

Central Union High School District
District English Learner Advisory Committee (DELAC)
July 31, 2025 Minutes of Meeting

I. Welcome

1. Meeting called to order at approximately 6:07 pm
2. Welcome by Karla Davila, English Learner Program Assistant for CUHS
 - a. Patricia Quijada, Director of Instruction & EL Program
 - b. Melissa Varela, English Learner Program Assistant for SHS
3. Introduced and explained DELAC/ELAC, and its purpose

II. Consolidated Application by the California Department of Education- Training

1. The purpose of this application is explained and discussed.
2. Informed parents about the multiple funds from federal and state categorical programs.
 - a. To distribute categorical funds from various state programs and federal programs to our county, and school districts.
 - b. Each fiscal year local educational agencies must submit this application or certification to document participation in these programs and ensure district compliance with the requirements of each program.
 - c. Reviewed approved activities from Title III Part A, Immigrants and LEP

III. Local Control and Accountability Plan (LCAP) Review- Training

1. Informed parents of the LCAP Plan. Discussed CUHSD goals, programs and services to be implemented to our schools, students, and staff. Discussed the amount each school district must receive (LCFF).
2. Parents were also informed that their voice and opinion is important in the creation of the LCAP
3. What is the LCAP?
 - a. The LCAP is part of the Local Control Funding Formula (LCFF)
 - b. Each school district must include parents, educators, employees and community in establishing this plan.
 - c. Review the eight state priorities
4. The plan describes the vision and the goals for the school district, students, and staff. The specific steps to achieve these goals were presented and explained.
5. Encouraged parents to make suggestions or comments regarding the LCAP.

IV. Election of DELAC Representatives

1. Parents were informed that each California public school district, with 51 or more English Learners must form a District-level English Learner Advisory Committee (DELAC) and the ELAC has the opportunity to elect at least two members to represent in the DELAC.
2. Nominations and voting will take place at our next ELAC parent meeting.

V. Parent Portal Training

1. Explained the Parent Portal and how to access it. It is available for every parent to follow up, and be informed of their child's education and progress.
2. Information available to view in the Parent Portal is attendance, homework, missing assignments, grades and much more.
3. Reviewed the steps to get an Aeries account.

VI. Websites

1. Explained the different websites available at our School District.
 - a. Central Union High School District (CUHSD), Central Union High School (CUHS), Southwest (SHS), Desert Oasis High School (DOHS)
2. Documents available on the school district's website.
 - a. Parent Handbook

VII. ELPAC and Redesignation

1. Communicate to parents about the ELPAC exam
 - a. Important dates and reports.
 - b. Showed previous school year results and data.
2. Briefly talked about Redesignation Process
 - a. Showed Graph representing number of students who have Redesignated

VIII. Annual calendar

1. ELAC / DELAC
 - a. Informed parents about our upcoming ELAC/DELAC meetings.
 - i. Parental involvement is very important.

IX. Comments

1. Parent: Thank you for the information, I did not know about the portal.
2. Recommended to all parents to add the Parent Square application. This would be an additional source to receive school notifications or information on upcoming meetings, school activities or important CUHSD announcements.
3. Parent: Parent wanted to see the student's current ELPAC Score.
Assisted parent and showed where she can go to view student's current ELPAC score.
4. Parent wanted more information on how to make an appointment with her daughter's counselor. Explained the different ways parents and students can make appointments with their counselor. They can
 - Scan QR code at the counseling department
 - Send an email to the counselor directly, information is available on the CUHS Website, or they can find information at the counseling department.
 - Parents can also call the front office, and be transferred to the counseling department to make an appointment.

X. Adjourn

1. The meeting adjourned at 7:15 p.m.