

Fred T. Korematsu Middle School

Discipline Matrix

DISCIPLINE PHILOSOPHY:

The goal is to change student behavior and resolve conflict in a restorative manner.

CORE VALUES:

- Responsible
- Respectful
- Resilient
- Be an Ally

Questions that should be asked before writing a referral:

1. What was the harm?
2. Who was harmed?
3. What should be done to restore the harm?

Referrals should be written to clearly explain:

1. Student action without value or judgment statements
2. What steps were taken in class to correct or repair the damage without removing the student from class.

School-Wide Expectations

1. Maximize Class time-be on time/**1 pass at a time** (Be Responsible)
2. No cell phones (Be Responsible/Be Respectful)
3. Wear your ID (Be Responsible)
4. See something, say something (Be Resilient, Be an Ally)

6 Week Culture Plan - *How will you teach expectations and create a positive learning environment over the first six weeks of school?*

	Expectation Focus	Culture Building Focus
Week 1	No cell phones	Meet people, be social, avoid the damage of social media
Week 2	Maximize class time	Safety and communication via always having a pass in the hallway
Week 3	Wear your ID	Safety on campus
Week 4	See something, say something	Being an upstander when you experience something with peers
Week 5	See something, say something	Being an upstander when you witness something with peers
Week 6	See something, say something	Being an upstander when with adults

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BEHAVIORS AND RESOLUTIONS:

Level 1 offenses – should be able to be dealt with quickly, by the teacher, with a conversation, and generally do not require administrative follow up

Level 2 offenses – may be more disruptive to the class and require more teacher action than the level 1 offenses, however, should be addressed with teacher/counselor/family follow up

Level 3 offenses –Ed Code violation requires the student to be removed from class immediately, and requires administrative attention. Please make sure to call security and send the child.

Violation	Description of violation	Discipline
Alcohol/Drugs including paraphernalia/Tobacco including vaporizers/e-cigarettes	Possessing, consuming alcoholic beverages/ Drugs - possessed, used, sold, furnished or under the influence/Possession or use of tobacco or tobacco products on school property or at any school activity	Suspension, possible police intervention, possible referral for expulsion, possible counseling referral
Selling Alcohol/Drugs including paraphernalia/Tobacco	Clear intent to sell or selling alcoholic beverages/ Drugs	Suspension, Referral for expulsion, possible police intervention
Banned Items	Bringing items to school that are not allowed on campus. (may affect extracurricular eligibility)	Item confiscated and <u>possibly</u> returned to parent; detention, Campus Beautification
Cell Phones: KMS is not responsible for lost, damaged or stolen devices	Cell phones may be used before/after school ONLY. Using cell phones during the school day for recording students or staff members is illegal. In order to use phones during class, students must have explicit teacher permission.	Cell phones confiscated by staff members and kept in the main office; Students may pick up the first two times. Parent contact to pick up the cell phone each additional time..
Cheating/ Academic Dishonesty/ Plagiarism	Violating rules of dishonesty, as on an exam, school project and/or homework assignment, using the work of others and claiming it as own	Loss of grade earned on assignment at teacher discretion; parent contact by teacher; possible detention
Computer	Inappropriate computer usage as stated in the student technology agreement signed by all students	Conference with student, possible loss of technology privileges, detention, possible Wednesday School or suspension
Cutting Class	Leaving class or school during the school day without permission	Conference with student, detention, Campus Beautification, Wednesday School
Cyberbullying	Bullying committed by means of an electronic act directed specifically toward a pupil or school personnel	Staff member intervention, possible detention, Campus Beautification, Wednesday School, possible suspension, and parent contact by staff member
Detention- No Show	Any student who does not show to an assigned detention.	Detention assigned by staff member and parent contact and/or reassignment of detention
Dishonesty/ Lying	Lying, dishonesty, defraud or deceiving a student, staff member, volunteer, and/or visitor	Detention, parent contact
Disruption/ Defiance/ Disrespect	Refusing to comply with reasonable requests of any school personnel	Warning, Detention, parent contact

