

PROPOSAL TYPE: Title (Arial, 14-pt., Bold, Centered)

Author Name, Institution/School, Email
Author Name 2, Institution/School 2, Email 2

Session Description [150 words] (Arial, 12-pt., bold, 12-pt. space before)

This section should provide a summary of your session's goals, themes, and participant experience. This is the description that will be included in the conference program to inform conference attendees about the session. This section must be no more than 150 words. Use Times or Times New Roman 10-pt font, single spaced. Do not indent or leave a blank line following the heading. The margins for your entire paper should be 2.54 cm (1 inch) on all sides. It is recommended to use the MS Word styles in this document as a template for your document.

Body Text Formatting [850 words / 350 words for Lightning Talks] (Arial, 12-pt., bold, 12-pt. space before)

This is the main section of your proposal. Please ensure to include all the components listed in the Format & Criteria sections of the Call for Proposals for your chosen session type. Use Times or Times New Roman 10-pt font, single spaced. Do not indent or leave a blank line following the heading.

Individual showcases, individual papers, structured sessions, and workshops may use a *maximum* of 1000 words excluding the title, authors (where required), and references; lightning talks may use a maximum of 500 words. All these word counts exclude title and references. *You may not exceed the maximum.* Refer to the conference Call for Proposals for further details.

Body text formatting (Arial, 12-pt., regular, 10-pt. space before)

If you want to include subsection headings within the body of your session proposal, do not bold the subsection headings. Do not indent or leave a blank line following the heading.

Subsequent paragraphs should be indented. Do not leave blank lines between paragraphs. Indent the first line of each paragraph 1.27 cm (0.5 inches) from the left margin. *DO NOT use page numbers, running heads, or footnotes.* Leave one line before each section heading. This will be accomplished automatically if you use the MS Word styles in this document.

Submissions are single-blinded

All proposals will be single blinded, meaning the authors will be visible to reviewers but reviewers will be blinded from authors. This means you do not need to worry about removing identifying features from your written proposal. You may self reference and include school/district names if they are helpful and relevant to your session description.

Figures and tables

All figures and tables should be centered and referenced within the body of your proposal. Figures and tables are not included in the word count for the submission.

References (Arial, 12-pt., bold, 12-pt. space before)

- Kjelvik, M. K., & Schultheis, E. H. (2019). Getting messy with authentic data: Exploring the potential of using data from scientific research to support student data literacy. *CBE—Life Sciences Education*, 18(2), es2.
- Lee, V. R., Wilkerson, M. H., & Lanouette, K. (2021). A call for a humanistic stance toward K–12 data science education. *Educational Researcher*, 50(9), 664-672.
- Wolff, A., Gooch, D., Montaner, J. J. C., Rashid, U., & Kortuem, G. (2016). Creating an understanding of data literacy for a data-driven society. *The Journal of Community Informatics*, 12(3).

(Follow APA style (7th edition). The MOST important thing about the reference style you use is that readers can locate the sources you cite! Please be especially clear in the case of references to online materials!)