

McKelvie Intermediate School



Home of the Mustangs

108 Liberty Hill Road · Bedford, NH 03110

Teacher: Sophie Cleghorn

Teacher Phone/Extension: 603.472.3951 x22280

Email Address: cleghorns@sau25.net

Teacher Website: [Mrs. Cleghorn's Website](#)

Class Expectations: [Class Expectations](#)

Grading Information: [Grading Information](#)

Extra Help:

Day	Time	Location
Tuesday before school	8:00 am - 8:30 am	46

Google Classroom Guardian Summaries:

In grades 3-12: All announcements, assignments, and other information is posted through Google Classroom. The guardian email summary feature from Google Classroom will be available for interested parents/guardians of students. This allows parents/guardians of students to receive an email sent either daily or weekly (depending on parent/guardian choice), giving an overview of what has been shared out and completed by the student.

In order for parents/guardians to receive the email, they must accept an invitation to start the process. Parents/Guardians receive "view only" access to the Classwork page. Parents are not able to "Join class" like students can. If parents want to see their child's work, their child would need to log into their account to show that work. For more information on Email Guardian Summaries, click [HERE](#).

Instructions for students on how to know when and what assignments are due can be found [HERE](#).

Instructions for students on how to turn in digital work via Google Classroom can be found [HERE](#).

Other Information:

Many announcements, assignments, and other information are posted through Google Classroom. Parents/guardians of students have the opportunity to receive email summaries explaining what has been posted through Google Classroom. If you want to see details of any assignment that has been pushed out through Google Classroom, ask your son/daughter to show you while he/she is logged into his/her school Google account. For instructions on how to accept email summaries from Google Classroom and how it works, [click HERE](#). This [link](#) will also show you an example of what an email summary would look like.”