

John T Hoggard IB Academic Honesty Policy

(In accordance with the John T. Hoggard's Student Handbook/[Policy Code 4310 Integrity and Civility 2024-2025](#))

IB Mission Statement

The International Baccalaureate aims to develop inquiring, knowledgeable and caring young people who help to create a better and more peaceful world through intercultural understanding and respect. To this end the organization works with schools, governments and international organizations to develop challenging programmes of international education and rigorous assessment. These programmes encourage students across the world to become active, compassionate and lifelong learners who understand that other people, with their differences, can also be right.

John T Hoggard Mission Statement

The mission of John T. Hoggard High School is to ensure all students will become productive, responsible, independent, and internationally minded life-long learners who adapt and succeed in a democratic, diverse, global environment.

Academic honesty in the Diploma Programme (DP) is a set of values and behaviors informed by the attributes of the learner profile. In teaching, learning and assessment, academic honesty serves to promote personal integrity, engender respect for the integrity of others and their work, and ensure that all students have an equal opportunity to demonstrate the knowledge and skills they acquire during their studies.

All coursework—including work submitted for assessment—is to be authentic, based on the student's individual and original ideas with the ideas and work of others fully acknowledged. Assessment tasks that require teachers to provide guidance to students or that require students to work collaboratively must be completed in full compliance with the detailed guidelines provided by the IB for the relevant subjects. Teachers and school administrators have a responsibility to model integrity and practice academic honesty themselves. (*Academic Integrity Policy: IB Diploma Programme*)

"The IB expects students to produce genuine and authentic pieces of work that represent their own abilities. That is, the IB wants to support "content creators", not "content imitators". Students should give credit where credit is due—so be honest and transparent and recognize how previous work is influencing/supporting your own work." (*Academic Integrity: ibo.org*)

All IB course teachers, students, and the Coordinator have access to Turnitin.com as a source for authentication of work.

John T. Hoggard High School requires adherence to specific conduct in academic affairs. Hoggard's policy code 4310 reads as follows:

Integrity: All students are expected to demonstrate integrity, civility, responsibility, and self-control. This expectation is directly related to the district's educational objectives for students to learn to be responsible for and accept the consequences of their behavior and for students to respect cultural diversity and ideological differences.

The following actions are specifically prohibited:

1. **Cheating:** The actual giving or receiving of any unauthorized assistance or the actual giving or receiving of an unfair advantage on any form of academic work
2. **Plagiarism:** Copying the language, structure, idea, and/or thought of another person or of a work produced by artificial intelligence and representing it as one's own original work
3. **Violating Copyright Laws:** The unauthorized reproduction, duplication, and/or use of printed or electronic work, computer software, or other copyrighted material.

Examples of **cheating** include, but are not limited to, the following: copying information from others' work; allowing others to copy information from yours or someone else's work; using unauthorized materials or methods to complete an assignment, including cheat sheets, notes, books, formulas or information in calculators, electronic devices, and other sources; having unauthorized prior knowledge of an assessment; falsifying scientific or other data submitted for academic credit; and choosing to be absent on the due date of a project, paper, quiz, or test.

Examples of **plagiarism** include, but are not limited to, the following: copying and pasting information from a webpage or Artificial Intelligence¹ into an assignment without proper citation, using images from electronic or print sources without proper citation, and using unauthorized translation services or devices.

Examples of **violating copyright laws** include, but are not limited to, the following: attempting to pass off someone else's work, imagery or technology as your own; purchasing an assignment from another person or technological resource; forging a signature; and tampering with official records.

Consequences: Violation of the John T. Hoggard High School Academic Integrity Policy is an integrity violation. Violations are punishable by a short-term suspension though consequences may be reduced or heightened in the event of mitigating or aggravating circumstances. The John T. Hoggard High School community will adhere to the following consequences:

- The teacher will talk to the student about the violation and coach the appropriate student behavior or action.
- The teacher will call the parent or guardian to discuss the incident.
- The teacher will inform the coordinator and administrator about the incident
- The teacher will write a discipline referral (minor incident for first offense) documenting the incident.
- The coordinator or administrator will notify any extracurricular organizations of which the student is a member; the organizations will take action in accordance with their by-laws/codes of conduct.
- If the violation is a first offense, the student will have the opportunity to re-do the assignment. (Administration will assist the teacher with determining the re-submitted assignment's grade credit)
- If the violation is a second offense, the student will NOT have the opportunity to re-do the assignment and will receive a grade of 0 in the Hoggard online gradebook (if applicable).
- If the student violates the policy repeatedly, IB Pathway status can be changed based on the teachers' and coordinator's recommendations.

Student Statement of Integrity: As a student of John T. Hoggard High School, I understand not only that I am entitled to an honest and exceptional learning environment, but also that I have a personal responsibility to embody and promote honesty, integrity and excellence. I promise to uphold the integrity of the John T. Hoggard learning community and acknowledge that I am aware of the John T. Hoggard High School Academic Integrity Policy, as well as the consequences I invite by violating it.

As a student in a Hoggard International Baccalaureate Diploma Programme Course, I understand that the consequence continuum for disintegrated academic behavior will result in:

1. Enforcement of the John T. Hoggard Academic Integrity Policy Consequences (see above).
2. A "first strike" notification of the first offense to student and parent(s).
3. Should the violation occur regarding an IB assessment being submitted to IB for course credit (*IA Final, IB Paper Exam, IO Final, Extended Essay Final, Theory of Knowledge Essay Final, High Level Essay Final*), students will be awarded an F from IB and the coordinator will notify the IBO. The student will NOT be eligible for a final grade for IB/eligibility for college credit in the subject concerned.

I also acknowledge that I will have the opportunity to explain my actions to the course teacher, Diploma Programme Coordinator, and administrative party when necessary.

X _____

Date: _____

Resources

This policy was adapted from Needham B. Broughton High School Honor Code, Raleigh, NC; General regulations: Diploma Programme (2016), Diploma Programme: From principles into practice (2015), Academic Integrity Policy: Diploma Programme (2023) Rev. 9/16/24

¹ "...Students should be aware that the IB does not regard any work produced—even only in part—by such [AI] tools, to be their own. Therefore, as with any quote or material from another source, it must be clear that AI-generated text, image or graph included in a piece of work, has been copied from such software. **The [AI] software must be credited in the body of the text and appropriately referenced in the bibliography.** As with current practice, an essay which is predominantly quotes will not get many, if any, marks with an IB mark scheme." (*Statement from the IB about ChatGPT and artificial intelligence in assessment and education*)