

DJBA Executive Meeting

Date: January 21, 2025

Time: 7:00

Location: Club House

Member List: Justin, James, Michelle, Lily, Mike, Clinton, Jesse, Jessica, Lana, Eric, Anthony, Carsen, Dustin, Tina, Christine, Lauren, Pamela, Cindy, Andrew Bell, Andrew M

Present: Justin, James, Michelle, Lily, Mike, Clinton, Lana, Anthony, Carsen, Dustin, Tina, Christine, Lauren, Pamela, Cindy, Jesse, Eric

Absent: Andrew

Call Meeting to order: 6:59 Justin

Start time:

Acceptance of Agenda

Reviewed agenda for all new executive members. If you have any agenda items you would like to add please send them to Lily Greenwood(lilydgwood@gmail.com)

Acceptance of Executive minutes –

Last meeting date

How many attended:

Review of minutes from (date) meeting.

Executive Committee Reports

- **Presidents Report – Justin**
 - **Moving MLB Hit Pitch and Run to June 21st**
 - Everything ready to go, social media, printing ready to go
 - Will be hosted on field 1 - will not interfere with softball tournament
 - **Organization Mission Statement creation with the board**
 - **Fundraising Coordinator - Andrew M**
 - Mike McKay - nominate Andrew as FC - second CJ
 - **Meeting with Municipality of North Cowichan**
 - Want to have usage reported in greater detail in order to answer to the council re demand for field space.
 - The start of planning and preparing for more community field space access
 - Field 5 getting new sand

- Use Crofton fields more often
- Looking to change all the locks to manage key distribution
 - Ok with putting a coded lock on the batting cage.
- Mention of DJBA in breach of agreement - example of storage unit construction without discussion, fences, insurance maintenance, etc.
 - Justin to send PDF copy of agreement to the board.
- Storage area approved, possible to add another if needed.
 - Offered options including C-can
 - Discussion of addition to batting cage.
- Quote for netting field 3 - \$9596 - cvrd hoping to split cost (\$4800)
 - Maintenance costs/responsibility?
 - Costs for equipment to be reduced - approx 300 balls/week \$1875 / season
 - Clarification on what the donation/sponsorship includes - Hardware, maintenance, etc.
 - Full copy of quote, warranty, and all info. Justin to confirm by email.

Motion to go forward with clarifying the details on the netting for field 3 and sponsorship availability board will approve up to \$2500 of club money. - Carsen, second Michelle. Motion passed.

- Internet costs - needed for point of sale, data streaming.
 - Are there other options such as ipad with data plan to lower monthly costs.
- **Vice President Baseball Report – Michelle**
 - **High Performance**
 - Try-outs have begun for College Prep, 18u, 15u and 13u Mustangs.
 - College Prep's Head Coach is Liam Goodall
 - 18u Jon Aaron Hopwo & Tobais Horbas
 - 15u Jesse Davis
 - 13u Craig Royal & Carsen Oglend
 - There is potential for a 13uAA team this year as well as AAA if we have enough players trying out.
 - We discussed tiering for 11u during Spring season, however as stated in BC Minor rule
 - 8.07 11U Associations are allowed to tier internally, provided they do not play in league games or tournaments outside of their association for the spring season. Programs such as MSET and Prospects are permitted, however, associations may not do both tiering and the MSET or Prospect programs.
 - There is discussion of amalgamating the Cowichan Valley to make an 11u AAA Mustangs team for summer ball this year.
 - **Asking that no Mustangs teams book bottle drives for the weekends in June** as the park is packed with tournaments and special events.
 - **Baseball update:**

