicators for Library and Information Science Education**
 - State Level Conference on **Current Trends in Academic Library Services**
 - State Level Conference on **Library & Leadership**
 - National Seminar on **Information Technology in College Libraries: Present and Futuristic Approaches**
 - UGC Sponsored National Seminar on **Impact of Technology on Libraries and Library & Information Science Profession in India**
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PROFESSIONAL ACHIEVEMENTS

- More than **18 years of professional experience** in academic library services.
 - Successfully implemented and managed **KOHA-based library automation**.
 - Developed and maintained digital library resources and institutional repositories.
 - Supported **NAAC accreditation** through comprehensive library documentation and quality initiatives.
 - Conducted information literacy programmes and user orientation sessions.
 - Assisted faculty members, researchers, and students with research support and information retrieval.
 - Organized library events, book exhibitions, and reading promotion activities.
 - Promoted the effective use of digital resources to enhance teaching, learning, and research.
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