

**MINUTES OF A REGULAR MEETING AND WORKSHOP  
OF THE BOARD OF EDUCATION  
LAKE FOREST COMMUNITY HIGH SCHOOL DISTRICT 115  
SEPTEMBER 12, 2023**

**Call to Order and Roll Call**

A Regular Meeting of the Board of Education of Lake Forest Community High School District 115, County of Lake, State of Illinois, was held on Tuesday, September 12, 2023, and called to order at 4:35 p.m. by President Noble.

**PRESENT:** David Burns, Member  
Dewey Winebrenner, Secretary  
Marcus Schabacker, Member  
John Noble, Board President

**LATE ARRIVAL:** Sally Davis, Member (4:38 p.m.)  
John Venson, Secretary (4:45 p.m.)

**ABSENT:** Jenny Zinser, Vice President

**ADMINISTRATION PRESENT:**

Matthew Montgomery, Superintendent  
Jeff McHugh, Deputy Superintendent  
Jennifer Hermes, Chief Operating Officer/CSBO  
Melissa Oakley, Chief Communications Officer  
Erin Lenart, LFHS Principal  
Patrick Sassen, Associate Principal  
Phil Georgia, Director of Human Resources

**STAFF PRESENT:** Tiana Adams, Board Clerk  
Julia Polszakiewicz, Communications Manager

**Adjourn to Executive Session**

**Motion:** A motion was made by Dr. Schabacker seconded by Mr. Winebrenner that the Board adjourn to Executive Session at 4:37 p.m. to discuss matters related to discussion on matters related to the appointment, employment, compensation, performance, or dismissal of specific employees of the public body, or legal counsel for the public body, including hearing testimony or a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity 5 ILCS 120/2(c)(1);

Security procedures, school building safety and security, and the use of school personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property, Section 2(c)(8);

The placement of individual students in special education programs and other matters relating to individual students, Section 2(c)(10);

Probable or imminent litigation, Section 2(c)(11);

Meeting with internal auditor regarding internal control weaknesses, Section 2(c)(29); and

Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, 5 ILCS 120/2(c)(2).

Votes were cast as follows:

Ayes: Schabacker, Noble, Burns, Winebrenner

Nays:

Absent: Zinser

Late Arrival: Venson, Davis

The motion carried unanimously.

### **Return to Open Session**

**Motion:** Dr. Venson moved, seconded by Mr. Burns, that the Board of Education, Lake Forest Community High School District 115 return to Open Session at 5:55 p.m.

On Voice Vote, motion carried.

### **Reopen Regular Meeting:**

Mr. Noble called back to order the Regular Meeting of the Lake Forest Community High School District 115 Board of Education, Lake Forest, Illinois, at 6:04 p.m.

### **Board members present at roll call were:**

John Venson, Secretary  
Dewey Winebrenner, Member  
John Noble, President  
Marcus Schabacker, Member

Sally Davis, Member  
David Burns, Member

**Absent:** Jenny Zinser, Vice - President

### **Administration Present:**

Matthew Montgomery, Superintendent  
Jeff McHugh, Deputy Superintendent  
Jennifer Hermes, Chief Operating Officer/CSBO  
Melissa Oakley, Chief Communications Officer  
Erin Lenart, LFHS Principal  
Patrick Sassen, Associate Principal

**Staff Present:** Whitney Draegert, Director of Business Services/CSBO  
Tiana Adams, Board Clerk  
Julia Polszakiewicz, Communications Manager  
Samantha Galati, Communications Assistant  
Stephen Dunn, Instructional Director

John Maher, Director of Student Services  
Kristen Carlson, Instructional Director

**Guests:** Mike Nicholson, Learn Inspired (Virtual)  
Elizabeth Hennessy, Raymond James

## **BOARD WORKSHOP**

### Metrics/Action Plans

Mike Nicholson provided an update on metrics for the Strategic Plan. Members of the Board asked questions and a discussion ensued.

## **PLEDGE OF ALLEGIANCE**

The Board and members of the community recited the Pledge of Allegiance.