- Opening Day and Ice breaker tournament for Baseball will be held Easter long weekend.
 - Softball games to be added as an option
 - Looking at hosting mini tournaments for all age groups in baseball with the exception of rally cap who will have their normally scheduled games on Sunday. Jess and I discussed adding some softball games in there at the same time.
 - Baseball Sundays date is June 22nd to allow for all playoffs to be completed at that time. Would like to change the name to Year-End Classic. Host wooden bat games for 11u/13u/15u and the finals for 9u.
 - MLB Hit, Pitch, Run will be June 21st
 - Tantor Elementary, part of SD79 will be using fields 4/5/6 during the day in June to host a slow pitch tournament with other schools. They held it here last year and used our bases to facilitate.
 - Winter clinics underway
 - Evaluations scheduled
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- **Important dates**
- **Vice President Softball Report – James**
 - 105 registered so far this year
 - 65 registered for B evaluations
 - 3 tournaments organized - teams registered
 - Winter clinics
 - pitching/catching clinics
- **Treasurer Report – Pam**
 - **Profit/Loss Statement included separately**
 - Basic yearly budget to be shared with Pam for clarity
 - Pam and Jess to connect re registration numbers and payment info.
 - BCEID information
 - Organizational organization - emails and information - is it possible to have emails and information set up via the website
 - Google workspace - free
 - Michelle to reach out to Ryan for information
 - Gaming Grant - application needs to be shared work to reduce work load
 - Pam and Tina to connect. Rachel has information from previous application
 - Information will be needed from 2021/2022 in order to apply
- **Registrar Report – Jessica**
 - **In person registration began last weekend**
 - 20 + in person registrations
 - Numbers currency: baseball 211, softball 105
 - Many players currently registered for clinics and evaluations that are still to sign up for season

- In person again in feb
 - **Stripe continue to be set up**
 - Met with justin for information and awaiting approval
 - Credit card option to be available shortly
 - **Request** to create a small committee for baseball and softball to create club policies and procedures. Policies to be clearly defined based on evaluation reports for players moving age groups.
 - Pretty standard practice has been followed by the association
 - Established rules/guidelines/information
 - **Motion** for softball B teams players underage wishing to move up must place in top 7 to be considered for the team regardless of their age Carsen - CJ second
- **High Performance Baseball Report – Justin**
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- **Umpire Report Baseball – Mike McKay**
 - **Clinics QMS Feb 22**
- **Umpire Report Softball – Clinton (CJ) Kovacs**
 - Gym booked March 1 for clinics 9:30-1:30
 - District UIC info connecting to softball BC for registration for new umpires
 - Email all softball registrations
 - Post on socials
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- **Equipment Coordinator Report – Jesse Davis**
 - Winter check list has been covered and handled.
 - Meeting with sport check for price list
 - Score book costs
 - Maintenance to be done
 - Registration closed feb 28th - building bags once we have numbers - prepped a month or so prior to the start of the season.
 - Money to buy stuff - wish list will be determined by registration numbers
 - Andrew M: bigger discounts from sport check based on bigger wishlists (bulk price)
- **Uniform Coordinator Report – Christine Oglend**
 - Inventory of uniform in prep for ordering
 - Hats available - 17 boxes of timbit hats
 - Sport check in vancouver has given us a price for profeet socks - substantially cheaper to UA
 - UA \$12.75 - Justin contact (Richard cowichan valley athletics)
 - Garage sale idea to liquidate odds and sods
 - For team jersey creation freedom - must follow park/club colour
 - Board members requested to connect with Christine before taking jerseys or uniform items.
 - Coach uniform exchange
- **Fundraising Coordinator – Andrew M**
 - Baseball tournament
 - Sponsorships
 - Online advertising for sponsorships
 - Looking at smaller businesses - local people and local businesses

- **Concession Coordinator - Lauren N**

- Start up date for concession. What date will be opening day?
- Food Safe - we need one person to have food safe at all times at the park when concession is open.
- Jesse to help show how to discard old oil and when and how to do it moving forward into the season.
- Cleaning and organization of concession. Configure new set up system. Hire a cleaning company to do a deep thorough clean as well as good fan cleaning?
- Ordering and setting up Square system for ordering. Get approval to purchase Square till set up.
- Team volunteer set up list. Work with Michelle and James for baseball and softball once teams are finalized to see how many teams we have to make schedule. How to enforce if teams do not comply?
- Ordering - Sysco for frozen/fresh items. Shop around for shelf/drink items. Will this be an expense payment then reimbursement?
- Manual for running concession. Revamp and change one that is already in place.
- Suggestions or concerns for concession?
- Lauren to meet with Andrew M re vent cleaning.
- What strategies can we use to encourage people to come for their concession shifts - consequences for those who don't support when needed.

- **March meeting to be moved to the second tuesday to avoid spring break**
- **Motion to adjourn 8:22 Jess**

Adjourning Time: