



Class A Truck Driver Job Description Template

We are searching for an experienced, dependable Class A truck driver to join our team. In this role, you will be responsible for the successful, safe, and timely delivery of goods to their destination. You will operate a heavy duty delivery truck, transporting goods and materials over long distances.

The candidate should have excellent communication and interpersonal skills. You should be detail-oriented, be dependable, reliable, efficient and have delivery driving experience with a clean driving record,

Class A Truck Driver Responsibilities

- Ensure the safe security of cargo being transported
- Load, unload, and deliver goods and materials
- Operate a heavy duty vehicle, equipment, and machinery
- Route plan, review cargo, schedule, and delivery details
- Use the navigation to arrive at your delivery destination
- Log trip hours, mileage, and other documentation needed
- Practice timely and safe delivery of goods and materials
- Provide a positive and professional customer service experience
- Accept payments for deliveries
- Thoroughly review orders to check for errors
- Perform troubleshooting for truck maintenance and roadside repairs
- Keep detailed delivery logs and records, as needed
- Compliance with ICC and DOT rules and regulations

Class A Truck Driver Requirements

- High school diploma or equivalent
- Valid Class A driver's license
- 2+ years proven delivery experience with a clean driving record
- Must pass a background check and drug test
- Proven skills operating and navigating a large, heavy-duty delivery vehicle
- Ability to work well in high-pressure, stressful environments
- Customer service experience
- Excellent communication and interpersonal skills

- Strong time management skills
- Well-organized
- Physically fit and mentally alert
- Disciplined and detail-oriented
- Resourceful
- Critical thinking and problem-solving skills