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Dress Code	Wearing any clothing, or other attire that violates the dress code.	Attire changed into HMS Loaner Clothing or PE uniform Parent contact
Fighting/ Physical Assault	Exhibiting <u>ANY</u> HANDS ON CONTACT of an aggressive nature, INCLUDING retaliation or self-defense	Up to 5 days suspension, possible police intervention
Filming/Watching video of a fight.	Recording a fight is a form of harassment as is watching the video of a fight.	Parent contact, Wednesday School, Suspension
Forgery	Fraudulently using the signature or initials of another student, staff member, or parent	Parent contact, detention
Harassment, Bullying, or Making Threats	Disruption, disorder or invasion of a pupil's rights by creating an intimidating or hostile educational environment	Detention, Campus Beautification or possible suspension, and parent contact by staff member
Horseplay (Regardless of who started it.)	Any hands-on behavior for "fooling around," "just kidding," "joking" or any other similar hands-on behavior	Detention, Campus Beautification, Wednesday School, Suspension
ID	Removal of ID during the school day (other than PE)	Detention, Campus Beautification,
Instigating/Encouraging fights	Intentionally going back and forth between students having a conflict, offering locations or times, telling someone to fight.	Parent Contact, Wednesday School, Suspension

Littering	Failure to pick-up or clean up after one's self	School Beautification
PDA (Public Display of Affection)	Students displaying excessive affection, hugging/holding, sitting on lap, and kissing	Warning
Profanity (Spoken or Written)	Profanity, vulgarity, obscenity-making statements, threatening injury to another person; Includes name calling and threats involving taunts, slurs or demeaning insults	Warning, Detention, Campus Beautification, Wednesday School or suspension
Selling Items	Selling unauthorized items such as candy, gum, etc.	Confiscation of items and/or money collected, detention
Sexual Assault & Battery	Unwanted sexual contact by a person or group upon another person who does not wish to engage	Suspension, police intervention, possible expulsion
Sexual Harassment	Unwelcome sexual advances, requests for sexual favors and other verbal or physical contact of a sexual nature is considered to be sufficiently severe or pervasive to have a negative impact upon the student's academic performance, or to create an intimidating, hostile or offensive educational environment	Alternative to suspension, Suspension, possible police intervention
Theft/ Burglary	Receiving, in possession of, taking or attempting to take the property of others. Unlawful entry to commit theft.	Restitution, and/or Suspension, possible police intervention

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Vandalism/ Graffiti	Damaging or attempting to damage school, staff, student property, graffiti, vandalism	Restitution, Wednesday School, suspension, or possible police intervention
Weapons	Possession of weapons or items used as weapons such as knives, guns, dangerous objects, imitation, or replica of weapons	suspension, police intervention, SARB, possible expulsion

Violation	Description of violation	Discipline for 1st offense*	*Discipline for 2nd offense*	Discipline for 3rd offense*
Alcohol/Drugs including paraphernalia/Tobacco including vaporizers/e-cigarettes	Possessing, consuming or selling alcoholic beverages/ Drugs - possessed, used, sold, furnished or under the influence/Possession or use of tobacco or tobacco products on school property or at any school activity	Suspension, possible police intervention	Suspension, police intervention, possible expulsion	Suspension, police intervention, possible expulsion
Banned Items	Bringing items to school that are not allowed on campus. (may affect extracurricular eligibility)	Item confiscated and <u>possibly</u> returned to parent; detention, Campus Beautification	Item confiscated, returned to parent; detention, Campus Beautification, or Wednesday School	Item confiscated and returned to parent Wednesday School
Cell Phones: KMS is not responsible for lost, damaged or stolen devices	Cell phones may be used before/after school ONLY. Using cell phones during the school day for recording students or staff members is unacceptable. In order to use phones during class, students must have teacher permission.	Cell phone confiscated by staff member and kept in main office; Parent contact to pick up cell phone.	Cell phone confiscated by staff member and kept in main office; Parent contact to pick up cell phone. Detention, Campus Beautification,	Cell phone confiscated by staff member and kept in main office; Parent contact to pick up cell phone. Detention, Campus Beautification, Wednesday School or Suspension.
Cheating/ Academic Dishonesty/ Plagiarism	Violating rules of dishonesty, as on an exam, school project and/or homework assignment, using the work of others and claiming it as own	Loss of grade earned on assignment at teacher discretion; parent contact by teacher; possible detention	Detention; loss of grade earned on assignment at teacher discretion; parent contact by admin	Wednesday school; loss of grade earned on assignment at teacher discretion and/or suspension; parent contact by admin
Computer	Inappropriate computer usage as stated in the student technology agreement signed by all students	Conference with student, possible loss of technology privileges, detention, possible Wednesday School or suspension	Conference with student, possible loss of technology privileges, detention, and/or possible suspension and/or Wednesday School	Conference with student, loss of technology privileges, detention, and/or suspension and/or Wednesday School
Cutting Class	Leaving class or school during the school day without permission	Conference with student, detention, Campus Beautification, Wednesday School	Conference with student, Detention, Campus Beautification, Wednesday School	Conference with student, detention, Wednesday Schools

