

Jafar Abdul Waheed

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Dear Hiring Manager,

I am applying for the Data Analyst position at your organization. With hands-on experience in SQL, Python, Power BI, and Excel — backed by professional certifications from Edge Line Tech Academy and AQ Skills — I bring both the technical foundation and the analytical mindset to turn raw data into decisions that matter.

In my project work, I have analysed datasets exceeding 50,000 rows of sales and customer data using SQL and Python, identifying key trends and improving reporting efficiency by 30%. I also designed and deployed interactive Power BI dashboards covering revenue tracking, customer retention, and marketing performance — giving stakeholders clear, actionable visibility into business outcomes.

I have consistently applied Python (Pandas), Power Query, and Excel to clean, transform, and validate data — improving data quality and reporting accuracy by 25%. Equally important, I am comfortable translating complex findings into straightforward narratives for non-technical stakeholders, ensuring insights reach the people who need them.

I am eager to bring this combination of technical skill and business communication to your team. I would welcome the opportunity to discuss how I can contribute to your organization's data goals.

Sincerely,

Jafar Abdul Waheed