



CARROLLTON R-VII SCHOOL DISTRICT



Classified Application

Position Sought: _____

Instructions: Please complete the following application and return to the address at the end of this application.

Background Information

Name:

Social Security #:

Home Address:

City:

State:

Zip:

Home Phone:

Cell Phone:

Home E-mail Address:

Are you a U.S. citizen
or otherwise authorized to work in the U.S. on an unrestricted basis? ☐ Yes ☐ No

Have you ever been convicted of a misdemeanor or a felony? ☐ Yes ☐ No
(If yes, please give details and attach to application.)

Current Employment

Present Position:

Present Employer:

Business Phone:

Business Address:

City:

State:

Zip:

Business E-mail Address:

Your Current Salary and Benefits: \$

Education Record

Institution	Major	City/State	Degree	Year Received

Employment Record

Supply a complete list of previous employment. List most recent experience first.

Position	Employer Name/Address/Phone	From/To

References

Please list the names of five persons who know of your professional work and qualifications.

Name	Position/Employer/Address	Office Phone #	Home Phone #

Verification Statement

The information in this application is true, correct, and complete to the best of my knowledge. I certify that I have answered all questions to the best of my ability and I have not withheld any information that would unfavorably affect my application for employment. I acknowledge that any misrepresentation or omission of any fact in my application, resume, or any other materials, or during any interviews, may be the cause for my rejection from employment or may result in my subsequent dismissal if I am hired.

Signature

Date

How did you find out about this vacancy? _____

Mail your university placement credentials, completed application form and all supporting materials to:

Carrollton R-7 School District
Attn: Carrie Brunscher
103 East 9th Street
Carrollton, Missouri 64633

*The Carrollton R-VII School District is an Equal
Opportunity Employer*

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Background Check and Information

In addition to the following information, a thorough background check may be made at the option of the School District.

If "Yes" is selected in response to any question, attach additional sheets and clearly identify as Background Check and Information with a detailed explanation:

"Yes" answers to the following questions will not necessarily result in denial of an offer of employment. The board will consider all the circumstances, including the date and nature of events that have led to the actions described below. Your written explanation will assist the board in determining your eligibility and suitability for an offer of employment,

1. Have you ever been convicted of, admitted committing, pleaded no contest, or are you awaiting trial for any crime (excluding only minor traffic violations that do not involve any allegations of alcohol, drugs or reckless driving)? You must answer "Yes" if true, even if the matter was later dismissed, deferred, reversed, or vacated. If you answer "Yes," you must provide dates of the proceedings, the name and address of the court where the proceedings occurred, a statement of the accusation against you and the final disposition of the case(s).
☐ No ☐ Yes, attach a separate sheet for explanation
2. Have you had any civil charges previously or pending involving allegations of child abuse or spousal abuse? You must answer "Yes" if true, even if the matter was later dismissed, deferred, reversed, or vacated. If you answer "Yes," you must provide dates of the proceedings, the name and address of the court where the proceedings occurred, a statement of the accusation against you and the final disposition of the case(s).
☐ No ☐ Yes, attach a separate sheet for explanation
3. Have you ever been dismissed (fired) from any job, or resigned at the request of or pressure from your employer, or left employment while charges against you or an investigation of your behavior was pending? You must answer "Yes" if true, even if the matter was later resolved with any form of settlement or severance agreement, regardless of its terms. If you answer "Yes," you must provide the date of termination or resignation and other action concerning tenure reappointment or continuing contact denial and the name, address and telephone number of the employer(s) and a statement of the alleged reasons for termination or resignation.
☐ No ☐ Yes, attach a separate sheet for explanation
4. Have you ever been refused reappointment or continued employment from any employer? You must answer "Yes" if true, even if the matter was later resolved with any form of settlement or severance agreement, regardless of its terms. If you answer "Yes," you must provide the date of termination or resignation and other action concerning reappointment or continued employment denial and the name, address and telephone number of the employer(s) and a statement of the alleged reasons for termination or resignation.
☐ No ☐ Yes, attach a separate sheet for explanation
5. Are you now being investigated for any alleged misconduct or other alleged grounds for discipline by any licensing, certification or other regulatory body (teacher certification or otherwise) or by your current or any previous employer? If you answer "Yes," you must provide the name, address and telephone number of the employer or licensing body and statement of the accusation against you.
☐ No ☐ Yes, attach a separate sheet for explanation

Brief Statements

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Answer the following questions in the space provided.

1. Why do you want to work for the Carrollton R-7 School District?

2. What is your greatest strength and greatest weakness?