

Form 305-1

v. 2026

CROSS-BOUNDARY SCHOOL ATTENDANCE APPLICATION

As per [Administrative Procedure 305 - School Attendance Areas](#), the Division acknowledges the uniqueness of individual students and recognizes that parental choice is an important factor as parents seek to find the school they believe is best able to meet their child's needs.

1. Attendance areas are established for each school community by the Board.
2. When parents wish to have a student attend a school outside their neighbourhood school attendance area, either prior to the commencement of the school year or at any time during the school year, they shall apply to the Principal of the receiving school.
3. Permission to attend shall be granted by the receiving principal if the receiving school has available resources and facilities to accommodate the student. Ongoing attendance at the school may be reviewed by the Principal on an annual basis.

Student Name:	_____	Grade:	_____
Home Address:	_____ _____ _____	Mailing Address:	_____ _____ _____
Phone Number:	_____	Email:	_____
Designated School:	_____	Receiving School:	_____

Provided the Principal of the receiving school confirms there to be sufficient space and resources to accommodate the request, the above named out of attendance area student will be accepted at the receiving school noted above for the _____/_____ school year under the following conditions:

1. Transportation to and from the school shall be the responsibility of the parent.
2. Attendance at the school will be reviewed annually.

We, the undersigned, certify that the above information is complete and correct.

Parent/Guardian Name

Parent/Guardian Signature

Principal Name of Receiving School

Principal Signature of Receiving School