

**The Hong Kong Council of Social Service - HKCSS Institute**  
**“Certificate for Newly Promoted Supervisors and Managers in NGOs 2024”**

**Recommendation Form**

Please return the completed form to the applicant for submitting to HKCSS Institute **by 12 July 2024**.

<b>Full Name of the Applicant in English 申請人英文名</b> 字	
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**Reasons for recommending the applicant**  
推薦申請人報讀本課程的原因

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**How would you describe the applicant as a team leader in your organisation?**  
試形容申請人是一位怎樣的主管？

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**In what way do you think the applicant could contribute to your organisation after going through the learning journey?**  
預期申請人在完成本課程後，可以帶領團隊為貴機構作出甚麼貢獻？

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By submitting this form, you understood that a successful applicant is obligated to engage in the programme activities organised by the HKCSS Institute.

**Signature and Organisation Stamp :**

**Name :**

**Position :**

**Name of Organisation :**

**E-mail Address :**

**Telephone No. :**

**Date :**

<Remarks>

The referee can be the (1) Direct supervisor of the participant; (2) Senior management of the participant's organisation; or (3) HR manager of the participant's organisation.