

BELLEVILLE HIGH SCHOOL

Student Request for Teacher Recommendation

To: _____ From: _____
(Teacher's Name) (Student's Name)

Directions:

PLEASE GIVE TEACHERS 10 DAYS PRIOR TO APPLICATION DEADLINE

Date provided to teacher _____ Date due back to student _____

What is the student using the letter of recommendation for?

College _____
Scholarship _____
Work Reference _____
Other _____ Explain _____

1. College/Organization name _____
Department or Office _____
Address(s) _____

2. College/Organization name _____
Department or Office _____
Address(s) _____

3. College/Organization name _____
Department or Office _____
Address(s) _____

4. College/Organization name _____
Department or Office _____
Address(s) _____

Courses with teacher: (Include name and grade of course, favorite memories in the course and explain how this course challenged you and helped you to grow as a person)

9th grade:

10th grade:

11th grade:

12th grade:

Please use the back of this form if you need additional space.

1. What are 5 character traits/adjectives that describe you as a student?

2. What academic achievement are you most proud of and why?

3. What is your proposed college major? (Explain your interest in this college major.)

4. What have you done in this class that has had the most meaning for you? (Perhaps you found significant meaning from something we studied or felt a sense of accomplishment when you mastered a particular concept that had been difficult for you.)

5. What are your career goals at this time? (Have you done any job shadowing? Did the work we did in class have any relationship to your goals?)

6. What sports, extracurricular activities, or activities outside of school do you participate in?

7. Is there anything in particular that you would like your teacher to mention in your recommendation? (Please supply me with any additional information that you feel is important for me to know.)