## **BUDGET HEARING**

### **Adjourn to Budget Hearing**

**Motion:** A motion was made by Mr. Burns seconded by Mr. Winebrenner that the Board adjourn to the Final 2023-2024 Budget Hearing;

Votes were cast as follows:

Ayes: Venson, Burns, Davis, Schabacker, Noble, Winebrenner

Nays:

Absent: Zinser

The motion carried unanimously.

### **Adjourn from Budget Hearing**

**Motion:** Dr. Schabacker moved, seconded by Mr. Burns, that the Board of Education, Lake Forest Community High School District 115 return to Open Session at 7:39 p.m.

On Voice Vote, motion carried.

### **Reopen Regular Meeting:**

Mr. Noble called back to order the Regular Meeting of the Lake Forest Community High School District 115 Board of Education, Lake Forest, Illinois, at 7:40 p.m.

### **Board members present at roll call were:**

Dewey Winebrenner, Member  
John Venson, Secretary  
John Noble, President  
Marcus Schabacker, Member

David Burns, Member  
Sally Davis, Member

**Absent:** Jenny Zinser, Vice - President

### **Administration Present:**

Matthew Montgomery, Superintendent

Jeff McHugh, Deputy Superintendent  
Jennifer Hermes, Chief Operating Officer/CSBO  
Melissa Oakley, Chief Communications Officer  
Erin Lenart, LFHS Principal

**Staff Present:** Whitney Dragert, Director of Business Services/CSBO  
Tiana Adams, Board Clerk

**Guests:** Todd Nahigian, CROYA Manager  
Elizabeth Hennessy, Raymond James

### **PRESIDENT'S REPORT**

President Noble took a moment to reflect on September 11th and the ability to attend the Lovell Memorial Service this weekend. He provided updates on recent events in the District.

### **SUPERINTENDENT'S REPORT**

Dr. Montgomery's report consisted of the following topics: Summer Projects, Capital Projects Advisory Committee, Superintendent Summer Learning, All-Admin Retreat, Lake Forest Days Engagement, and LFHS Reads. Full report can be found on the website.

### **LFHS UPDATES**

#### Impact Spotlight - Committee Representing Our Young Adults (CROYA)

Todd Nahigian, CROYA Manager gave an overview of the program and how it works within the community and the District.

#### Principal's Report

Dr. Lenart began by reporting on her summer activities. She then reported on Summer School and Workshop, Transition's Renovation, and First Day LFHS.

### **PUBLIC PARTICIPATION**

None

### **REPORTS/DISCUSSIONS**

#### Student Services Executive Summary

Dr. Montgomery and Dr. Lenart presented the Students Services Executive Summary report. This report is in response to the audit conducted by Dr. Dan Cates. This audit was requested by administration and supported by the Board of Education to enhance student services at LFHS. The full report can be found on the District's website.

### **LIAISON REPORTS**

#### Ed-Red and Legislative

Mr. Noble reported on recent and upcoming legislation regarding changes to the law.

#### TrueNorth Educational Cooperative 804

Dr. Venson's report can be found linked in the agenda, it is complete as presented.

## **ACTION ITEMS**

### **Adoption of 2023-2024 Final Budget**

Motion: Mr. Burns moved, seconded by Mr. Winebrenner that the Lake Forest Community High School District 115 Board of Education, Lake Forest, Illinois adopt the 2023-2024 Final Budget.

Votes were taken by roll call. Votes were cast as follows:

Aye: Venson, Burns, Davis, Schabacker, Noble, Winebrenner

Nay:

Absent: Zinser

The motion carried unanimously.

### **Approval of Aggregate Fund Balance Report**

Motion: Mr. Winebrenner moved, seconded by Dr. Venson, that the Lake Forest Community High School District 115 Board of Education, Lake Forest, Illinois approve the Aggregate Fund Balance Report.

Votes were taken by roll call. Votes were cast as follows:

Aye: Noble, Burns, Winebrenner, Venson, Schabacker, Davis

Nay:

Absent: Zinser

The motion carried unanimously.

### **Approval For Consideration And Action On A Resolution Expressing Official Intent Regarding Certain Capital Expenditures To Be Reimbursed From Proceeds Of An Obligation To Be Issued By The District**

Mrs. Hennessy gave an update on referendum options.

