

Lebanon Twp PTA Budget Increase Request Form

This form is to apply for an increase in budget to be completed by a Committee Chair. If you feel the budgeted funds for your Committee are insufficient, please utilize the space below to provide the PTA ample information to consider allocating additional funds.

Committee Name _____**Date** _____**Committee Chair / Requested By****Contact Telephone** _____**Contact Email** _____**Additional Amount Requested** _____**Description/Explanation for Increase**

(Note: please attach receipts/quotations or other documentation explaining the amount shown above)

Submit to:Christine Gorton, Treasurer: treasurer@lebtwppta.org / JoAnne Stolarz, President: president@lebtwppta.org

----- Do not write below this line -----

Approved _____ Denied _____

Notes: _____

Signature 1: _____ (LTPTA Treasurer)_____
Signature 2: _____ (LTPTA President / Authorized LTPTA Board Member)

Date Received: _____ Date Processed: _____