

Project Manager Regional Food Bank of Northeastern NY

About the Regional Food Bank of Northeastern NY

The Regional Food Bank is a 501(c)(3) not-for-profit organization that collects donated food from the food industry and distributes it to 1,000 charitable agencies in 23 northeastern New York counties. The food provided by the Food Bank helps to feed 350,000 people each month. In 2022, the organization distributed 37.7 million meals to food insecure people throughout the service area via partner organizations and direct service programs.

We are excited to introduce you to the Regional Food Bank and our mission to lead a network of partners to alleviate hunger, prevent food waste, and nourish the communities we serve. The Regional Food Bank is a non-profit organization, and all donations are fully tax-deductible.

We are seeking an enterprising person to take the lead in the development of a dynamic strategic plan that will move the Regional Food Bank's farm to self-sustaining. Become part of a corporate team that will initiate research and identify corporate partners as we build the strategic plan. We need a VISTA Member who wants to see the farm thrive and takes leadership in creation of a donor development model and database that will include educational and volunteer opportunities.

Goals and Duties of The Position

- Full understanding of the farm's financial situation and its role/place within the Regional Food Bank
- Review the Farm's budget and determine current costs, revenue sources, and funding needs
- Review the history of the Farm's yield, capacity (staffing and infrastructure), and benefits since 2006

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- Compare Farm yield to produce secured from other sources for the same amount of money
- Assess financial and in-kind infrastructure donations and impact of potential changes on donors/supporters
- Research best practices in the United States and abroad regarding building a donor base for a food bank farm
- Identify opportunities and innovations for building the farm's financial sustainability
- Share opportunities and innovations with stakeholders to build buy in and improve ideas
- Assess the Farm's intangible benefits (good will, volunteer opportunities)
- Research and identify opportunities for the farm's education mission – including partners and available grants
- Research other food bank farm models and freight farms
- Investigate and report on Volunteer recruitment and management
- Compile summary information for all options and work with staff to make recommendations
- Measure and report on increased food security

Professional Development

VISTAs will develop skills in public speaking, career management, and social justice. During your tenure as project manager, you will have the opportunity to utilize and develop your skills of communication, critical thinking, leadership, organization, patience, team management, team building and time management. Your work with community partners will broaden your professional network. Resources from Siena and the Regional Food Bank will support you daily as the pieces of the plan begin to coalesce.

We pride ourselves on being informed, caring, and intentional members of our communities and take the time to analyze our own roles in society.

As a part of the ACE program, VISTA members take part in our monthly team building days, attend AmeriCorps trainings, and have access to Siena's faculty to learn more about their areas of interest.

Minimum Qualifications:

- Must have an Associates level education or higher
- Have a growth mindset
- US citizen or have permanent resident status

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Living Allowance:

VISTAs earn a living allowance for their service. The annual living allowance is \$22,882, which is \$877.66 on a bi-weekly basis.

Benefits:

- Supportive Cohort of peers
- Ten free meals a week at Siena College
- Siena Gym/Library/Career and Internship Center access
- CDTA bus pass
- [Non-competitive eligibility for federal employment](#)
- \$6,345.00 Education Award upon successful completion of full service term

Note: VISTAs and VISTA Leaders do not have access to on-campus housing.

Visit us online: <https://www.siena.edu/centers-institutes/ace> and on IG: [@sienavistas](#)

To Apply: [Click Here](#) or search “ACE” on the [MyAmeriCorps Portal](#) or email Levi Yoder, VISTA Leader lyoder@siena.edu

At Siena, diversity is an invitation to celebrate the uniqueness of each individual, as well as the cultural differences that enrich us all. Siena strives to ensure that individuals from all backgrounds and perspectives are served equitably. The diversity that students, staff and faculty bring to the College are viewed as a resource, strength and benefit to the College as a whole.

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