NYBA Umpire Guide

North York Baseball Association

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Umpire Coordinator

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Welcome

Welcome to the North York Umpiring Guide! This document is designed to be your go-to resource for everything related to umpiring at North York. Inside, you'll find information on how to sign up for games, manage cancellations, understand payment procedures, and much more. Whether you're new or returning, this guide should answer most of your questions and help you feel confident and prepared throughout the season. If anything is unclear or you need additional support, please don't hesitate to reach out—my contact information is provided below and I'm always happy to help.

At North York, we take pride in building a strong and supportive umpiring community. We value teamwork, respect, and a willingness to help one another grow. Our goal is not only to develop skilled umpires, but also to create an environment where everyone feels encouraged to learn, improve, and enjoy the game. By working together and supporting each other on and off the field, we can continue to strengthen both our individual abilities and the overall quality of umpiring at North York. Go Blues!



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Umpire Responsibilities

Please read the umpire responsibilities listed below:

1. Umpires must show up at least **15 minutes** before game time to get ready. There have been too many instances of umpires showing up just minutes before first pitch and starting the game later than scheduled. Failure to meet this expectation may result in fewer or limited future game assignments.

2. Umpires must have proper equipment. Please see the "**Equipment**" section below

3. Know the rules and be prepared. Umpires are expected to understand all the league specific rules. If you are unsure about anything, please don't hesitate to ask the UIC, the Umpire Coordinator, or the coaches during the plate meeting.

4. Be respectful to players, coaches, and parents on and off the field. Understandably, people will get intense during high pressure situations, but it's important to remember that maintaining professionalism and composure helps keep the game positive and under control for everyone involved.

5. Report issues when necessary. If you deal with difficult individuals during the game (regardless of whether you eject someone or not), please let both the UIC and umpire coordinator know. It is important to deal with these situations earlier rather than letting it persist.

6. Have fun 😊

Equipment

Please read the equipment requirements below from top to bottom:

1. Hat: Wear a black or navy baseball hat with **NO LOGO**. Hats must be worn facing forward.

2. Shirt: Wear an umpire shirt (or any **blank** collared shirt) to every game you umpire. Please coordinate with your partner and ensure you both wear the same colour. If you and your partner do not own the same colour, please contact the UIC and she will loan you a shirt for the game.

3. Pants: **Dark grey pants are required.** You will not be allowed to umpire in sweatpants, jeans, cargo pants, leggings, shorts, or any non-grey pant.

4. Shoes: Running shoes, turf shoes, or rubber cleats are acceptable. Umpires are not permitted to wear metal cleats on the diamond.

5. Mask, Chest protector, leg protectors: If you do not own your own gear, please contact the UIC **at least a day before** your scheduled game and they will let you borrow gear.

Game Management

Monthly Sign Up - Rep/Select

Two weeks before the start of each month, the Umpire Coordinator will send out a Google Form via email with a list of rep/select games for the upcoming month. (See a template of what the sign up form looks like here). Within this form, you must fill out your name, umpire level, and what games you are available to umpire. Once the deadline to fill out the form has passed, the Umpire Coordinator will review the responses and an email will be sent out to each umpire regarding game assignment. It is critical that you reply to the email and confirm you are still available for the assigned games. Here are a few important things I would like to note:

1. Please sign up for games you are **eligible** to umpire based on your umpire level + age. Please see the "**Level/Age Requirement**" section of this guide.

2. Game sign up is **NOT** on a first-come-first-serve basis. As long as you fill out the form before the deadline listed in the email, you will be considered for the game

3. By signing up for a game on the google form, you are not guaranteed the game assignment. You are only confirmed for the games once the Umpire Coordinator emails you with the list of games you are assigned for the month

4. Repeated instances of an umpire signing up for games via google form and then no longer being available when assigned the game will result in fewer game assignments in the future.

Requesting Additional Games - Rep/Select

Throughout the month, umpires will cancel assignments and coaches will add new games. Please direct yourself to the respective "Month" tab and available games will appear in red like below:



Date	Team	Level	Diamond	Time	Comments	Plate Umpire	Email	Phone
Sunday May 4	14UA	Bantam	1	11:00 AM				

If you see a red highlight, that means no umpire has been assigned and the game is up for grabs. If you are available to umpire this game, please send an email to the main inbox (nybaumpires@gmail.com) requesting the game. **You are only confirmed for the game once the Umpire Coordinator has replied and confirmed the assignment**. There are a couple important things I would like to note about requesting additional games:

1. You can only request for games you see highlighted in red **for the current month**

2. Please sign up for games you are **eligible** to umpire based on your umpire level + age. Please see the "**Level Requirement**" Section of this guide.

I will send out emails sporadically throughout the month with new games that require umpires, but being proactive and asking for additional games will increase your chances of being assigned the game.

