



**METHOW VALLEY SCHOOL DISTRICT
SUBSTITUTE EMPLOYEES**

Posting Date: August 22, 2025

Closing Date : Open Until Filled

SUBSTITUTE SCHOOL BUS DRIVER

DESCRIPTION

Provide enjoyable and efficient transportation to students in a safe and friendly manner as outlined by the transportation supervisor.

Location: Methow Valley School District

Schedule: Monday – Friday

Salary Range: \$27.37 and assistance in proper
licensing, if needed

Hours per day: Varies

Application Procedure:

Current employees may apply by submitting a letter of interest to Jess Mendonca at HR@methow.org. Apply at methow.org/employment using Fast Track online application. Email HR@methow.org with questions.

General Qualifications and Responsibilities

- Demonstrate pride in work and adaptability to all required tasks
- Show understanding of good occupational and safety practices
- Valid Washington State driver's license with a Class A or B Commercial Driver's License (CDL) with school (S) and passenger (P) endorsements.
- Update as needed in-service hours and certification, including first aid and CPR training.
- Possess adequate physical strength to operate and lift equipment and supplies up to 40 pounds unassisted and 50 pounds assisted
- Meet the minimum physical requirements, including the physical requirement as established for the bus evacuation drill
- Pass a pre-employment and continuing physical exam as required by the state or the district
- Hold a current first aid or medic first aid card
- Ability to pass drug and alcohol tests and disclosure/background checks

General Responsibilities

- Obeys all traffic laws and observes all mandatory safety regulations for school buses
- Keep to assigned schedule; weather and road conditions permitting and notify transportation supervisor immediately of delays
- Transport only authorized students and discharge students only at authorized stops
- Maintains discipline when students are on bus, and report undisciplined students to the transportation supervisor and the building principal
- Keeps assigned bus clean
- Checks bus before each operation for mechanical defects, and notify transportation supervisor in case of mechanical failure
- Report all accidents
- Maintain neat and timely logs as required
- Submit to random and all other driver drug testing when required by the district
- Perform other reasonable duties as assigned by the transportation supervisor

Methow Valley School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employees have been designated to handle questions and complaints of alleged discrimination. Inquiries regarding compliance and/or grievance procedures may be directed to the district's Title IX/RCW 28A.640 compliance officer Erika Spellman and/or Superintendent /Section 504/ADA Coordinator Mr. Tom Venable, Methow Valley School District, 18 Twin Lakes Rd., Winthrop, WA 98862 or phone 509-966-9205.