



MINUTES

4 DECEMBER 2017 / 7:15 PM / CLUBHOUSE

Present: Stefan Szkwarek, Carey Cordocedo, Jerret Dickinson, Esther Bayles, Debi Sargent, Paul West, Karen Guinan, Tony Dickson, Phil Statham

Regrets: Stu Power, Mike Kearns, Linda Wyton, Jennifer Vinzenz, Trevor Hill

Guests: Cheri Tilley, Myra Wilson

Call to order: 7:30 PM

1. Additions/Adoption of Agenda

MOTION: To accept the agenda as presented

Esther/Debi

CARRIED

2. Minutes of Previous Meeting, October 2017

MOTION: To accept the October 2017 minutes as circulated

Stefan/Phil

CARRIED

3. Old Business

- a. **Club Charter Program:** We have been officially accepted. There is a list of items that we need to work on. Paul will know more about this after his BC Soccer conference in Coquitlam this weekend.
- b. **Approval of Constitution Edits:** It's hoped that the executive will take some time over the next month to look through the draft Constitution circulated by Myra. This will allow us to officially approve the new constitution at our January meeting.
- c. **U12 Boys Select Follow Up:** A Conflict Resolution Form was not received from one of the coaches involved. However, the apology letter submitted by this coach and the signed Conflict Resolution Agreement are sufficient to satisfy the executive.

MOTION: To accept the work done by Tony et al. with regards to the U12 Boys Select situation and accept the documentation on file as a resolution.

Debi/Karen

CARRIED

4. New Business

- a. **Updating Executive position mandates:** We need policies and procedures for our roles as directors. Last November Karen agreed to to compile and record the information into a policies and procedures manual. She received mandates for VP Men, Masters, Equipment Manager, and President. **Can everyone else please make a report of what their position entails and send it to Myra once completed.**
- b. **Positions up for Election:** We need to know what positions will be up for election at our next AGM. **Please email Paul by December 20th to let him know if you will be**

continuing in your role. The only positions that are NOT up for election at the next AGM are Treasurer (Karen), VP Select Girls (Jerret) and VP Development (Stefan).

- c. **CV Curling Club Liquor Licence Extended Hours of Operation Request:** We have an opportunity to comment on whether or not we are ok with liquor being served at the Curling Club beginning at 9:00am on Saturdays. We do not think it will impact our children at the Turf and Vanier Fields and therefore, will not be submitting comment.
- d. **Remembrance Day Memorial Wreaths:** Phil will look into having the Club sponsor a wreath.
- e. **Clubhouse Sign:** Jerret will look into getting a large sign for the Clubhouse.

5. Reports - Table Officers

President - Paul:

1) U 12 Boys Select

I have read many e-mails and in conjunction with several face to face and telephone discussions regarding this issue I am hoping that we can put the matter to bed, unless there is new information to address. Today I went to the office and reviewed much of the information compiled by Tony and others in their efforts to address the issue. Included in that information, are letters from both Jeff and Artur directed to the board. In addition there is a conflict resolution form that was signed by Artur and also agreed to be Jeff. At our last meeting there was an agreement that a letter be sent to Jeff from the president. That letter required a response by Jeff before November 1st. Jeff prepared and forwarded a letter of apology to Artur, a copy of which is on file at the office. Tony, in his role as our VP Select Boys continues to monitor the situation and will meet with both as per the resolution agreement. The board has agreed to a plan should there be future issues within this age group. That being said, I think it is time to move on.

2) New nets for Vanier turf full size goals, A string of emails that originated with Stu Power back in September has served to motivate the Regional District to order new netting for the full size goals. The nets have arrived and should be installed over the next week or two.

3) December Meeting with the Regional District and SD 71 regarding the first phase of the Vanier field house project should happen within the next week to ten days. Ian Smith (CVRD), Ian Hesselgrave (SD # 71) along with some other staff are expected to attend the meeting. I am hoping that Phil will be able to join me once the date and time are confirmed.

4) Feedback on the proposed Constitution and By-Law amendments - neither Cheri, Myra or myself received any feedback from the info circulated last month. These changes must be dealt with in advance of our 2018 AGM.

VP Masters - Phil: The Masters have been doing well and getting their games in as per schedule. The Christmas party was held a week ago the numbers were such that it ended up at a private home which was cosy, lots of food and fun. Masters club has purchased an AED unit through the Comox Fire department. This unit will be taken to games 45s and 55s and Wednesday night practices. Training on the unit will be done through the support of the Comox Fire Dept. I believe it was a cost of approx \$1000.00 which was half the normal cost. The discount was given through some type of criteria which included being elderlylol Well I think it was a good idea for sure! Looking forward to seeing you at the meeting.

Update: the AED was purchased and training will be starting soon

VP Youth House - Esther: Nothing to report

Additional discussion from meeting: We need to recruit more volunteers. Executive members are doing too much work. Only 2 volunteers helped with house equipment return, the rest of the helpers were executive members. We will look at other clubs to see what they are doing to get volunteers. Perhaps we will introduce a 'volunteer fee'.

VP Youth Select Girls - Jerret: Nothing to report

VP Youth Select Boys - Tony:

U12's we are moving along very nicely with this group, having only minor grumblings in terms of lines of communication and how to keep them smooth and open. We have attempted twice over the past three weeks to gather all coaches in one location to meet and share. We have attempted twice over the past two weeks to get Jeff and Artur together as a face to face check in; however, both report that the status quo is becoming comfortable, efficient and respectful. I have endeavoured three times to assess so as to address a minor parent and assistant coach complaint regarding the coaching style of one of the coaches by getting out to a game for observation. In terms of tiering of players, it would seem that all of the U12 teams are competitive in the league for the level where they have been placed. The aim with this group is on field session support and ensuring a comfortable coaching environment.

