



Brookfield Central High School

Update Virtual Learners: September 12, 2020

Greetings-

Last week went well. Great work by all! This is our update for Virtual Learners.

Reminders and Clarifications

- In response to the 9/10/2020 Zoom incident. We have provided our staff with the following guidelines:
 - Establish a scheduled, recurring meeting for each course you teach using Zoom. Do not ever share your "Zoom Personal Meeting ID," because this could be used by anyone to conduct a Zoom meeting without your knowledge.
 - Use the [waiting room or passcode feature](#) in Zoom, verifying student names as they enter. All Zoom users will be required by Zoom to use one of these two features beginning September 27, but it is considered best practice now.
 - Only post the Zoom meeting information to a secured location (Canvas). Any site that requires an Elmbrook student account and password to access it would be considered secure.
 - Students that enter the Zoom Meeting must have their camera on.
- **Picture Makeup Day for Staff and Students.** September 17th 10:30am-3:15pm-BC Black Box. Students will have their pictures taken during lunch. It will be for the students and staff that did not get their picture taken on August 12th or 26th. For grades 9-11, this will be the picture used in the 2020/2021 yearbook. Student IDs will be printed that day as well. The 2019/2020 yearbook will be delivered in October.
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- [1st Block Reflection Prompts](#) for the week.
- If you are not feeling well if you are not well enough to attend virtually please call in to 262-785-3994 to inform us that you will not be in the Zoom meetings for your classes.

- If parents/guardians need to connect with a teacher, please email them instead of calling the school. Many teachers are in different classroom spaces this year and they do not have access to their voicemail.

Even though you are not in the building, each of you is still a Lancer. Please reach to us if you are in need of anything. Feel free to email me or call or text me at 262-794-6070.

Thanks and take care-

A handwritten signature in black ink, appearing to read "Brett J. Gruetzmacher".

Brett J. Gruetzmacher
Proud Principal

Past Updates

- [September 1, 2020 Update](#)
- [September 7, 2020 Update](#)