Game Management

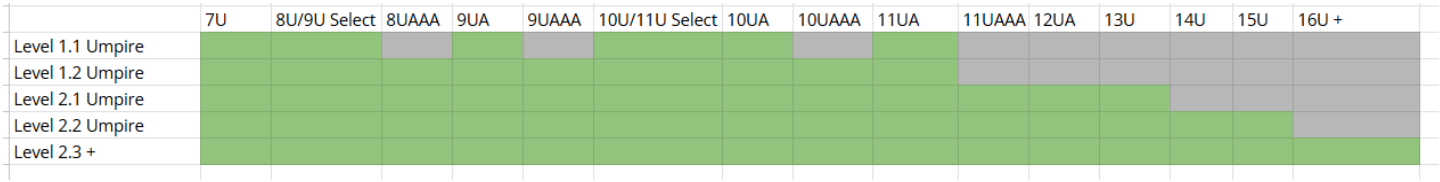
Game Cancellations

If an umpire is no longer able to make an assigned game, please email nybaumpires@gmail.com with the game you are no longer able to umpire and a brief explanation. We understand that unexpected situations can come up and plans may change. Notifying the umpire coordinator as soon as possible helps ensure enough time to find a replacement and keep things running smoothly. Repeated cancellations without a valid reason will result in fewer game assignments in the future.

Although it is much appreciated, please do not give/trade games with other umpires without approval from the UIC or the Umpire Coordinator.

Level/Age Requirement

Umpires are restricted to umpiring certain age groups + series based on the umpires own age and level. Please see the chart below:



Umpires must be **2 years older** than the age group they are umpiring. Age is determined by the age they will turn by the end of the current year.

If an umpire would like to umpire games outside of these restrictions, please speak to Tracey Lawson (Umpire in Chief)

Level 1.1 Umpires

To help you get started, our Umpire-in-Chief, Tracey Lawson, has scheduled a **mandatory in-person session** for all North York Level 1.1 umpires. This session will take place at the Bond Park clubhouse on **Saturday, May 2, from 10:00 AM to 12:00 PM**. If you have missed this meeting, please reach out to Tracey Lawson and inform her. **No game assignments will be made until you have this meeting**. During this time, she will cover basic rules, umpiring expectations, and important aspects of umpire culture. (Please note that this session does not replace your required in-person camp with the OBA. If you have not yet attended an OBA-certified camp, you are still expected to do so.)

House League

House league games are scheduled by Tracey Lawson and Susan Marges. They have their own umpire schedule and their own method of scheduling umpires. For more details regarding house league umpiring, please contact the below emails:

Rookie: Tracey Lawson (traceylawson28@hotmail.com)
Mosquito: Tracey Lawson (traceylawson28@hotmail.com)
PeeWee: Susan Marges (sue_marges@hotmail.com)
Bantam: Tracey Lawson (traceylawson28@hotmail.com)

Payment Procedure

See the pay rates below for each age group:

Team Series	Player Age	Per Umpire	9 Innings
Rookie Ball	7 & 8 & 9	$40.00	$55.00
Mosquito	10 & 11	$50.00	$60.00
PeeWee	12 & 13	$60.00	$75.00
Bantam	14 & 15	$75.00	$90.00
18U	16-18	$90.00	$100.00
Juniors	22U	$100.00	$100.00

Important notes:

1. Umpire pay is the same regardless of the series (Select, A, AA, AAA, Elite)
2. Please make sure you are paid **before the game** in cash or e-transfer (You can decide)
3. If you umpire a game alone, you receive **double pay**. For example, if you umpire a 12UAA game alone, you will be paid $120 for the full game.

Cancellation Same-Day

Important Note
I would like to emphasize that unless you receive an email or text message confirming that your game has been cancelled, you are expected to report to your scheduled game.

Same-Day Cancellations
If a coach cancels a game within 1 hour of the scheduled start time, both umpires are required to be paid. Please contact the Umpire Coordinator and they will help facilitate payment.

Rainy Day
The weather can be unpredictable sometimes. Here are your responsibilities if you notice it is raining:

1. **Check your email.** You will receive an email from either Heather Robertson (Marketing/Administration) or the coach of the team you are scheduled to umpire. It is their responsibility to let you know if the game has been cancelled if it is cancelled on the same day as the scheduled game

2. **Organize payment with the coach.** If the game is cancelled within 1-hour of the scheduled start time, you are required to be paid **in full**. Please contact the Umpire Coordinator and they will help facilitate payment.

3. **If you have not received an email from the coach or the umpire coordinator, you are required to show up ready to umpire as scheduled.** Our grounds crew is the best in the business and will do everything they can to make sure games happen on schedule

4. **Game Delays:** Sometimes, the start time of a game will be delayed. If this happens, the Umpire coordinator will reach out to the relevant umpires asking if they are still able to umpire the game. If you cannot make the adjusted game time, this will have **no impact** on future game assignments as a shift in start-time due to rain is out of control.

Ejections

In the event that you eject a coach or player, please fill out the incident report below on the OBA website:

https://www.umpireoba.ca/incident-report

Additionally, please contact both the UIC and Umpire Coordinator and explain the situation.

Resources

NYBA Website
https://www.nyba.ca/

OBA Umpire Website
https://www.registeroba.ca/