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Panel Guide

Unified Menu



BACK: The Back button returns you to the previous screen

LOCKER: The Locker is a personal space for you to access Apps and Settings.

USER: User allows you to access, create, modify, and add security to user profile settings.

HOME: The Home button returns you to the home screen from any application.

WHITEBOARD: The Whiteboard app is an instant whiteboard with several annotation tools, math tools, concept maps, infinite space, and the ability to turn any content into a collaborative activity with our multiuser mode.

CAPTURE: Capture takes a snapshot of the current screen. Use it in its entirety or crop it to best meet your needs. The image opens in Whiteboard for interaction with all the Whiteboard tools.

ANNOTATE: The Annotate app floats on top of any device connected to your ActivPanel, providing you the ability to annotate on top of anything.

SOURCE: Source allows you to quickly access devices that are connected to your ActivPanel.

SCREEN SHARE: Screen Share allows any device (iPad, Chromebook, smart phone, laptop, etc.) to mirror to your ActivPanel.

RECENT APPS: Navigating between most recently used apps is simple. Select Recent Apps and choose the app you would like to interact with.

HELP APP: Take a quick panel tour, Access support resources, Access Videos and Tutorials

Promethean App Suite



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Annotate app: free floating annotation tool. Move the toolbar by dragging the pink bar. Save annotated work using the Capture tool.

Capture app: (will import into Whiteboard): Select Capture, tap Done, tap Import to Whiteboard. Your image will also be saved in the Gallery app in the Locker.

Whiteboard app: writing, import pictures/documents, export to PDF. Add your resources to the Whiteboard, select the three dots and choose Export to PDF. Save to Cloud Storage, the panel (Internal Storage) or a USB jump drive (External Storage).

Timer app: This app in the Locker can be used as a timer, stopwatch, or clock. Use the diagonal arrows to toggle between floating and full screen. Make up to 4 timers at once!

Spinner app: Use our pre-made spinners or create and edit custom spinners to choose students,

groups, or enhance your classroom activities. Use up to 4 Spinners at once!

Activities player app: create activities in ActivInspire and access them directly on your panel. Open them by saving them to cloud-based storage and downloading them to the panel. You may also save them to a jump drive.

Connecting Your Laptop	
HDMI USB See + Hear Touch	 Plug the HDMI cord into the HDMI port in your laptop. Plug the USB Cord into the correct port in your laptop Be sure that the numbers match (EC. if using HDMI #1, use touch port #1. To find your laptop this way, you will press Source on the panel to navigate to the correct HDMI. There is no need to calibrate.
	 Plug the USB-C into the USB-C Port on your laptop and the Panel. This cord will be used for sight, sound and touch. To find your laptop this way, you will press Source on the panel to navigate to the USB-C source. There is no need to calibrate.

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Mirror your computer with Screen Share:

- 1. To begin connecting devices, access your Unified Menu, then tap Locker. Select the Promethean Screen Share App.
- 2. For first time users only: Download Screen Share application on your computer from share.mypromethean.com
- 3. To connect from a computer with the screen share sender, enter the panel ID. Next, enter your name, and be sure to enable touchback (the ability to have full control of your device from the panel) on a Windows or Mac Device. Then select Enter Waiting Room.
- 4. From the panel tap "people" icon to enter the waiting room. Select the names of the devices to display on the panel, then tap Share at the bottom of the window.

