



**To make a copy for yourself:**

- **Google users need to be logged into their email account and go to File>Make a Copy.**
- **Microsoft Users can use File>Download to download a Word Document.**

**Name:**

**Date:**

**Teacher name:**

GDrive Presentations **QUEST #QGS2:** Insert

**As you go through the Quest, you will need to check off each step as you complete it.**

**You will have the opportunity to learn about the following as well as be able to:**

- collaborate online to create a presentation
- understand the features and attributes of effective presentations
- create a multimedia presentation using a variety of tools

Check off	Description
	Watched the introductory video for GDrive Presentations
	Read the Introduction and I Can Statements
	Took the <a href="#">Key Vocabulary Quizlet Quiz</a>
	Added my name to the title on the slides I am responsible for
	Watched the Part 1 Video on inserting an image
	Found two pictures to add to slides with the credits to the source
	Watched the Part 2 Video about adding a textbox and hyperlinking it, and adding a shape
	Used a research database to locate information for your assigned slides
	Found at least four types of information and typed it into text boxes (one could be a citation)
	Added a least one hyperlink to a site used for the information on the slide

	Cited all resources that I found on the Internet
	Checked with my group to see if others are done, or anyone needs help once I'm done
	Checked our group progress with the teacher
	Checked this Quest off on my 21t4s roadmap