Motion: Dr. Schabacker moved, seconded by Mr. Burns, that the Lake Forest Community High School District 115 Board of Education, Lake Forest, Illinois approve the Consideration And Action On A Resolution Expressing Official Intent Regarding Certain Capital Expenditures To Be Reimbursed From Proceeds Of An Obligation To Be Issued By The District.

Votes were taken by roll call. Votes were cast as follows:

Aye: Burns, Venson, Davis, Noble, Winebrenner, Schabacker

Nay:

Absent: Zinser

The motion carried unanimously.

### **Approval For Consideration And Action On A Resolution Providing For The Issue Of Not To Exceed \$105,700,000 General Obligation School Bonds, Series 2023, For The Purpose Of Altering, Repairing, Renovating And Equipping The Lake Forest High School Facilities, Providing For The Levy Of Taxes To Pay Said Bonds, And Authorizing The Sale Of Said Bonds To The Purchaser Thereof**

Motion: Dr. Schabacker moved, seconded by Dr. Venson, that the Lake Forest Community High School District 115 Board of Education, Lake Forest, Illinois approve the Consideration And Action On A Resolution Providing

For The Issue Of Not To Exceed \$105,700,000 General Obligation School Bonds, Series 2023, For The Purpose Of Altering, Repairing, Renovating And Equipping The Lake Forest High School Facilities, Providing For The Levy Of Taxes To Pay Said Bonds, And Authorizing The Sale Of Said Bonds To The Purchaser Thereof.

Votes were taken by roll call. Votes were cast as follows:

Aye: Venson, Winebrenner, Noble, Schabacker, Burns, Davis

Nay:

Absent: Zinser

The motion carried unanimously.

#### **APPROVAL OF CONSENT AGENDA\***

\*Any item may be removed from the consent agenda at the request of a Board Member.

1. Approval of SY23 Administrator and Teacher Salary and Benefits Report
2. Approval of Intergovernmental Agreement for Library Services in the amount of \$500.00
3. Approval of School Treasurer Renewal for Four Year Term
4. *Approval of Finance and Operations Committee Charter*
5. Approval of Disbursements, Payrolls and Financial Statements, June 2023
6. Approval of Human Resources Report
  - Hires
  - Resignations
  - Activities/Athletics/Test Prep
  - Change of Assignments
  - Terminations
7. Minutes of an Executive Session, August 8, 2023
8. Minutes of a Regular Meeting and Workshop, August 8, 2023
9. Minutes of a Special Meeting, August 15, 2023

Consent agenda line item four is being pulled for approval at an upcoming meeting.

**Motion:** Dr. Schabacker moved, seconded by Mr. Winebrenner that the Lake Forest Community High School District 115 Board of Education, Lake Forest, Illinois approve the Consent Agenda Items except line item four, as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Davis, Venson, Burns, Noble, Winebrenner, Schabacker

Nay:

Absent: Zinser

The motion carried unanimously.

#### **FOIA REQUESTS**

Pete Jansons | 7 of 14 | Completed

Frank McCormick | 3 of 3 | Completed

Jeff Brincat | 1 of 2 | Completed

## **PUBLIC PARTICIPATION**

Laura Adams, parent, thanked the Board for bringing in an independent auditor to review the social services at the District and for the steps it will take in the future.

## **ANNOUNCEMENTS**

Tuesday, September 19, 2023

D115 Education Committee - 7:30 a.m.  
LFHS East Campus Room 109

Thursday, September 28, 2023

D115 Finance & Ops Committee - 7:30 a.m.  
LFHS West Campus Board Room

Monday, October 9, 2023

Columbus Day - No School for Students or Staff

**Tuesday, October 10, 2023**

**Board of Education Meeting – 7:00 p.m.**  
**LFHS West Campus Board Room**

## **ADJOURNMENT**

A motion was made by Mr. Winebrenner, seconded by Ms. Davis to adjourn the meeting.

On Voice Vote, motion carried.

Mr. Noble declared the meeting adjourned at 9:15 p.m.

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John Noble, President                      Date

\_\_\_\_\_  
John Venson, Secretary                      Date