

14 July 2025

Dear MBHS,

As the summer season concludes and the new 2025-2026 school year approaches, we are excited to share information designed to help families and students prepare for a smooth, successful start. Please read this information carefully so you are well-informed and ready for the new year.

### **Student Schedules**

Student schedules will be available in PowerSchool on **Friday, July 18 at 3:00pm**. If you have questions about accessing PowerSchool, please visit [MBHS Technology Tips](#). If you still have questions about logging in, please contact the MBHS technology coordinator, Mr. Drew Jackson, at [jacksons@mtnbrook.k12.al.us](mailto:jacksons@mtnbrook.k12.al.us).

### **Schedule Change Requests**

We offer a schedule change request process for course and class period placement changes. Schedule change request forms and fees may be dropped off at MBHS between **7:30am-3:00pm on July 21 and July 23**. The schedule change fee is \$50 per student, not per request. (Multiple requests for a student can be made on one form.) [Schedule change request forms](#) are available on the MBHS website. *Please know that we will do our best to make changes when possible; however, we cannot guarantee all requests can be accommodated. Class sizes and balances, staffing, prior teacher recommendations, and required prerequisites are just a few factors impacting end-of-summer schedule change requests. Requests for teacher changes will not be made.*

Schedule changes update nightly in PowerSchool. Usually a counselor will correspond through email if a change is not feasible. Please allow counselors to work through schedule change requests through July 30 before inquiring about a request. Direct questions to the following grade level counselors:

**12th grade:** Ellanor Dukes, [dukese@mtnbrook.k12.al.us](mailto:dukese@mtnbrook.k12.al.us)

**11th grade:** Elizabeth Tiley, [tileye@mtnbrook.k12.al.us](mailto:tileye@mtnbrook.k12.al.us)

**10th grade:** Rebecca Goodson, [goodsonr@mtnbrook.k12.al.us](mailto:goodsonr@mtnbrook.k12.al.us)

### **Important Dates:**

**July 18** Student schedules available in PowerSchool at 3:00pm

**July 21 & 23** Schedule change forms/fees received between 7:30am-3:00pm in the MBHS counseling suite

**July 25** Online payments and school supply orders open at 3:00pm

**July 30** School supply preordering closes at 11:00am. Other fees will remain open.

**Aug. 7** **Onsite Registration at MBHS 8:00am-3:00pm**  
Sophomore tours (tour times will be emailed by July 30)  
Parking decal pickup (all grades)  
Prepaid supply order pickup (all grades)  
School pictures (10th and 11th grades) from 8:00-1:00pm  
Chromebook pickup in Glass Classroom (10th grade and new students)

\*Registration entrance will be at the Black Box entrance of the Fine Arts Center.  
Look for the entry signs.

\*The Spot will be open for students who did NOT preorder school supplies.

**Aug. 11** **FIRST DAY OF SCHOOL!** (10th graders report at 8:00am, 11th/12th graders report at 10:00am), makeup pictures by front office from 7:30-11:00am  
**Aug. 14** MBHS Open House at 6:00pm

#### **General Reminders**

- Although schedules will be available on July 18, online payments will not open until July 25. This allows time to process schedule change requests in order for families to have the most accurate information when paying fees.
- **Subtle schedule changes may occur to your student's schedule between July 18 and the first day of school due to balancing class sizes, staffing, etc. These subtle changes may affect when a class occurs or a change in instructor; however, changes should not involve courses requested.**
- The deadline to preorder school supplies is July 30 at 11:00am..

For more current information and updates, always check the MBHS website and your email frequently as we approach the start of school on August 11. You can also find the complete school calendar on the MBHS website, though some dates are subject to change.

Here's to a wonderful rest of the summer and a successful 2025-2026 school year. We are excited and committed to the work ahead!

Sincerely,

Carrie Busby  
MBHS Principal