**NIH HUBZONE CONSORTIUM**
**Board Meeting AGENDA**

**Monday February 12, 2024, 2:00 PM - 3:00 PM EST**

Join ZoomGov Meeting
https://nih.zoomgov.com/j/1613469304?pwd=SnMwTllNbjFFaktRQ1VzYWRyRjdlQT09

Meeting ID: 161 346 9304
Passcode: 780696

**Attendance:** Please update your Zoom profile so that your name and/or Company name is visible. This is how attendance is recorded.

NIH Team Site for other correspondence. https://hubzonecouncil.org/page-18224

| Topic | Time Limit (minutes) |
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| **A. Welcome & Important Updates** | 5 |
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| **B. Committee Updates –** <br><br> ● **Participation -** Need additional members to participate in various initiatives. Contact the Committee Chair directly if interested in participating. | 5 |
| **Membership Committee – Emily Newlan** (emilynewlan@hedgelanconsulting.com) <br><br> ● Members include Mark Hartl, Tamara Nall, Nathaniel Eikhoff, Rodney Matthews. <br> ● Need assistance to update administrative task. | 2 |
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| **Business Development Committee – Arnold Huff** (ahuff@selectcomputing.com) <br><br> ● Members include Bob Rowe, Ketan Shah, Tyson Bellamy, Charlie Lin, and Mark Cummings, with former BIC Committee members, Robin Kaiser, Meena Krishnan, Wayne Bethea. <br> ● Update on current BD opportunities on BD Tracking Spreadsheet <br> ● Send Annette and NIH SBPO specific opportunities with potential for HUBZone set-aside, meaning more than three responses. <br> ● **By end of February 2024, please update, including cancel opportunities that have passed.** | 15 |
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| **Outreach Committee – (TBD)** <br> ● Seeking new participants and Chair to assist with NIH SBPO Outreach. | 2 |
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| **C. NIH Update –** Annette Owens Scarboro, Keondra Watts | 25 |

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| ● Share feedback on NIH SB Goals for FY24 <br> ● Share monthly scorecard and SB report. <br> ● Discuss NIH forecast and process. <br> ● For next time, share final report out of FY23. <br> ● Subscribe to the NIH SBPO listserv.  Open to all businesses.  Submit the requested information here, LISTSERV 16.5 - Subscribe or Unsubscribe to the NIHSMALLBUSINESS List.  Then you will receive updates directly from the NIH SBPO about all upcoming events. | |
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| **D. Miscellaneous** <br> ● 2024 Meeting Schedule – Moving to every other month.  Second Monday of each month, at 2 PM. <br>     ○ April 8th <br>     ○ June 10th <br>     ○ August 12th <br>     ○ October 15? <br>     ○ November and December TBD <br> ● If you do not have the meeting invite, please contact Artavia Copeland, artavia.copeland@nih.gov | 5 |