Minutes of Abthorpe Parish Council Meeting held on Monday 17 May 2021
Via Zoom Video

Present: Chairman Greenhalgh, Councillor F Noble, M Kellner, E Humphrey, R. Stevens, C Zachar, Parish Clerk T Emerton

1. **To receive and approve apologies for absence**
   There were no apologies received

2. **Members declaration of interest for items on the agenda**
   No declarations of interest were raised

3. **To receive and approve the minutes of the meeting held on Monday 5 April 2021**
   The minutes were agreed and signed

4. **To note any matters arising from the minutes**

Action No.	Description	Action
April 007 001	Speeding in the village	Chairman Greenhalgh and Councilor Zachar to have training on the speedcam dashboard to understand how we can interrogate the data to gather evidence of speeding. Clerk to contact the council to understand what evidence we need to gather to show we have a speeding issue.
May 006 - 002	Invoices for payment	The invoices were agreed to be paid.
May 007 004	**Annual Governance and Accountability Returns**	The Annual Governance and Accountability Return was reviewed and signed by Councillor Greenhalgh and the Parish Clerk.
May 007 005	**Honorary Freedom of Abthorpe**	To be discussed at the next meeting. Councillor Zachar to put together a template detailing all of the information required for nominations. Chairman Greenhalgh to go back to the resident who nominated the three people with the template describing the information required.
May 007 006	Recruitment of a Councillor	The vacancy to be advertised in Abtalk, Facebook and Councillors to ask around the village if anyone is interested.
May 007 007	Planning Application No. WNS/2021/0101/LBC - Stone Cottage Main Street, Abthorpe Planning consultation/Information for application reference WNS/2021/0288/FUL at Stone Barn School Lane, Abthorpe, Northamptonshire, NN12 8QT	Clerk to reply with the comments that the Council are supportive of both applications
May 009 001	Dog attacks	Councillor Stevens to prepare an article for Abtalk
May 009 002	Code of Conduct	Councillos to read the new Code of Conduct and they will be adopted at the next meeting

5. Public Forum

Opportunity for residents to bring along points they would like to discuss with the council

- No residents attended the meeting.

6. Finance

1. Cash in bank as of 03/05/21

· Treasurer's Account - £2561.53
· 30 Day Business Account - £5885.11
· Petty Cash - zero

The balances were agreed. It was discussed that the £2k Precepept was received after the balances were published.

2. Invoices for payment

Item no.	Payment to	Description	Net	VAT/ TAX	Total
6.2.1	T Emerton	Ink Cartridge	22.49	4.50	26.99
6.2.2	PCC	Mower donation (paid)	300.00		300.00
6.2.3	BHIB Insurance	Village Insurance	389.33		389.33
6.2.4	Community Responders	Defibrillator pad	45.00		45.00
6.2.5	T Emerton	McAfee Software protection	24.99		24.99

The invoices were agreed to be paid.

7. Specific items for discussion

1. Speeding in the village

The council received a correspondence from a resident from Wappenham who complained about speeding through the village. The council are waiting for training of the speed signs to understand how to analise the data to enable them to provide evidence to West Northamptonshire Council to help support any action to help improve the speeding.

2. Abthorpe Parish Annual Reports can be found [here](#)

The Abthorpe Parish Annual Meeting wasnt held this year due to COVID. The annual reports were collated and are displayed on the Abthorpe Parish Council Website for anyone to review.

3. Litter Picking

Litter picking was organised on Saturday 22nd May from 10am - 11.30am. Councillor Stevens has completed a risk assessment to ensure everyone will be safe. Volunteers were asked to meet on the Green. Andrea Leedsom MP supported the event.

4. Annual Governance and Accountability Returns

The Annual Goverance and Accoutnability Return was reviewed, agreed and signed.

5. **Honorary Freedom of Abthorpe**
    The council received 3 nominations. The process on how to nominate and information needed to agree who will receive the award was discussed. Councilor Noble is creating an award to give to those awarded. Councillor Zachar will put together a template that can be used for nominations to ensure we get the right level of detail. This will be discussed further at the next meeting.

    Chairman Greenhalgh will discuss with the person who nominated the three people, further detail required to enable a decision to be made.

6. **Recruitment of a Councillor**
    We have one vacancy for a Councillor. It was discussed that we should ask around the village and advertise in Abtalk.

7. **Planning Application No. WNS/2021/0101/LBC - Stone Cottage Main Street, Abthorpe**
    The planning application described repointing some of the stonework with Lime Plaster as it needs refurbishing, cracks need stitching, lintel may need replacing and the window needs attention in the South facing gable. The council supports the application.

    There was another planning application received after the agenda was published and the council reviewed this and also supported the application.

    Planning consultation/Information for application reference WNS/2021/0288/FUL at Stone Barn School Lane, Abthorpe, Northamptonshire, NN12 8QT
    A Barn Tudor door in the wall between Stone Barn and Leeson House to be installed.

    The Cletk will respond to West Northamptonshire Council for both applications.

8. **Correspondence**
    Thank you from the PCC for the donation towards the Churchyard mower

9. **Any other business**
    1. It was discussed that there has been a number of dog attacks with one person bitten and where the Police were notified. It is important that whenever this happens the police are notified as it is an offence. Councillor Stevens is putting something together for the village communication.
    2. **Code of conduct for West Northants**
        This will be added to the next agenda as an action.

10. **Close**
    The meeting closed at 21.15

Signed   Date
(Chairman)

Next meeting dates

- 28 June 2021
- 9 August 2021
- 20 September 2021
- 1 November 2021
- 13 December 2021
- 24 January 2022
- 7 March 2022