U13's both teams have been competitive through the fall and the coaching team seems to be gelling nicely. The aim with this group is to support coaching development.

U14's have not declared for B Cup. They are recently finding some nice success in terms of competing with other U14's and U14/15's in their league. I have seen tremendous growth in the players. The focus with this group has been coaching support and on field delivery with the occasional home game observation and feedback through the fall.

U16's Play their first BCup game **Feb 4** here at home against Powell River. This should be a very competitive match up. The winner of the match will play the Lower Island in the lower island on **Feb 24/25**. Coaching support and on field delivery has been a focus for this group.

U18's Play their first BCup game **Feb 4** away to Mid Isle. The winner will go on to play **Feb 18** away vs HCFC. Finals vs Lower Island are scheduled for **Feb 24/25** in Lower Island. This has been a nice competitive challenge for the U18's who are of very mixed age and short in numbers. On field support on Monday sessions and some in game support has been the focus for this group.

Coaching Kit: It is coming in bit by bit. The quality is fantastic; however some of the sizing is a bit off due to changes in seasonal line changes in product, so the winter jackets all fit smaller than what was ordered.

Common Issues: Keys for storage and goals ... teams make use of the lock up for cones, flags, pinnies and pugs ... they may need access to the storage, especially on game days. Goals up at Highland, these are locked against the fence and the Super 8's often make use of these fields, they will need a key for the goals and the storage for flags and nets.

VP Women - Linda: Women's soccer is going well other than the weather. The shooters have asked me to put two things forward.

1. We'd like to see a cost justification for our fees.

2 Turf practice times are really late. Ick.

Not sure anything can be done with turf practice time but if earlier time comes available the women's team would be interested. Hope you all have a wonderful Christmas and see you in the New Year.

VP Men - Carey: The men's team have just finished week 13 with 5 games left in the season. They had a strong start to the season but have had trouble getting results over the past 7 games which has put them with a slim margin from the relegation zone. Their last game before the winter break is this Sat at 6pm against Gorge at the turf, should be a great game. They are also preparing to host a Tom Butcher Memorial Indoor Tourney at the Base gym on Dec 15-17 as well as a memorial social event on the Saturday night at the Florence Filberg. This is an event to remember our much loved brother Tommy as well as a fundraiser for the Comox Valley Search and Rescue, Comox Valley Soccer Club and the Div 1 Men's team. We encourage everyone within the soccer community to come together on the Saturday to celebrate the game we all love. For more info or tickets to the event please see myself or one of the men's team players.

Vice President Development - Stefan: DS Winter Session has commenced and will be entering the Christmas break shortly. Numbers are healthy and the children are enjoying the program immensely. Further, Futsal has been added as a second DS event each week with over 90 children participating regularly.

Last week marked the end of our first session conducted alongside the Whitecaps. The events were a roaring success with the children enjoying themselves and over 25 being identified for future participation in Whitecaps showcase events. Finally, the event was capped off with an excellent coach education session led by Craig Angus and Kevin Lindo. This centred on the focussing on psychological/social aspects of player development and their importance for the younger age groups. Moving forward, the intent is to have more of these clinics in the winter/spring.

As an aside, I will only be able to attend tonight for an hour or so.

Treasurer- Karen: I have attached the comparative income statement for 2016 & 2017. I labelled it incorrectly it is Dec to Nov 2017. I could not attached the balance sheet in pdf but will have it tomorrow for the meeting.

Additional discussion from meeting: **Cheri will transfer \$20,000 to our GIC**

Equipment Manager - Trevor: House Equipment was returned and accounted for on Nov 18th. Thank you to Cheri, Myra, Jennifer and the volunteers that were there. Of course it was raining to mark the occasion and pugnets went into storage wet. I have returned since then to dry out pugs at the storage.

I brought in 25 new futsal balls for the winter program and have offered more to select teams to use..if select teams are looking for more -have them call.

Turf locker lock was replaced by Mike (thank you) with the key lock that also does the field nets. Hopefully this will reduce the amount of times it is being left open.

All in all things in the Equipment world should be pretty quiet now until spring 2018.

Reports - Directors

Referee-in-Chief - Stu: nothing to report

Division Manager Liaison - Debi: nothing to report

Field Manager - Mike: nothing to report

Volunteer Coordinator - Jennifer: equipment return went well. Thank you to Myra, Cheri, Trevor, Debi and our two volunteers that came that today. In an email following the equipment, one of the volunteers commented that "we have a great team there". I totally agree!

In Riptide news we had our first steering committee meeting on the same day as equipment handout. As for club reps it was only myself and the rep from Campbell River there along with the rest of the executive. We discussed the Riptide mission statement, sponsorship and the fee structure. We went into lengthy discussion over the 10 month program and the benefits to this. We also discussed at great length Riptide drawing players away from club teams and the impact of this and how to better approach this. The Riptide technical team is planning to work with the Campbell River soccer club with some soccer initiatives within the school programs. We started planning for the upcoming gala in late February/early March and assigning people to different tasks for this. We hope to meet again before Christmas. If anyone has any questions regarding our discussion OR has anything that they feel should be taken to the attention of riptide please let me know. Thanks!!

Administrator's Report - Cheri: nothing to report

7. Adjournment at 9:48pm

MOTION: To adjourn meeting

Karen/Debi

CARRIED

Next Meeting: Monday January 8 / Clubhouse / 7:00 PM