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Cyberbullying	Bullying committed by means of an electronic act directed specifically toward a pupil or school personnel	Staff member intervention, possible detention, Campus Beautification, Wednesday School, possible suspension, and parent contact by staff member	Suspension, police intervention	Suspension, police intervention, possible SARB or expulsion
Detention-No Show	Any student who does not show to an assigned detention.	Detention assigned by staff member and parent contact and/or reassignment of detention	Additional detentions or Campus Beautification assigned and parent contact	Progressive discipline; Wednesday School or suspension, parent contact
Dishonesty/ Lying	Lying, dishonesty, defraud or deceiving a student, staff member, volunteer, and/or visitor	Detention, parent contact	Detention, Wednesday School, Campus Beautification, parent contact	Wednesday School, suspension, parent contact
Disruption/ Defiance/ Disrespect	Refusing to comply with reasonable requests of any school personnel	Warning, Detention, parent contact	Wednesday school, detention, or suspension	Wednesday school, detention, or suspension
Dress Code	Wearing any clothing, or other attire that violates the dress code.	Attire changed into HMS Loaner Clothing or PE uniform Parent contact	Attire changed into HMS Loaner Clothing Detention Parent contact	Attire changed, detention, Campus Beautification, Wednesday School, parent contact by administrator
Fighting/ Physical Assault	Exhibiting <u>ANY</u> HANDS ON CONTACT of an aggressive nature, INCLUDING retaliation or self-defense	Up to 5 days suspension, possible police intervention	Up to 5 days suspension, Behavior contract, police intervention, possible expulsion	5 days suspension, police intervention, possible expulsion
Filming/Watching video of a fight.	Recording a fight is a form of harassment as is watching the video of a fight.	Parent contact, Wednesday School, Suspension	Wednesday School, Suspension	Suspension
Forgery	Fraudulently using the signature or initials of another student, staff member, or parent	Parent contact, detention	Detention, Wednesday School, and parent contact	Wednesday School or suspension, and parent contact
Harassment, Bullying, or Making Threats	Disruption, disorder or invasion of a pupil's rights by creating an intimidating or hostile educational environment	Detention, Campus Beautification or possible suspension, and parent contact by staff member	Wednesday School or suspension, possible police intervention	Suspension, police intervention, possible expulsion
Horseplay (Regardless of who started it.)	Any hands-on behavior for "fooling around," "just kidding," "joking" or any other similar hands-on behavior	Detention, Campus Beautification, Wednesday School, Suspension	Campus Beautification, Wednesday School, Suspension	Wednesday School, Suspension
ID	Removal of ID during the school day (other than PE)	Detention, Campus Beautification,	Detention, Campus Beautification, Wednesday School,	Campus Beautification, Wednesday School,
Instigating/Encouraging fights	Intentionally going back and forth between students having a conflict, offering locations or times, telling someone to fight.	Parent Contact, Wednesday School, Suspension	Wednesday School, Suspension	Suspension
Littering	Failure to pick-up or clean up after one's self	School Beautification	School Beautification, Wednesday School , suspension	School Beautification, Wednesday School , suspension

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Selling Items	Selling unauthorized items such as candy, gum, etc.	Confiscation of items and/or money collected, detention	Confiscation of items and/or money collected, Wednesday School	Confiscation of items and/or money collected, suspension
Sexual Assault & Battery	Unwanted sexual contact by a person or group upon another person who does not wish to engage	Suspension, police intervention, possible expulsion	5 days, police intervention, possible expulsion	5 days, police intervention, possible expulsion
Sexual Harassment	Unwelcome sexual advances, requests for sexual favors and other verbal or physical contact of a sexual nature is considered to be sufficiently severe or pervasive to have a negative impact upon the student's academic performance, or to create an intimidating, hostile or offensive educational environment	Alternative to suspension, Suspension, possible police intervention	Suspension, possible police intervention	Suspension, possible police intervention
Theft/ Burglary	Receiving, in possession of, taking or attempting to take the property of others. Unlawful entry to commit theft.	Restitution, and/or Suspension, possible police intervention	Restitution, and/or Suspension, possible police intervention	Restitution, and/or Suspension, possible police intervention, expulsion
Vandalism/ Graffiti	Damaging or attempting to damage school, staff, student property, graffiti, vandalism	Restitution, Wednesday School, suspension, or possible police intervention	Restitution, suspension, possible police intervention	Restitution, suspension, possible police intervention
Weapons	Possession of weapons or items used as weapons such as knives, guns, dangerous objects, imitation, or replica of weapons	suspension, police intervention, SARB, possible expulsion	5 days suspension, police intervention, expulsion	