CUBBERS FUNDRAISING ASSOCIATION



	October 21, 2024 Meeting Minutes	
Item		
	Attendees	**Executive**: Michelle Jensen (Chair), Nicole Brusdeilins (Secretary), Angela Willis (Treasurer) **In person**: Tiffany Friesen, Paula Fortin (Teacher), Mallory Straille, Melissa Ross, Rachel Reid (Principal), April Miskie **Virtual:** Brooke Horrocks **Regrets**:
1.	Call to Order @ 7:36	
2.	Welcome and introductions	
3.	Review / Approval of the September Minutes	Add Jessica McGinnis to the virtual attendees for Sept. April motions to approve, Mallorie seconds
4.	**Agenda**	
	a) Additions to Agenda	None
	b) Approval of the Agenda	Nicole motions to approve, Melissa seconds.
5.	**Reports**	
	a) Financial	We don't know our current account balances. Change in signing authority did not happen because the association is struck. Approx $1400 in the chequing account - Credit union is helping Michelle to identify the proper way to get the funds out of the accounts. - Bylaws say we need to send all money to the school. - Asked Tessa to see if once we give the money to the school, the school then donates it back to the association. - New bank accounts should be open within 10 days. - New signors will be Michelle Jensen , April Miskie, and Angela Willis. - Michelle did request the last 3 years of financials. She got the year end bank statements. - There was never any clear tracking on how much each fundraiser earned.



	b) Hot Lunch	Being operated by Linda - no cash will be moving through us any longer.		
	c) Playground	Approx $18,000 in playground account		
6.	**Old Business**	**Details**	**Tasks**	**Assigned To**
	a) Criminal Record Checks	Win Win Volunteer Challenge running	- Sent visuals for social media - email Linda the printable criminal record check document.	Michelle
	b) Info re: Direction Donations	Pause for now - per Rachel Division can accept donations but School Cash Online has a platform to accept donations. Zeffy.com is an online platform that gives 100% of donations to the school, where School Cash Online takes a cut of the donation.	Pause for now	Rachel
	c) Classroom Audio Systems (Melissa)	RecCat very expensive	Look at Amazon Options per School Council Meeting	Nicole
	d) Letters to French Association for Books	- No update		
7.	**New Business**			
	a) Society Status	Online Application for Society Status submitted Oct 21/24		
	b) New Treasurer	Angela Willis		



	c) Bank Account Information	- Angela will find out what the fees will be for both banks to compare. - Nicole makes a motion - if there are fees at ATB we will go to credit union. If there are no fees for ATB we will go with ATB. April seconds it.		
		-Credit Union or ATB?	Open new accounts	Angela and Michelle
	d) Donation to Division	- Emails to Tessa and Sheldon have been sent.		
		Details	**Tasks**	**Assigned To**
	e) Membership forms	Not a lot turned in	Send volunteer google form to Linda	Michelle
	f) Fundraising			
	I) Annual Fundraising Plan	- in progress for next year		
	II) Cubbers Budget Worksheet	- Fundraisers that we want to include this year? • Silent auction • Kernels popcorn • Christmas photos Melissa motions to do a christmas concert raffle, Mallorie seconds. Nicole will point this. Melissa motions to hold another meeting about fundraising Oct 28 @7:00 virtual - April seconds it.		
8.	**Standing Business**	**Details**	**Tasks**	**Assigned To**
	a) Requests for Funding			
	I. Classroom Enhancements	Unsure if cheque cleared	Wait until bank accounts from PPA are transferred to Division	
	II. Birthday Books	tabled		
	III. French Books	April got some from second hand stores		
	IV. New Requests	Teacher wish list	Email list to Cubbers	Paula

CUBBERS
FUNDRAISING ASSOCIATION



	b) Volunteer Committees	Details	Tasks	Assigned To
	I. Special Events Coordinator	*Tabled - discussed at SC Meeting*		
	II. Volunteer Coordinator	*Tabled - discussed at SC Meeting*		
	III. Hot Lunch Coordinators	*Tabled - discussed at SC Meeting*		
	IV. Playground Team	*Tabled - discussed at SC Meeting*		
9.	**Communications**	**Details**	**Tasks**	**Assigned To**
	a) Social Media & Website	**Website running**	Request LRCSSD communications make decision on site approval	Rachel
		Details	**Tasks**	**Assigned to**
10.	**Round table & Questions**	tabled		
11.	Next meeting:	Oct 28 at 7:30 for 30min to Nov 18 at 7:30pm		
12.	Adjourned at 8:31			