

## Gnomes Team Digital Portfolio Project -- Responsibilities and Contract

Students will be allowed to participate in our Digital Portfolio Project only if this contract is initialed and signed by both students and parents and then returned to Mr. Ferriter.

Please read carefully and initial after every statement.

Student Initials	Parent Initials	Expectations:
		Students must adhere to the student Code of Conduct and the district Responsible Use Policy (Board Policy 3225). Violations may result in the loss of all technology privileges, as well as other disciplinary action.
		Students will work to protect their own identities whenever possible. Posts will be signed only with first names and last initials. Any work samples posted will not include last names whenever possible. Videos will not include specific references to personal identifying information like last names, home addresses, or school name.
		Students will work to protect the identity of other students whenever possible. At no point should a student post a work sample or record a video that references other students by their first and last names.
		Students may take pictures/video that include classroom happenings, other students, or work samples created with other students ONLY with permission from a teacher AND anyone appearing in the recorded file. Images/files recorded at school should NEVER be posted to social media sites (Instagram, Snapchat, etc.) or distributed by text message.
		Students will obtain parental permission before signing up for any service or downloading any app that they use as a part of their digital portfolio project that is not already provided by WCPSS for student use. Mr. Ferriter assumes no liability for the apps loaded onto student devices or the services that students sign up for beyond those provided by WCPSS for student use.
		To prevent comments from strangers, students will keep commenting on their digital portfolio content closed to anyone who does not sign in with a Google Account.
		Students will report any comments on their digital portfolio that (1). Come from someone that they do not know in person or that (2). Include questionable content and/or language.

We understand that participation in the Gnomes Team Digital Portfolio project is strictly voluntary. We also understand that violations of any of the above expectations will result in removal from the Digital Portfolio Pilot project and disciplinary action if necessary.

\_\_\_\_\_  
Parent/Guardian Print Name

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Print Name

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Grade/Track