WOODGLEN Lebanon Township PTA valley view Woodglen Valley View

Lebanon Twp PTA Budget Increase Request Form

This form is to apply for an increase in budget to be completed by a Committee Chair. If you feel the budgeted funds for your Committee are insufficient, please utilize the space below to provide the PTA ample information to consider allocating additional funds.

Committee Name _____

Date _____

Committee Chair / Requested By

Contact Telephone _____

Contact Email _____

Additional Amount Requested _____

Description/Explanation for Increase

(Note: please attach receipts/quotations or other documentation explaining the amount shown above)

Submit to:
Patty Kaczorowski, Treasurer: treasurer@lebtwppta.org / JoAnne Stolarz, President: president@lebtwppta.org

---------- Do not write below this line ----------

Approved _____ Denied _____

Notes: _____

_____

Signature 1: _____ (LTPTA Treasurer)

Signature 2: _____ (LTPTA President / Authorized LTPTA Board Member)

Date Received: _____ Date Processed: _____